

Supplementary Agenda



Infrastructure, Regeneration and Economic Development Committee

Date: Wednesday, 16 September 2020

Time: 14:00

Format: Zoom Conference Call

Contact: Lynn Straker, Committee Officer
Email: lynn.straker@west-dunbarton.gov.uk

Dear Member

ITEMS TO FOLLOW

I refer to the agenda for the above meeting that was issued on 3 September and now enclose copy of **Item 10** which was not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

**10 BUDGETARY CONTROL REPORT TO 31 JULY 2020
(PERIOD 4)**

79 – 115

Submit report by the Strategic Director – Regeneration, Environment and Growth providing an update on the financial performance to 31 July 2020 (Period 4) of those services under the auspices of the Infrastructure, Regeneration and Economic Development Committee.

Distribution:-

Councillor Iain McLaren (Chair)
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Diane Docherty
Provost William Hendrie
Councillor Caroline McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Marie McNair (Vice Chair)
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

All other Councillors for information

Chief Executive
Strategic Director of Regeneration, Environment and Growth

Date of issue: 10 September 2020

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WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Infrastructure and Regeneration

**Infrastructure, Regeneration & Economic Development Committee:
16 September 2020**

Subject: Infrastructure, Regeneration & Economic Development Budgetary Control Report 2020/21 to Period 4 (31 July 2020)

1. Purpose

1.1 The purpose of the report is to provide the Committee with an update on the financial performance to 31 July 2020 (Period 4) of those services under the auspices of the Infrastructure, Regeneration & Economic Development Committee (IRED).

2. Recommendations

2.1 Members are asked to:

- i) note the contents of this report showing the revenue budget forecast to overspend against budget by £0.125m (0.5%) at the year-end of which £0.250m (1.1%) is Covid related;
- ii) note the net projected annual position in relation to relevant capital projects which is highlighting a projected variance of £15.947m (-35.41%) due to slippage of £16.045m (-35.63%) and an overspend of £0.098 (0.22%); and
- iii) note the progress on efficiencies incorporated into budgets for 2020/21.

3. Background

Revenue

3.1 At the meeting of West Dunbartonshire Council on 4 March 2020, Members agreed the revenue estimates for 2020/21. A total net budget of £23.538m was approved for IRED services. Since then there have been various efficiency savings. The revised budget is therefore now £22.930m, as follows:

	£m
Starting Position	23.538
ICT Virement	(0.002)
Procurement Savings	(0.115)
Annual Recurring Variances Exercise	(0.373)
Covid related budget adjustments	(0.144)
Reallocation of budgets	0.026
Revised budget	22.930

3.2 Covid Related Budget Adjustments

The completion of an exercise to identify spend which is controllable by services (such as utility costs and transport) has resulted in movement of budget worth £0.144m between services and the contingency fund. This has transferred some favourable variances which would have been reported by the service to the contingency fund and will alleviate some of the additional spend pressure being identified due to Covid.

3.3 Annual Recurring Variances Exercise

Following the completion of the Annual Accounts 2019/20, an exercise was undertaken to identify recurring variances in all service areas. This has resulted in a net reduction to the budget of £0.373m which has been transferred to the contingency fund.

Capital

- 3.4** At the meeting of Council on 4 March 2020, Members also agreed the updated 10 year General Services Capital Plan for 2020/21 to 2029/2030. The next three years from 2020/21 to 2022/23 have been approved in detail with the remaining years being indicative at this stage. The total project life budget approved for projects that have either commenced or are due to commence in that period total £219.145m.

4. Main Issues

Revenue Budget

- 4.1** The current budgetary position is summarised in Appendix 1. A more detailed analysis by service is given in Appendix 2. Of the 21 services monitored 14 are showing either a favourable or nil variance with 7 services showing an adverse variance. Comments are shown in Appendix 3 when there are projected net annual variances greater than £0.050m and also where the net variance is below £0.050m but there are offsetting variances of over £0.050m within the service. Appendix 4 shows progress on the achievement of saving options adopted as part of the 2020/21 budget.
- 4.2** Appendix 1 shows the probable outturn for the services at £23.055. As the annual budget is £22.930m there is currently a projected adverse variance for the year of £0.125m. Covid related issues account for £0.250m which leaves an underlying favourable variance of £0.125m.
- 4.3** Covid has had an impact on various service areas with lockdown preventing some work from being carried out e.g. in Roads and Ground maintenance. Income has also been affected e.g. commercial waste collection reduced whereas income has increased in Cremations and Burial grounds
- 4.4** Officers will continue to manage the budgets as closely as possible throughout the year and it is hoped that by: tight budgetary control; ongoing recovery actions; further Government funding; and/or agreed financial flexibilities to allow Councils to better cope with the financial impact of Covid,

that the financial impact can be significantly mitigated and reduced over the remainder of the year. However there are clearly potential risks to this, mainly due to the unpredictable nature of the pandemic

Capital Budget

- 4.5** The overall programme summary report is shown in Appendix 5. Information on projects in the red category for probable underspends or overspends in-year and in total is provided in Appendices 6 and 7 together with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible. Detail on projects within the green category are shown in Appendix 8. The analysis shows that for the in-year planned spend there is currently a projected in-year variance of £15.947m of which £16.045m relates to project slippage and an in-year overspend of £0.098m. Officers review regularly the in-year position to consider options to maximise the effective use of capital resources.
- 4.6** From the analysis within the appendices it can be seen that there are eight projects with forecast material slippage, as listed as follows:

Project Name	Slippage (£m)
Gruggies Burn Flood Prevention	3.735
District Heating Network Expansion	3.500
Vehicle Replacement	2.555
Clydebank Charrette, A814	1.233
Posties Park Sports Hub	1.223
Regeneration Fund	0.981
Mandatory 20mph residential communities	0.469
Vale of Leven Cemetery	0.385

5. People Implications

- 5.1** There are no people implications.

6. Financial Implications

- 6.1** Other than the financial position noted above, there are no financial implications of the budgetary control report. Officers are currently reviewing budgets and projections with a view to improving the position by financial year end and progress will be highlighted in future reports to committee.
- 6.2** Agreed efficiencies and management adjustments are monitored with current indications showing that £0.335m of the total actions of £0.357m being monitored are currently on target to be achieved (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

7. Risk Analysis

7.1 The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets – particularly in light of Covid.

7.2 Assumptions around service demand and timing of nationally agreed changes through the phasing out of lockdown change regularly and therefore there is a significant risk that the projected year end budgetary position will change from that reported.

