

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Executive

Corporate and Efficient Governance Committee: 18 January 2012

Subject: Chief Executive's Department Budgetary Control Report: Period 8 2011/12

1. Purpose

- 1.1 The purpose of this report is to advise Committee of the performance of the Chief Executive's Department budget for the period to 30 November 2011.

2. Background

- 2.1 At a meeting of West Dunbartonshire Council on 9 February 2011, Members agreed the revenue estimates for 2011/2012. At that time, a total net budget of £4.657m was approved for the Chief Executive's Department.
- 2.2 Between 9 February and 15 December there has been budget reviews (e.g. targeted management savings, spending freeze) within the Council, which have completed, quantified and budgets adjusted. Following these changes the annual departmental budget was revised to £4.602m.
- 2.3 A revised budget (probable outturn) of £4.416m was reported to members on 15 December 2011. The probable outturn indicated an underspend from revised budget of £0.186m within the Chief Executive Services. Therefore, this report compares actual income and expenditure to the probable outturn position.

3. Main Issues

- 3.1 The Appendix notes the annual probable outturn and a comparison of the phased probable outturn against the actual spend to date on the departmental budgets.

- 3.2 The summary report identifies a favourable variance to date (underspend) of £0.041m (1.45%).

- 3.2 There is one main variances highlighted in the report:

- 3.3 Welfare Rights & CPP Investment Favourable £22,911
This favourable variance is due to temporary vacancies arising from maternity leave not being filled. It was previously anticipated that these temporary vacancies would be filled.

4. People Implications

- 4.1 There are no people implications.

5. Financial Implications

- 5.1 There are no financial implications.

6. Risk Analysis

- 6.1** The present variance should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results.

7. Equalities Impact Assessment

- 7.1** No significant issues were identified in a screening for potential equality impact of this report.

8. Strategic Assessment

- 8.1** The report is for noting and, therefore, does not directly affect any of the strategic priorities.

9. Conclusions and Recommendations

- 9.1** There is a favourable variance of £0.041m in the Chief Executive departmental budget to date, which is in addition to the £0.186m identified in the probable outturn.
- 9.2** This report is submitted for Committee's consideration and comment.

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Chief Executive

Date: 21 December 2011

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Appendix: Chief Executive - Budgetary Control Report Period 8

Background Papers: General Services Revenue Estimates and Council Tax –
Report to Council 9 February 2011
Budget Book 2012/13
Ledger prints – Period 8

Wards Affected: All Wards