

**WEST DUNBARTONSHIRE COUNCIL****Report by Chief Officer – Angela Wilson****Corporate Services Committee: 17 August 2022**

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**Subject: Procurement Delivery Plan 2021/22 Year End progress**

**1 Purpose**

1.1 This report provides members with the year-end progress of the 2021/22 Delivery Plan.

**2 Recommendations**

2.1 It is recommended that Committee:

- Notes progress made on the delivery of the 2021/22 plan.

**3 Background**

3.1 In line with the Strategic Planning & Performance Framework each Chief Officer develops an annual Delivery Plan which sets out actions to help deliver the Strategic Plan and address the performance challenges and service priorities identified in the planning process. The Plan also provides an overview of services and resources, including employees and budgets, sets out the performance indicators (PIs) for monitoring progress and considers the relevant risks.

3.2 Progress is reported to this Committee twice yearly, at mid-year and year-end.

**4. Main Issues**

4.1 The 2021/22 Delivery Plan was presented to Corporate Services Committee on 19 May 2021 and mid-year progress reported on 24 November 2021.

4.2 The Delivery Plan for 2021/22 was supported by an action plan of activities to be delivered over the year. Appendix 1 details the progress on delivery of this action plan.

4.3 All four actions have been completed in year as planned.

4.4 Year end values are available for seven of the nine PIs set out in the plan. Four met or exceeded targets (green) and two narrowly missed targets (amber) and one was further adrift of targets (red). The latter relates to the following;

- Percentage of C&SM scorecards submitted against the total number due

- 4.5** One performance indicator showed improvement in both the short and long term trend and one showed improvement in the short trend.
- 4.6** Each service area also developed a suite of quality standards, which set out the level of service that users and stakeholders can expect to receive, and remind both the organisation and employees of the challenges and obligations they face in delivering best value services. Of the three PIs measuring quality standards, one narrowly missed target (amber), and two were further adrift of the targets (red). Full details are set out in Appendix 1.

## **5 People Implications**

- 5.1** There are no direct people implications arising from this report.

## **6 Financial & Procurement Implications**

- 6.1** There are no direct financial or procurement implications arising from this report.

## **7 Risk Analysis**

- 7.1** Failure to deliver on the actions assigned to Supply, Distribution and Property may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed and approved.

## **8 Equalities Impact Assessment**

- 8.1** Screening and impact assessments will be carried out on specific activities as required.

## **9 Consultation**

- 9.1** The delivery plans were developed through consultation with officers from the strategic service areas.

## **10 Strategic Assessment**

- 10.1** The Delivery Plans set out actions to support the successful delivery of the strategic priorities of the Council.

**Chief Officer:** Angela Wilson  
**Service Area:** Supply, Distribution and Property

**Date:** 17 August 2022

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**Appendices:** Appendix 1 :CPU Delivery Plan 2021/22 - Year-end Progress and Quality Standards.

**Background Papers:** 2021/22 CPU Delivery Plan Report – Corporate Services Committee, 19 May 2021  
2021/22 CPU Delivery Plan Mid-year Report – Corporate Services Committee, 24 November 2021

**Wards Affected:** All