8. Equalities Impact Assessment (EIA)

8.1 The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9 Consultation

9.1 The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Assessment

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Richard Cairns
Executive Director of Infrastructure and Regeneration

Date: 08 Sept 2020

Person to Contact: Janice Rainey - Business Unit Finance Partner, 16 Church Street, Dumbarton, G81 1QL, telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices: Appendix 1 - Summary Budgetary Position (Revenue)
Appendix 2– Detailed Budgetary Position (Revenue)
Appendix 3 – Variance Analysis (Revenue)
Appendix 4 – Monitoring of Savings Options
Appendix 5 – Budgetary Position (Capital)
Appendix 6 – Variance Analysis Red Status (Capital)
Appendix 7 – Variance Analysis Amber Status (Capital)
Appendix 8 - Variance Analysis Green (Capital)

Background Papers: None

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED SUMMARY

MONTH END DATE **31 July 2020**

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	Annual RAG Status	Net Variance Attributable to Covid	Underlying Variance Excluding Covid
	£000	£000	£000	£000	%	£000	£000
Corporate Asset Maintenance	(259)	130	(35)	224	-86%	↓	0
Transport, Fleet & Maintenance Services	(540)	454	(538)	2	0%	↓	2
Catering Services	4,862	1,170	4,786	(76)	-2%	↑	(63)
Building Cleaning	1,502	487	1,477	(25)	-2%	↑	9
Building Cleaning PPP	(281)	(118)	(315)	(34)	-12%	↑	(15)
Facilities Assistants	1,919	581	1,841	(78)	-4%	↑	(92)
Facilities Management	335	104	312	(23)	-7%	↑	(23)
Consultancy Services	661	393	843	182	28%	↓	179
Roads Operations	(1,132)	(230)	(351)	781	-69%	↓	781
Roads Services	3,917	1,372	3,138	(779)	-20%	↑	(779)
Grounds Maintenance & Street Cleaning Client	7,360	2,453	7,360	0	0%	→	0
Outdoor Services	252	0	238	(14)	-6%	↑	(29)
Leisure Management	3,262	1,940	3,262	0	0%	→	0
Events	3	0	0	(3)	-100%	↑	(3)
Burial Grounds	(140)	(166)	(164)	(24)	17%	↑	0
Crematorium	(941)	(309)	(1,026)	(85)	9%	↑	14
Waste Services	7,384	2,051	7,402	18	0%	↓	(63)
Corporate Assets /Capital Investment Program	(2,828)	(365)	(2,654)	174	-6%	↓	(28)
Economic Development	225	107	233	8	4%	↓	8
Depots	0	0	0	0	0%	→	0
Ground Maintenance & Street Cleaning Trading	(2,631)	(675)	(2,754)	(123)	5%	↑	(23)
Total Net Expenditure	22,930	9,379	23,055	125	0.5%	↓	-125

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

YEAR END DATE 31 July 2020

PERIOD 4

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	All Services	£000	£000	£000	£000	%
26,038	Employee	26,236	7,899	25,495	(742)	-3% ↑
4,166	Property	3,423	653	2,947	(476)	-14% ↑
4,356	Transport and Plant	4,282	448	3,903	(379)	-9% ↑
12,152	Supplies, Services and Admin	12,787	1,629	11,107	(1,680)	-13% ↑
15,622	Payments to Other Bodies	15,171	5,433	14,390	(782)	-5% ↑
560	Other	552	572	554	2	0% ↓
62,894	Gross Expenditure	62,452	16,634	58,395	(4,057)	-6% ↑
(39,204)	Income	(39,522)	(7,254)	(35,341)	4,182	11% ↓
23,689	Net Expenditure	22,930	9,379	23,055	125	1% ↓
£000	Corporate Asset Maintenance	£000	£000	£000	£000	%
1,654	Employee	1,641	371	1,460	(182)	-11% ↑
55	Property	47	16	49	2	4% ↓
68	Transport and Plant	47	15	48	1	1% ↓
2,742	Supplies, Services and Admin	2,236	160	1,632	(604)	-27% ↑
	Payments to Other Bodies	0	0	0	0	0% →
	Other	0	0	0	0	0% →
4,519	Gross Expenditure	3,971	562	3,188	(783)	-20% ↑
(4,848)	Income	(4,230)	(432)	(3,223)	1,007	24% ↓
(329)	Net Expenditure	(259)	130	(35)	224	-86% ↓
£000	Transport, Fleet & Maintenance Services	£000	£000	£000	£000	%
1,769	Employee	1,636	522	1,635	(1)	0% ↑
77	Property	89	7	86	(2)	-3% ↑
1,802	Transport and Plant	1,824	125	1,626	(199)	-11% ↑
580	Supplies, Services and Admin	490	68	414	(75)	-15% ↑
0	Payments to Other Bodies	2	0	0	(2)	-87% ↑
0	Other	0	0	0	0	0% →
4,228	Gross Expenditure	4,041	721	3,762	(279)	-7% ↑
(4,628)	Income	(4,580)	(267)	(4,300)	280	6% ↓
(399)	Net Expenditure	(540)	454	(538)	1	0% ↓
£000	Catering Services	£000	£000	£000	£000	%
3,019	Employee	3,278	972	3,268	(10)	0% ↑
69	Property	69	1	51	(17)	-25% ↑
105	Transport and Plant	141	0	107	(34)	-24% ↑
1,182	Supplies, Services and Admin	2,563	2	2,170	(393)	-15% ↑
29	Payments to Other Bodies	29	195	206	178	623% ↓
0	Other	0	0	0	0	0% →
4,405	Gross Expenditure	6,078	1,170	5,802	(276)	-5% ↑
(464)	Income	(1,216)	0	(1,016)	200	16% ↓
3,941	Net Expenditure	4,862	1,170	4,786	(76)	-2% ↑
£000	Building Cleaning	£000	£000	£000	£000	%
1,571	Employee	1,596	494	1,487	(109)	-7% ↑
166	Property	167	13	118	(48)	-29% ↑
2	Transport and Plant	1	0	1	(0)	-16% ↑
31	Supplies, Services and Admin	20	1	16	(4)	-18% ↑
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
1,770	Gross Expenditure	1,783	508	1,622	(161)	-9% ↑
(265)	Income	(281)	(20)	(145)	136	48% ↓
1,505	Net Expenditure	1,502	487	1,477	(25)	-2% ↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

