

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Tuesday, 7 October 2008 at 9.30 a.m.

**Present:** Councillors Jim Bollan and Jonathan McColl.

**Attending:** John Corcoran, Section Head – Architectural Services; Patricia Marshall, Manager of ICT and Craig Stewart, Committee Officer, Legal, Administrative and Regulatory Services.

**Apologies:** Apologies for absence were submitted on behalf of Councillors Margaret Bootland, Jim Brown, Jim Finn, David McBride, Jim McElhill and John Millar.

## **APPOINTMENT OF CHAIR**

In the absence of the Chair, Councillor Finn, the Committee agreed that the meeting be chaired by Councillor McColl. Accordingly Councillor McColl assumed the Chair.

## **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 6 August 2008 were submitted and approved as a correct record.

## **INSTALLATION OF BSKYB COMPATIBLE SATELLITE/TV/FM DISTRIBUTION SYSTEM TO 78 BLOCKS VARIOUS AREAS (PHASE V)**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the installation of BSKyB Compatible/TV/FM Distribution System to 78 Blocks Various Areas (Phase V) and seeking approval to accept the most economically advantageous tender. A copy of a list giving the Digital TV Upgrade Phase V Addresses was circulated at the meeting.

After discussion and having heard the Section Head – Architectural Services in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Campbell & Kennedy in the amount of £236,286.00 as the most economically advantageous tender.

## **LIFT REFURBISHMENT – OUR LADY AND ST. PATRICK’S HIGH SCHOOL, DUMBARTON**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Lift Refurbishment – Our Lady and St. Patrick’s High School, Dumbarton project and seeking approval to accept the most economically advantageous tender.

After discussion and having heard the Section Head – Architectural Services in answer to Members’ questions, the Committee agreed to approve the awarding of the contract to Omega Lift Services in the amount of £140,520.00 as the most economically advantageous tender.

## **PROVISION OF ELECTRONIC DOCUMENT MANAGEMENT SYSTEM**

A report was submitted by the Executive Director of Corporate Services requesting approval to commence the tendering process for a corporate electronic document management system.

Having heard the Manager of ICT, the Committee agreed to approve the process to begin invitations to tender for an electronic document management system.

The meeting closed at 9.46 a.m.