

**WEST DUNBARTONSHIRE COUNCIL****Report by Chief Officer – Regulatory & Regeneration****Committee: Corporate Services Committee 24 May 2023**

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**Subject: Regulatory & Regeneration Delivery Plan 2022/23 - Year-end Progress  
Regulatory & Regeneration Delivery Plan 2023/24****1 Purpose**

- 1.1 This report sets out the year-end progress of the 2022/23 Delivery Plan and presents the new Delivery Plan for 2023/24.

**2 Recommendations**

- 2.1 It is recommended that Committee notes the progress achieved at year-end and the new plan for 2023/24.

**3 Background**

- 3.1 In line with the Strategic Planning & Performance Framework, each Chief Officer develops an annual Delivery Plan which sets out actions to help deliver the Strategic Plan and address the performance challenges and service priorities identified in the planning process. The Plan also provides an overview of services and resources, including employees and budgets, sets out the performance indicators for monitoring progress and considers the relevant risks.

**4 Main Issues**2022/23 Year-end Performance

- 4.1 The 2022/23 Delivery Plan was presented to Corporate Services Committee on 2 November 2022 and interim progress reported on 1 February 2023.
- 4.2 Full details of year-end progress are set out in Appendix 1.
- 4.3 Of the 26 actions due to be completed by 31 March, 25 were completed as planned with one outstanding. This action relates to the following and will be carried forward and completed in 2023/24:
- Complete business case and seek Council capital funding for IDOX Electronic Document Management System for Planning & Business Standards – 50% complete.
- 4.4 Data is available for 16 of the 25 performance indicators set out in the plan. Of these, two are classed as 'data only' where it is inappropriate to set targets. So, while year-end data is available for these performance indicators, none generate a status. Of the remaining 14, all met or exceeded targets.

- 4.5** Eleven of the 16 performance indicators either improved over the previous year or sustained the high performance recorded in 2021/22 (as shown in the short trend column in Appendix 1) with 11 performing similarly over the longer term (long trend column).
- 4.6** The full set of performance indicators will be reported through the Council's annual performance reporting process once all data becomes available.

#### 2023/24 Delivery Plan

- 4.7** The 2023/24 Delivery Plan is set out at Appendix 2.
- 4.8** Key priorities include:
- delivering sustainable, quality services within the context of significant financial challenges
  - implementing the Economic Development Action Plan which focuses on delivering key regeneration sites across West Dunbartonshire, promoting the next phase of Queens Quay Housing, identifying and developing commercial opportunities, and supporting business and town centre recovery
  - implementing the Climate Change Action Plan
  - developing a Local Heat and Energy Efficiency Strategy and Delivery Plan
  - re-designing the Registration Service
  - conducting a statutory review of polling places and polling districts
  - addressing the changes following the review of UK Parliamentary boundaries in 2023
  - implementing the requirements of the Elections Act 2022
  - providing further legal and planning support for the delivery of the new affordable housing programme
  - providing legal services to the Council and West Dunbartonshire Energy LLP in relation to heat supply agreements and network supply contracts
  - recruiting a Legal Services Manager and implementing a new structure
  - providing legal advice on the emerging National Care Service
  - developing and consulting on a new Statement of Licensing Policy
  - taking action in relation to premises which sell Vapes to underage children
  - carrying out proactive weights and measures work with a specific focus on every day food and necessities, such as heating fuel and petroleum
  - leading on the negotiation and documentation of the development agreement for Scottish Marine Technology Park
  - developing the 20 minute mapping tool for use at both local and regional levels
  - developing the Reimagining the Antonine Wall project
  - implementing the focus on health and wellbeing and reduction of inequalities outcomes in the Open Space Strategy and key Council documents
  - completing the business case for the IDOX Electronic Document Management System for Planning & Business Standards
  - commencing work on Local Development Plan 3, Open Space Strategy, Play Sufficiency Assessment and Local Place Plans

- conducting property inspections of host properties identified through the Offers of Accommodation Scheme (Homes for Ukraine)
- undertaking official food control inspections of six local food manufacturing premises in line with the new Official Control Verification guidance

**4.9** Implementation of the Plan will be monitored by the management team with mid-year and year-end progress reported to Corporate Services Committee around November 2023 and May 2024 respectively.

## **5 People Implications**

**5.1** There are no direct people implications arising from this report.

## **6 Financial & Procurement Implications**

**6.1** There are no direct financial or procurement implications arising from this report.

## **7 Risk Analysis**

**7.1** Failure to deliver on the actions assigned to Regulatory & Regeneration may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed and approved.

## **8 Equalities Impact Assessment**

**8.1** Screening and impact assessments will be carried out on specific activities as required.

## **9 Consultation**

**9.1** The delivery plans were developed through consultation with officers from the strategic service areas.

## **10 Strategic Assessment**

**10.1** The delivery plans set out actions to support the successful delivery of the strategic priorities and objectives of the Council.

**Chief Officer:** Alan Douglas  
**Service Area:** Regulatory & Regeneration  
**Date:** 5 May 2023

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**Appendices:** Appendix 1: Regulatory & Regeneration Delivery Plan  
2022/23 - Year-end Progress  
Appendix 2: Regulatory & Regeneration Delivery Plan  
2023/24

**Background Papers:** Regulatory & Regeneration Delivery Plan 2022/23 -  
Corporate Services Committee, 2 November 2022  
Regulatory & Regeneration Delivery Plan 2022/23,  
Interim Progress - Corporate Services Committee, 1  
February 2023  
Strategic Planning & Performance Framework 2022/27

**Wards Affected:** All