YEAR END DATE 31 July 2020

PERIOD 4

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	Building Cleaning PPP	£000	£000	£000	£000	%
649	Employee	661	201	642	(19)	-3% ↑
42	Property	42	5	30	(12)	-28% ↑
0	Transport and Plant	0	0	0	0	0% →
5	Supplies, Services and Admin	12	7	8	(4)	-31% ↑
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
696	Gross Expenditure	714	213	680	(34)	-5% ↑
(957)	Income	(996)	(332)	(996)	0	0% →
(262)	Net Expenditure	(281)	(118)	(315)	(34)	12% ↑
£000	Facilities Assistants	£000	£000	£000	£000	%
1,905	Employee	1,944	575	1,864	(79)	-4% ↑
16	Property	10	0	13	3	31% ↓
1	Transport and Plant	1	0	0	(1)	-91% ↑
10	Supplies, Services and Admin	8	6	7	(1)	-13% ↑
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
1,932	Gross Expenditure	1,963	581	1,885	(78)	-4% ↑
(114)	Income	(44)	0	(44)	0	0% →
1,818	Net Expenditure	1,919	581	1,841	(78)	-4% ↑
£000	Facilities Management	£000	£000	£000	£000	%
337	Employee	353	104	330	(22)	-6% ↑
0	Property	0	0	0	0	0% →
2	Transport and Plant	1	0	1	0	0% →
3	Supplies, Services and Admin	1	0	1	0	0% →
0	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
343	Gross Expenditure	355	104	332	(22)	-6% ↑
(20)	Income	(20)	0	(20)	0	0% →
323	Net Expenditure	335	104	312	(22)	-7% ↑
£000	Consultancy Services	£000	£000	£000	£000	%
1,167	Employee	1,194	392	1,180	(13)	-1% ↑
0	Property	0	0	0	0	0% →
11	Transport and Plant	7	1	2	(5)	-72% ↑
4	Supplies, Services and Admin	4	1	6	2	45% ↓
44	Payments to Other Bodies	42	0	42	0	0% →
0	Other	0	0	0	0	0% →
1,226	Gross Expenditure	1,247	393	1,231	(16)	-1% ↑
(450)	Income	(586)	0	(388)	198	34% ↓
776	Net Expenditure	661	393	843	182	28% ↓
£000	Roads Operations	£000	£000	£000	£000	%
1,352	Employee	1,318	401	1,264	(54)	-4% ↑
102	Property	99	4	107	8	8% ↓
507	Transport and Plant	521	92	348	(173)	-33% ↑
1,190	Supplies, Services and Admin	1,078	92	723	(355)	-33% ↑
110	Payments to Other Bodies	155	0	155	0	0% →
0	Other	0	0	0	0	0% →
3,261	Gross Expenditure	3,170	589	2,597	(573)	-18% ↑
(4,338)	Income	(4,302)	(819)	(2,948)	1,354	31% ↓
(1,077)	Net Expenditure	(1,132)	(230)	(351)	781	-69% ↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

YEAR END DATE 31 July 2020

PERIOD 4

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	Roads Services	£000	£000	£000	£000	%
1,152	Employee	1,293	379	1,265	(28)	-2% ↑
124	Property	111	3	124	12	11% ↓
104	Transport and Plant	84	4	83	(1)	-1% ↑
760	Supplies, Services and Admin	917	177	822	(95)	-10% ↑
2,730	Payments to Other Bodies	2,590	809	1,628	(962)	-37% ↑
0	Other	0	0	0	0	0% →
4,871	Gross Expenditure	4,995	1,372	3,923	(1,072)	-21% ↑
(1,129)	Income	(1,078)	0	(784)	293	27% ↓
3,742	Net Expenditure	3,917	1,372	3,138	(779)	-20% ↑
£000	Grounds Maintenance & Street Cleaning Client	£000	£000	£000	£000	%
0	Employee	0	0	0	0	0% →
0	Property	0	0	0	0	0% →
0	Transport and Plant	0	0	0	0	0% →
0	Supplies, Services and Admin	0	0	0	0	0% →
7,363	Payments to Other Bodies	7,360	2,453	7,360	0	0% →
0	Other	0	0	0	0	0% →
7,363	Gross Expenditure	7,360	2,453	7,360	0	0% →
0	Income	0	0	0	0	0% →
7,363	Net Expenditure	7,360	2,453	7,360	0	0% →
£000	Outdoor Services	£000	£000	£000	£000	%
101	Employee	106	33	85	(21)	-20% ↑
66	Property	76	14	71	(5)	-7% ↑
0	Transport and Plant	0	0	0	0	0% →
109	Supplies, Services and Admin	111	1	112	1	1% ↓
57	Payments to Other Bodies	45	5	41	(4)	-9% ↑
0	Other	0	0	0	0	0% →
333	Gross Expenditure	338	54	309	(29)	-9% ↑
(76)	Income	(86)	(54)	(71)	15	18% ↓
257	Net Expenditure	252	(0)	238	(14)	-6% ↑
£000	Leisure Management	£000	£000	£000	£000	%
0	Employee	0	0	0	0	0% →
0	Property	0	0	0	0	0% →
0	Transport and Plant	0	0	0	0	0% →
0	Supplies, Services and Admin	0	0	0	0	0% →
4,062	Payments to Other Bodies	3,971	1,940	3,971	0	0% →
0	Other	0	0	0	0	0% →
4,062	Gross Expenditure	3,971	1,940	3,971	0	0% →
(675)	Income	(709)	0	(709)	0	0% →
3,387	Net Expenditure	3,262	1,940	3,262	0	0% →
£000	Events	£000	£000	£000	£000	%
0	Employee	0	0	0	0	0% →
0	Property	0	0	0	0	0% ↓
0	Transport and Plant	0	0	0	0	0% →
95	Supplies, Services and Admin	0	0	0	0	0% →
95	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
190	Gross Expenditure	0	0	0	(0)	-83% ↑
(84)	Income	3	0	0	(3)	100% ↑
106	Net Expenditure	3	0	0	(3)	-97% ↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

