

# WEST DUNBARTONSHIRE COUNCIL

## Report by Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 28 May 2008

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**Subject: Awarding of Contracts during the period July to August 2008 –  
Summer Recess of Council Committees**

### **1. Purpose**

- 1.1** This report seeks the approval of the Tendering Committee to enable the prompt issue of letters of acceptance for the most economically advantageous tenders received during the summer recess of the Council committees.

### **2. Background**

- 2.1** A number of tenders for projects are expected to be returned during the Committee summer recess. These are listed in Appendix 1.
- 2.2** There may be other projects not identified in the appendix that could be brought on line and returned within this same period.
- 2.3** Where tenders from the list (Appendix 1) are returned in due time for the Tendering Committee planned for 18 June then clearly separate reports will be presented to the Committee at that time and delegated authority would not be applied in these specific instances.

### **3. Main Issues**

- 3.1** In order to timeously progress the capital programmes, it is desirable to ensure that contracts are awarded with a minimum of delay, and that works are commenced on site at the earliest possible date.
- 3.2** Wherever possible a meeting of the Tendering Committee will be arranged in order to seek Members' approval before a contract is let

### **4. Personnel Issues**

- 4.1** Architectural and engineering design, and quantity surveying services will be carried out in-house with the exception of the new primary schools at Bonhill and Goldenhill where such work will be undertaken by consultants.

### **5. Financial Implications**

- 5.1** Early site starts would ensure maximum spend on capital programmes prior to 31 March 2009.

- 5.2 Tender amounts recommended for approval will require to be within the appropriate budget limits previously approved by Council.
- 5.3 The accepted tenders will require to represent good value by current pricing levels and be the most economically advantageous for the authority.

## 6. Risk Analysis

- 6.1 Without such delegated authority there is a risk that contracts may not achieve the desired spend in this financial year.

## 7. Conclusions

- 7.1 Paragraphs 3.1 and 3.2 provide the principal information for the report.

## 8. Recommendation

- 8.1 **The Committee is invited to delegate authority to the Executive Director of Housing, Environmental & Economic Development in consultation with the relevant Services Convener and the Executive Director of Corporate Services to accept the most economically advantageous tenders received during the summer recess period 2008 and referred to in 2.1 and 2.2 above.**
- 8.2 **The Committee is invited to instruct the Executive Director of Housing, Environmental & Economic Development to submit a report to a future Tendering Committee meeting confirming those contracts which have been awarded under delegated authority during the summer recess period 2008.**

**Elaine Melrose**

**Executive Director of Housing, Environmental and Economic Development**

**Date: 28 May 2008**

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**Person to Contact:** John Corcoran, Section Head - Architectural Services, Garshake Road, Dumbarton, telephone: 01389 737350, e-mail: john.corcoran@west-dunbarton.gov.uk

**Appendices:** Appendix 1 - List of tenders due to be returned July to August 2008 inclusive

**Background Papers:** None

**Ward Affected:** All

## APPENDIX 1

### List of tenders due to be returned July to August 2008 inclusive

<b>PROJECT</b>	<b>ESTIMATED VALUE £'000's</b>
<u>Non – Housing Projects</u>	
OLSP All Weather Pitch	450
New Primary Schools at Bonhill and Goldenhill	9,000
Window Renewal – Dalreoch Primary School	210
Renovation of Boys Toilet – Levenvale Primary School	40
<u>Housing Projects</u>	
Central Heating Installations and Boiler Replacements	500
Special Needs Shower Adaptations – District Wide	400
Cochno Street, Depot - Extension & Upgrade	240
New Close Upgrade Project - Dumbarton and Alexandria	150
New Fencing Contract, Mountblow, Clydebank	140