

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Executive

Corporate Services Committee: 28 November 2006

Subject : Chief Executive Budgetary Control Report : Period 6 (2006/07)

1. Purpose

1.1 The purpose of this report is to advise the Committee of the performance of the Chief Executive Department's budget for the period to 15 October 2006.

2. Background

2.1 At a meeting of West Dunbartonshire Council on 9 February 2006, Members agreed the revenue estimates for 2006/2007. A total net budget of £9.864m was approved for the Chief Executive's Department.

2.2 There have been adjustments made between departmental budgets and the Contingency Fund, totalling £0.019m for pay award assumptions at budget time being higher than finally agreed. Therefore, the budget now being monitored totals £9.845m.

3. Main Issues

3.1 The summary report brings out an adverse variance to date (overspend) of £0.093m (1.73%).

3.2 There are 3 main variances identified at this stage:

3.2.1 Public Relations are currently showing an adverse variance of £0.030m which is due to the employment of temporary staffing to cover for long term sickness absence.

3.2.2 Legal and Administrative Services are currently showing an adverse variance of £0.037m, mainly caused by annual professional fees paid but not anticipated within the budget, together with staff turnover savings not yet achieved and additional sickness/maternity cover costs.

3.2.3 Cost of collection of council tax is currently £0.044m adverse caused by less income from statutory additions received to date due to an improves performance in the collection of council tax.

4. Personnel Implications

4.1 There are no personnel implications.

5. Financial Implications

5.1 There are no financial implications.

6. Conclusions

6.1 There is an adverse variance of £0.093m in this service budget to date. The Departmental Management Team will take corrective action where appropriate to keep expenditure within budget.

7. Recommendation

7.1 **This report is submitted for Committee's consideration and comment.**

**David McMillan
Chief Executive**

Date: 15 November 2006

Wards Affected:	All wards
Appendix:	Chief Executive Department - Budgetary Control Report Period 6
Background Papers:	General Services Revenue Estimates and Council Tax – Report to Council 9 February 2006. Ledger prints – Period 6
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