YEAR END DATE 31 July 2020

PERIOD 4

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	Burial Grounds	£000	£000	£000	£000	%
0	Employee	0	0	0	0	0%
16	Property	19	3	21	1	6%
0	Transport and Plant	0	0	0	0	0%
0	Supplies, Services and Admin	0	0	0	0	0%
393	Payments to Other Bodies	409	0	409	0	0%
0	Other	0	0	0	0	0%
410	Gross Expenditure	428	3	429	1	0%
(529)	Income	(568)	(170)	(594)	(25)	-4%
(120)	Net Expenditure	(140)	(166)	(164)	(24)	17%
£000	Crematorium	£000	£000	£000	£000	%
185	Employee	181	62	187	6	3%
165	Property	157	26	156	(1)	-1%
0	Transport and Plant	0	0	0	0	0%
19	Supplies, Services and Admin	16	3	16	(0)	-3%
30	Payments to Other Bodies	31	11	39	8	26%
0	Other	0	1	2	2	0%
400	Gross Expenditure	385	104	399	15	4%
(1,278)	Income	(1,326)	(413)	(1,425)	(99)	-7%
(878)	Net Expenditure	(941)	(309)	(1,026)	(85)	9%
£000	Waste Services	£000	£000	£000	£000	%
2,780	Employee	2,778	902	2,762	(15)	-1%
108	Property	119	41	120	1	1%
1,029	Transport and Plant	985	104	976	(8)	-1%
4,712	Supplies, Services and Admin	4,741	1,036	4,683	(58)	-1%
22	Payments to Other Bodies	22	0	22	0	0%
0	Other	0	0	0	0	0%
8,652	Gross Expenditure	8,643	2,084	8,563	(81)	-1%
(1,158)	Income	(1,260)	(33)	(1,161)	99	8%
7,493	Net Expenditure	7,384	2,051	7,402	18	0%
£000	Corporate Assets /Capital Investment Programme	£000	£000	£000	£000	%
1,590	Employee	1,845	583	1,720	(125)	-7%
1,929	Property	1,582	420	1,156	(427)	-27%
10	Transport and Plant	10	1	8	(2)	-19%
(56)	Supplies, Services and Admin	(181)	5	(174)	7	-4%
67	Payments to Other Bodies	72	(12)	72	0	0%
0	Other	0	0	0	0	0%
3,540	Gross Expenditure	3,329	997	2,782	(546)	-16%
(5,864)	Income	(6,156)	(1,363)	(5,436)	720	12%
(2,324)	Net Expenditure	(2,828)	(365)	(2,654)	173	-6%
£000	Economic Development	£000	£000	£000	£000	%
620	Employee	617	207	623	6	1%
489	Property	22	8	22	0	0%
2	Transport and Plant	3	0	2	(1)	-33%
13	Supplies, Services and Admin	14	0	14	(0)	-1%
618	Payments to Other Bodies	435	31	435	0	0%
0	Other	0	0	0	0	0%
1,743	Gross Expenditure	1,090	246	1,095	5	0%
(976)	Income	(865)	(139)	(862)	3	0%
767	Net Expenditure	225	107	233	8	4%

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

YEAR END DATE 31 July 2020

PERIOD 4

Actual Outturn 2019/20 £000	Service Summary	Total Budget 2020/21 £000	Spend to Date 2020/21 £000	Forecast Spend 2020/21 £000	Annual Variance 2020/21 £000	RAG Status	
	Depots						
0	Employee	0	0	0	0%	→	
443	Property	482	85	492	10	2%	↓
0	Transport and Plant	0	0	0	0	0%	→
13	Supplies, Services and Admin	13	0	13	(0)	-3%	↑
0	Payments to Other Bodies	0	0	0	0	0%	→
0	Other	0	0	0	0	0%	→
455	Gross Expenditure	495	86	505	10	2%	↓
(455)	Income	(495)	(86)	(505)	(10)	-2%	↑
0	Net Expenditure	0	0	0	0	0%	→
	Ground Maintenance & Street Cleaning Trading A/c						
6,186	Employee	5,797	1,701	5,721	(77)	-1%	↑
298	Property	333	7	331	(2)	-1%	↑
711	Transport and Plant	658	106	702	44	7%	↓
740	Supplies, Services and Admin	746	69	645	(101)	-14%	↑
0	Payments to Other Bodies	10	0	10	0	0%	→
560	Other	552	571	552	0	0%	→
8,495	Gross Expenditure	8,096	2,453	7,960	(136)	-2%	↑
(10,896)	Income	(10,727)	(3,129)	(10,714)	13	0%	↓
(2,401)	Net Expenditure	(2,631)	(675)	(2,754)	(124)	5%	↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ANALYSIS FOR VARIANCES OVER £50,000

YEAR END DATE

31 July 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Corporate Asset Maintenance	(259)	(35)	224	-86%	↓
Service Description	This service manages and undertakes repairs and maintenance to public buildings				
Main Issues / Reason for Variance	The reduced throughput of work resulting in reduced income, due to COVID19.				
Mitigating Action	Staff have been furloughed and a successful claim made to HMRC.Plans are being made to catch-up to maximise income generation				
Anticipated Outcome	The budgeted will continue to be monitored. However, it is anticipated that the adverse variance will continue throughout the year.				
Transport, Fleet & Maintenance Services	(540)	(538)	2	0%	↓
Service Description	Transport services across WDC				
Main Issues / Reason for Variance	Reduced spending on fuel due to lockdown , offset by reduced recharges of this cost to services.				
Mitigating Action	None required.				
Anticipated Outcome	Net position in transport service will be nil but fuel costs across services will be lower than budget				
Catering Services	4,862	4,786	(76)	-2%	↑
Service Description	Catering Services across WDC				
Main Issues / Reason for Variance	There has been a reduction in food purchases with the closure of schools and Early Years facilities				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underpend by year-end				
Building Cleaning	1,502	1,477	(25)	-2%	↑
Service Description	This service provides cleaning services across all council buildings				
Main Issues / Reason for Variance	Variance is due to vacancies held in first few months of the year , off set by adverse income due to loss of police contract and reduced external income from office cleaning .				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underspend expected				

**WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ANALYSIS FOR VARIANCES OVER £50,000**

YEAR END DATE

31 July 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Facilities Assistants	1,919	1,841	(78)	-4%	↑
Service Description	This service provides Facility Assistants throughout WDC buildings				
Main Issues / Reason for Variance	This favourable variance is due to vacancies held and overtime not incurred to date (assumed to end July).				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Underspend expected				
Consultancy Services	661	843	182	28%	↓
Service Description	This service provides the architectural support to WDC				
Main Issues / Reason for Variance	Staff were redeployed to assist other areas due to COVID resulting in income levels projecting lower than budgeted				
Mitigating Action	The budget will continue to be monitored throughout the year.				
Anticipated Outcome	It is anticipated that the overspend will continue throughout year.				
Roads Operations	(1,132)	(351)	781	-69%	↓
Service Description	This service covers the delivery of roads works orders raised				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less income being achievable . Partially offset by underspends in materials and transport				
Mitigating Action	This overspend will be offset by an underspend in Roads services				
Anticipated Outcome	Overspend at year end				
Roads Services	3,917	3,138	(779)	-20%	↑
Service Description	This service relates to Roads design , structures , street lighting , road safety and school crossing patrols				
Main Issues / Reason for Variance	Covid lockdown resulting in work not being able to be carried out resulting in less recharges come from Roads operation				
Mitigating Action	This underspend is mainly offset by an underspend in Roads services				
Anticipated Outcome	Works will be less than budgeted due to covid				

**WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ANALYSIS FOR VARIANCES OVER £50,000**

YEAR END DATE

31 July 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Ground Maintenance & Street Cleaning Trading A/c	(2,631)	(2,754)	(124)	5%	↑
Service Description	Trading operation providing grounds maintenance and street cleaning services				
Main Issues / Reason for Variance	The main reason for the favourable variance is a reduction in costs as a result of Covid lockdown - less seasonal workers recruited and lower supplies and contractor costs being incurred				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	An underspend is likely				
Crematorium	(941)	(1,026)	(85)	9%	↑
Service Description	This service provides crematorium services within the Council area				
Main Issues / Reason for Variance	Increased number of cremations in April and May				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Income will be higher than budgeted				
Waste Services	7,384	7,402	18	0%	↓
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	Reduced cost of waste disposal based on current tonnage offset by reduced income from Commercial collections due to COVID-19 lockdown.				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Overall on budget at year end .				
Corporate Assets /Capital Investment Programme	(2,828)	(2,654)	174	-6%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	This projected adverse variance is mainly due to salary capitalisation not anticipated to be fully achieved during the COVID-19 lockdown.				
Mitigating Action	The budget will continue to be monitored throughout the year and any actions which can be taken to mitigate the overspend are being identified				
Anticipated Outcome	Overspend anticipated				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2020/21

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA7	Reactive roads repairs	Environment & Neighbourhood	- 60,000	- 60,000	-	
MA8	Capitalisation of salaries	Regeneration	- 278,337	- 256,906	- 21,431	not fully achieved due to salaries not being recharged as budgeted due to COVID-19 lockdown.
MA9	Reduce hours - compliance posts (eco)	Regeneration	- 18,498	- 18,498	-	Achieved
			- 356,835	- 335,404	- 21,431	

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
OVERALL PROGRAMME SUMMARY

MONTH END DATE

31 July 2020

PERIOD

4

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	14	21%	10,592	10%	14	21%	1,264	32%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	8	12%	23,639	21%	8	12%	438	11%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	44	67%	77,184	69%	44	67%	2,206	56%		
TOTAL EXPENDITURE	66	100%	111,416	100%	66	100%	3,909	100%		
	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	55,025	10,592	55,326	302	23,337	1,264	8,557	(14,781)	(14,882)	102
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	26,571	23,639	26,573	2	3,360	438	2,469	(890)	(892)	2
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	137,550	77,184	137,544	(6)	18,334	2,206	18,059	(276)	(270)	(6)
TOTAL EXPENDITURE	219,145	111,416	219,443	298	45,031	3,909	29,084	(15,947)	(16,045)	98

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Vehicle Replacement						
	Project Life Financials	5,968	1,107	19%	5,968	0	0%
	Current Year Financials	5,110	249	5%	2,555	(2,555)	-50%
	Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance	Vehicle manufacturers, parts and transport have been affected by COVID-19. The Service are now in receipt of 2 buses received mid June. The status of the remaining vehicles within the strategy is being compiled to develop an anticipated spend for this financial year. At this time it is being forecast that approximately 50% of the current year budget will be spent, however this figure is being reviewed and will be updated for the next report.					
	Mitigating Action	None available at this time.					
	Anticipated Outcome	Replacement of fleet later than anticipated.					

2	Allotment Development						
	Project Life Financials	400	1	0%	400	0	0%
	Current Year Financials	400	1	0%	100	(300)	-75%
	Project Description	To develop an allotment site.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance	Initial meetings of the project team have successfully taken place and services are currently being procured to undertake detailed soil investigations and topographic surveys in preparation for tender development in line with SEPA requirements. This is taking longer than expected and now with further delays due to COVID-19 restrictions, it is anticipated that this project will now not be fully complete this financial year with an estimated £0.300m required to be rephased to 2020/21.					
	Mitigating Action	None available at this time.					
	Anticipated Outcome	Development of allotments to take pressure off current 10 year waiting list.					

3	Levensgrove Park - Restoration & Regeneration						
	Project Life Financials	3,843	3,754	98%	3,945	102	3%
	Current Year Financials	20	34	166%	122	102	501%
	Project Description	Restoration and Regeneration of Levensgrove Park.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance	The project started August 2017 and the Pavilion is now complete and handed over. Project is forecasting a project life overspend due to unforeseen additional costs.					
	Mitigating Action	None required.					
	Anticipated Outcome	Project delivered later than originally anticipated.					

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Posties Park Sports Hub - New sports hub to include Gym & running track						
Project Life Financials	1,802	87	5%	2,002	200	11%	
Current Year Financials	1,723	8	0%	500	(1,223)	-71%	

Project Description
Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.

Project Lifecycle
Planned End Date 31-Mar-21 Forecast End Date 31-Dec-21

Main Issues / Reason for Variance

Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site. As a result of this value engineering exercises have been undertaken which would have brought the project back within budget, however the revised plans were not approved by Planning. Following discussions with Planning a design has now been agreed which will result in a project life forecast cost of £2.002m resulting in a project life overspend of £0.200m. Contract was awarded August 2019 and physical works were expected to commence March however postponed due to COVID-19 restrictions. It is now anticipated that work will be complete by December 2021 with forecast spend in 2020/21 expected to be £0.500m with £1.223m required to be rephased to 2021/22.

Mitigating Action

None required at this time.

Anticipated Outcome

Creation of sports hub.

5	Vale of Leven Cemetery Extension						
Project Life Financials	650	165	25%	650	0	0%	
Current Year Financials	485	0	0%	100	(385)	-79%	

Project Description
Extension of existing cemetery in Vale of Leven.

Project Lifecycle
Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February 2019 IRED committee to purchase land. An unforeseen legal issue has now resulted in a delay in signing off the land purchase. Legal are now in the process of working through this issue that has surfaced to conclude the purchase. Once purchase is complete the project will go to tender. Due to the delays outwith the Council's control, it is expected that the project will be unable to fully complete in 2020/21, with £0.385m required to be rephased to 2021/22.

Mitigating Action

Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.

Anticipated Outcome

A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6	New Sports Changing Facility at Duntocher						
	Project Life Financials	300	20	7%	300	0	0%
	Current Year Financials	281	7	3%	211	(70)	-25%
	Project Description	New Sports Changing Facility at Duntocher					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Due to the restrictions implemented for COVID-19 the project is anticipated to be delayed as works could not start within the timescales originally planned.						
	Mitigating Action						
	Continue to liaise with Planning to take the project forward and prevent further delay.						
	Anticipated Outcome						
	To deliver new sports changing facility.						

7	Gruggies Burn Flood Prevention						
	Project Life Financials	15,000	195	1%	15,000	0	0%
	Current Year Financials	4,135	0	0%	400	(3,735)	-90%
	Project Description	Commission of Gruggies Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
	Main Issues / Reason for Variance						
	Project design is ongoing as optioneering has produced alternative design solutions. Approval granted at August 2019 Tendering Committee and now awaiting sign off by Legal before the project can progress. Project was expected to complete in 2022 with retentions due in 2023 however due to COVID-19 restrictions project progress has been delayed with £3.735m expected to be required to be rephased to 2021/22.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete Geotechnical and Topographical Surveys in 2020/21.						

8	Mandatory 20mph Residential communities						
	Project Life Financials	500	11	2%	500	0	0%
	Current Year Financials	489	0	0%	20	(469)	-96%
	Project Description	Mandatory 20mph Residential communities.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume. This review is taking longer than anticipated, with still no formal outcome from Scottish Government on how to proceed. At this time it is anticipated that £0.020m will be spent in 2020/21 with £0.469m rephased to 2021/22.						
	Mitigating Action						
	None available at this time as timing of review is out with Council control.						
	Anticipated Outcome						
	Project to be delivered within budget albeit later than first anticipated.						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

9 Upgrade obsolete heating controls (BEMS) across Council estate							
Project Life Financials	160	0	0%	160	0	0%	
Current Year Financials	160	0	0%	10	(150)	-94%	
Project Description	Upgrade obsolete heating controls (BEMS) across Council estate						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
This project is to upgrade obsolete heating control management systems across the Council's Estate. It is necessary for this work to be carried out during the non-heating season or when buildings are unoccupied. Initial site surveys required prior to works commencing have been severely delayed due to COVID-19. Officers will endeavour to maximise spend this financial year.							
Mitigating Action							
Further dialogue with contractors and suppliers to maximise spend.							
Anticipated Outcome							
Delivery of project within budget.							

10 Replace obsolete boilers (plant greater than 30 years old)							
Project Life Financials	235	0	0%	235	0	0%	
Current Year Financials	235	0	0%	36	(199)	-85%	
Project Description	Replace obsolete boilers (plant greater than 30 years old)						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Boiler replacements to be considered are The Hub and St Marys Alexandria, both of which are two of the very few remaining oil sites within West Dunbartonshire area. In addition the current gas boiler at Municipal buildings is at least 35 years old. Delays due to site access not being available due to COVID-19 and work must be carried out during the non-heating season.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery of project within budget albeit later than first anticipated.							

11 Replace existing main hall Air Handling unit at Clydebank Town Hall							
Project Life Financials	85	0	0%	85	0	0%	
Current Year Financials	85	0	0%	3	(82)	-96%	
Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Due to COVID-19 restrictions there have been delays to the project and site access not being available. Works require to be completed during the non-heating season therefore at this time it is anticipated that only design fees of approximately £0.003m will be incurred in this financial year, with the remainder of the budget to be rephased to 2021/22 for completion of the project, however we will endeavour to maximise spend if possible.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery on budget but delayed timescales							

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

12	District Heating Network Expansion - new project 2020/21						
	Project Life Financials	11,000	544	100%	11,000	0	100%
	Current Year Financials	5,500	544	10%	2,000	(3,500)	-64%
	Project Description	District Heating Network Expansion					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Development towards the expansion will commence this year with current year forecast spend estimated at £2m with £3.5m required to be rephased to 2021/22.						
	Mitigating Action						
	None required						
	Anticipated Outcome						
	Project will be delivered on budget.						

13	Regeneration Fund						
	Project Life Financials	10,782	4,329	100%	10,782	0	100%
	Current Year Financials	1,481	50	3%	500	(981)	-66%
	Project Description	Funding to implement major regeneration projects linked to community charrettes.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24		
	Main Issues / Reason for Variance						
	Bowling Harbour development is on hold pending outcome of North Clyde Riverbank masterplan. Although foreshore clearance work has now been completed at Dumbarton Waterfront accounting for spend on this budget, the overall Waterfront Pathway project is longer term than first anticipated due to delays by the landowners. Balloch Village Square project was completed, and the remainder of the Balloch Charrette budget will be used to fund the Station Square project which is being scoped and developed during 2020. A special Council on 29 October 2019 sought and secured approval of an additional £2.609m for District Heating Network commercial costs from the existing Regeneration budget, accelerating budget from future years. This increase brings the District Heating budget from Regeneration Fund to £3.509m (£0.9m previously approved). Projects to progress through 2020/21 as COVID-19 restrictions are lifted with £0.500m expected to be spent in 2020/21 with £0.681m required to be rephased to 2021/22.						
	Mitigating Action						
	Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.						
	Anticipated Outcome						
	Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						

14	Clydebank Charrette, A814						
	Project Life Financials	4,300	379	100%	4,300	0	100%
	Current Year Financials	3,233	372	11%	2,000	(1,233)	-38%
	Project Description	Clydebank Charrette, A814					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. Works are proposed to commence late summer 2020.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Completion spring 2022						

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT AMBER ALERT STATUS

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1 Dalmonach CE Centre						
Project Life Financials	1,150	1,093	95%	1,150	0	0%
Current Year Financials	69	12	18%	27	(43)	-62%
Project Description	To create new community facilities with additional space for early years provisions.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
Main Issues / Reason for Variance						
Due to the restrictions implemented for COVID-19 the project is anticipated to be delayed as works could not start within the timescales originally planned.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To create new community facilities with additional space for early years provisions.						
2 New Sports Changing Facility Dumbarton West (Old OLSP site)						
Project Life Financials	350	9	2%	350	0	0%
Current Year Financials	341	0	0%	256	(85)	-25%
Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site)					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Demolition and site investigation works are complete. Planning permission has been submitted and start date of construction works to be confirmed. Works delayed due to COVID-19 restrictions.						
Mitigating Action						
Continue to liaise with Planning to take the project forward and prevent further delay.						
Anticipated Outcome						
To deliver new sports changing facility.						
3 Flood Risk Management						
Project Life Financials	1,016	8	1%	1,016	0	0%
Current Year Financials	1,016	8	1%	750	(266)	-26%
Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act 2009.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Contractor has been engaged to take on flood risk management. Flood modelling of River Leven and other projects are under way along with works to improve water courses in Balloch and Dumbarton. Works to resume as COVID-19 restrictions are lifted.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Project completed within budget albeit later than anticipated.						
4 New Sports Changing Facility at Lusset Glen in Old Kilpatrick						
Project Life Financials	150	10	6%	150	0	0%
Current Year Financials	142	1	1%	106	(35)	-25%
Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project has been delayed due to works being carried out at the site by Scottish Gas Networks. Planning permission has been submitted and start date of construction works is yet to be confirmed. Therefore £0.142m has been rephased to 2020/21.						
Mitigating Action						
Continue to liaise with Planning to take the project forward and prevent further delay.						
Anticipated Outcome						
To deliver new sports changing facility.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

5	Office Rationalisation						
Project Life Financials	22,051	22,043	100%	22,052	2	0%	
Current Year Financials	9	1	16%	11	2	20%	
Project Description	Delivery of office rationalisation programme.						
Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20			
Main Issues / Reason for Variance							
The current overall project overspend is due to additional costs associated with the clearance of Garshake, unforeseen internal recharges, variations to project delivery, and asbestos removal. New Dumbarton Office has been opened to staff from 21 May 2018. HES Grant of £0.050m will be awarded in 2020/21, delay being due to staff shortages within HES processing claims and now as a result of COVID-19 and HES staff being furloughed. Retention for demolition of Garshake works will be paid in 2020/21.							
Mitigating Action							
None available.							
Anticipated Outcome							
Project delivered at a higher cost than budgeted.							

6	Building Upgrades and H&S - lifecycle & reactive building upgrades						
Project Life Financials	1,519	415	27%	1,519	0	0%	
Current Year Financials	1,519	415	27%	1,139	(380)	-25%	
Project Description	Lifecycle and reactive building upgrades.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Due to the restrictions implemented for COVID-19 the project is anticipated to be delayed as works could not start within the timescales originally planned.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
The project will be delayed							

7	Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
Project Life Financials	290	62	21%	290	0	0%	
Current Year Financials	218	0	0%	150	(68)	-31%	
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been granted but due to time taken for approval works weren't able to progress further in 2019/20, and were required to be rephased to 2020/21, however due to COVID-19 restrictions, inability to visit site and make arrangements for installation. This could have an impact on the project being delayed. Awaiting construction plan from consultancy services and structural engineer for confirmation on revised timescale.							
Mitigating Action							
Continue to liaise with internal colleagues and Leisure Trust.							
Anticipated Outcome							
Project expected to deliver within budget albeit later than anticipated.							

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Elevated Platforms (Building Services)						
	Project Life Financials	45	0	100%	45	0	100%
	Current Year Financials	45	0	0%	30	(15)	-33%
	Project Description	Elevated Platforms (Building Services)					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Project is currently on hold due to impact of COVID-19 lockdown and will resume when restrictions are lifted. Due to delay it is expected that £0.030m is required to be rephased into 2021/22.						
	Mitigating Action						
	Teams will review requirements by end of September and arrange for purchase of equipment by end of March 2021, however spend is anticipated to be less than original budget.						
	Anticipated Outcome						
	Project will be delivered later than first anticipated and likely less than original budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
1 Purchase of gritters						
Project Life Financials	400	0	0%	400	0	0%
Current Year Financials	400	0	0%	400	0	0%
Project Description	Purchase of gritters.					
Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date	31-Mar-22		
Main Issues / Reason for Variance						
Procurement strategy developed and quotations received. Full budget spend anticipated in this financial year.						
Mitigating Action						
None available at this time						
Anticipated Outcome						
Receipt of gritters later than anticipated, may be an increase in cost						
2 Clydebank Community Sports Hub						
Project Life Financials	3,865	3,798	98%	3,859	(6)	0%
Current Year Financials	67	0	0%	61	(6)	-9%
Project Description	Creation of a community and sport hub.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The Principal Contractor CBC are in administration and Officers have issued a contract termination notice. There are outstanding defects to be rectified and minor grass pitch works and officers are preparing an order of costs, with a view to commissioning third parties to complete. There are anticipated minor professional fees to be paid in 2020/21 and the previously withheld retention monies will now be looked upon for the budget to rectify defects and complete the minor works. Officers have received correspondence from the insolvency practitioner cost consultant requesting payment of the withheld retention money, which is being disputed by officers.						
Mitigating Action						
Project Team officers are engaging with Procurement and Legal Services at this time following the announcement of CBC going into administration. Costs to rectify remaining defects and complete grass pitch works are being prepared and will be assessed against remaining budget.						
Anticipated Outcome						
New facility has been operational since October 2018. Project reporting a forecasted overspend.						
3 Community Capital Fund						
Project Life Financials	3,851	3,638	94%	3,851	0	0%
Current Year Financials	213	0	0%	213	0	0%
Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Works to be completed relate to four play parks at Levensgrove Park, Balloch Park, Moss o Balloch and Central Alexandria which will resume after the COVID-19 restrictions are lifted. It is anticipated that work will resume in August 2020 and complete in 2020/21.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Improved recreational facilities throughout WDC.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4 Community Sports Fund						
Project Life Financials	472	406	86%	472	0	0%
Current Year Financials	66	0	0%	66	0	0%
Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned. It is hopeful that full budget spend can be achieved in 2020/21.						
Mitigating Action						
Officers will continue to liaise with community groups to ensure progress is made with projects.						
Anticipated Outcome						
Improve sport facilities to a wide range of organisations WDC.						

5 Holm Park & Yoker Athletic FC						
Project Life Financials	750	658	88%	750	0	0%
Current Year Financials	92	0	0%	92	0	0%
Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Project complete with the exception of the stand which requires planning permission. Contractor appointed but awaiting planning permission and programme of works. £0.092m has therefore been rephased to 2020/21.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project delivered on budget.						

6 Environmental Improvement Fund						
Project Life Financials	1,726	1,684	98%	1,726	0	0%
Current Year Financials	42	0	0%	42	0	0%
Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Remaining budget to fund the retentions of Mountblow 3G pitch and final minor expenditure.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget.						

7 New Clydebank Leisure Centre						
Project Life Financials	23,758	23,756	100%	23,758	0	0%
Current Year Financials	2	0	0%	2	0	0%
Project Description	Provision of new leisure centre.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Final minor expenditure committed but yet to be expended.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Project delivered on time and under budget. Underspend removed from budget in 2018/19.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8 Kilmaronock Cemetery Extension						
Project Life Financials	217	0	0%	217	0	0%
Current Year Financials	217	0	0%	217	0	0%
Project Description	Extension of existing cemetery at Kilmaronock.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland and are awaiting response and permission to carry out site investigation works to see if the ground is suitable to be used for the cemetery extension. Given the delay in Church of Scotland's response project progress in 2019/20 wasn't possible and as a result £0.217m was required to be rephased to 2020/21. It is now anticipated that the project will be delivered in 2020/21.						
Mitigating Action						
Officers to engage with Church of Scotland regarding possible use of land in field adjacent to take the project forward.						
Anticipated Outcome						
To provide further burial space at Kilmaronock Cemetery although later than anticipated.						
9 Public non-adopted paths and roads						
Project Life Financials	1,068	784	73%	1,068	0	0%
Current Year Financials	288	4	1%	288	0	0%
Project Description	Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Essential works (and budget) were accelerated from 2020/21 to 2019/20. Projects delayed due to COVID-19 restrictions, however, contractors now back working and works expected to be caught up and completed by end of financial year.						
Mitigating Action						
Works to be complete as soon as possible.						
Anticipated Outcome						
Upgraded footpaths.						
10 Sports Facilities Upgrades						
Project Life Financials	193	26	14%	193	0	0%
Current Year Financials	167	0	0%	167	0	0%
Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project was estimated to cost £0.165m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received, however following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has also been provided by Sports Scotland. The project has now been tendered, and despite a value engineering exercise the project cost is expected to total £0.020m over allocated budget. As a result Sports Scotland have agreed to increase their funding by £0.020m to allow the project to progress. The contract was awarded and expected to commence in March 2020, however was postponed due to COVID-19 restrictions. £0.156m is therefore was required to be rephased to 2020/21 with works now scheduled to commence in August.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
To deliver project within budget albeit later than first anticipated.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

11 **New Westbridgend Community Centre**

Project Life Financials	675	55	8%	675	0	0%
Current Year Financials	630	10	2%	630	0	0%

Project Description New Westbridgend Community Centre
Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Project was delayed due to the requirement for design panel and subsequent redesign. Discussions have taken place with Planning following indicative cost plan planning application proceeding on original basis, and due to be submitted early 2020/21. Only minor expenditure incurred in 2019/20, £0.630m has therefore been rephased to 2020/21.

Mitigating Action

None required at this time.

Anticipated Outcome

Project to be delivered on budget.

12 **Auld Street Clydebank - Bond**

Project Life Financials	400	358	89%	400	0	0%
Current Year Financials	42	0	0%	42	0	0%

Project Description Completion of roadworks associated with Auld Street housing development.
Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

COVID-19 restrictions has prevented progress of these works in 2020/21, however it is hopeful as restrictions are lifted, works can still be completed in 2020/21.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial

Anticipated Outcome

Intention is to complete works for this budget in 2020/21

13 **Cycling, Walking and Safer Streets**

Project Life Financials	474	0	0%	474	0	0%
Current Year Financials	474	0	0%	474	0	0%

Project Description Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West
Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Works that were not completed due to COVID-19 restrictions will be prioritised in 2020/21 when Government guidance permits, to utilise this budget in the timeframe required.

Mitigating Action

None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year

Anticipated Outcome

Intention is to complete works for this budget in 2020/21

14 **Footways/Cycle Path Upgrades**

Project Life Financials	119	0	0%	119	0	0%
Current Year Financials	119	0	0%	119	0	0%

Project Description Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.
Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Works were delayed due to COVID-19 restrictions however it is anticipated that the previously planned programme of works will still go ahead although the delivery method may have to be reviewed.

Mitigating Action

None required at this time but if necessary a review of delivery method will be undertaken.

Anticipated Outcome

Project complete within timescale.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

15 River Leven Flood Prevention Scheme						
Project Life Financials	800	124	16%	800	0	0%
Current Year Financials	96	0	0%	96	0	0%
Project Description	River Leven Flood Prevention Scheme.					
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
Main Issues / Reason for Variance						
Consultant engaged and working on options for River Leven Flood Prevention Scheme. Project progress has however been delayed in 2020/21 due to COVID-19 restrictions, although it is still anticipated full budget can be spent.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

16 Infrastructure - Flooding						
Project Life Financials	144	0	0%	144	0	0%
Current Year Financials	144	0	0%	144	0	0%
Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. It is anticipated that full spend will be achieved however in order to progress a response from SEPA on River Leven optioneering has been sought and has not yet been received.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

17 Infrastructure - Roads						
Project Life Financials	3,881	23	0%	3,881	0	0%
Current Year Financials	3,881	23	1%	3,881	0	0%
Project Description	Infrastructure - Roads					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

18 A813 Road Improvement Phase 1						
Project Life Financials	2,325	913	39%	2,325	0	0%
Current Year Financials	790	3	0%	790	0	0%
Project Description	A813 Road Improvement Phase 1.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21. Consultancy works are ongoing for a technical & developed design.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

19 A813 Road Improvement Phase 2						
Project Life Financials	2,325	0	0%	2,325	0	0%
Current Year Financials	0	0	#DIV/0!	0	0	#DIV/0!
Project Description	A813 Road Improvement Phase 2.					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
No issues to report.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
To provide an improved A813.						

20 A811 Lomond Bridge						
Project Life Financials	3,900	1,095	28%	3,900	0	0%
Current Year Financials	3,342	537	16%	3,342	0	0%
Project Description	Upgrade of Lomond Bridge.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has delayed commencement on these works, however works have resumed in June and full current year budget spend anticipated in this financial year.						
Mitigating Action						
Contractor has resumed works on site mid-June.						
Anticipated Outcome						
Project anticipated to be complete by end of 2020/21						

21 Protective overcoating to 4 over bridges River Leven						
Project Life Financials	1,030	34	0%	1,030	0	0%
Current Year Financials	464	8	2%	464	0	0%
Project Description	To overcoat 4 bridges over River Leven.					
Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date	31-Mar-25		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time but the delivery method may need to be reviewed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

22 Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides						
Project Life Financials	750	0	0%	750	0	0%
Current Year Financials	750	0	0%	750	0	0%
Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
Mitigating Action						
None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
Anticipated Outcome						
Intention is to complete works for this budget in 2020/21.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

23	Street lighting and associated electrical infrastructure	Project Life Financials	84	0	0%	84	0	0%
		Current Year Financials	84	0	0%	84	0	0%
		Project Description	Street lighting and associated electrical infrastructure.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 2020/21.						
24	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road	Project Life Financials	60	53	88%	60	0	0%
		Current Year Financials	7	0	0%	7	0	0%
		Project Description	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works, however budget spend anticipated in 2020/21.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 20/21.						
25	Electrical Charging Points - Rapid Charge	Project Life Financials	170	0	0%	170	0	0%
		Current Year Financials	170	0	0%	170	0	0%
		Project Description	Electrical Charging Points - Rapid Charge.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still complete on time and an external consultant will be engaged to assist with progression.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 2020/21.						
26	New Play & Recreation at Radnor Park, including MUGA	Project Life Financials	280	280	100%	280	0	0%
		Current Year Financials	0	0	#DIV/0!	0	0	#DIV/0!
		Project Description	New Play & Recreation at Radnor Park, including MUGA.					
		Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date	31-Mar-20		
		Main Issues / Reason for Variance						
		No issues to report.						
		Mitigating Action						
		None required at this time.						
		Anticipated Outcome						
		Provision of new Play & Recreation at Radnor Park, including MUGA delivered within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

27 Depot Rationalisation							
Project Life Financials	8,535	118	1%	8,535	0	0%	
Current Year Financials	163	0	0%	163	0	0%	
Project Description	Depot Rationalisation.						
Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date	31-Mar-24			
Main Issues / Reason for Variance							
Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste Officers have not been in a position to complete the DRP Business Case at this point. Requirements were to be re-visited in March 2020, however as a result of COVID-19 and other pressing priorities, this has been delayed and will re-commence Summer 2020, with a Business Case being developed by the end of December 2020. A further update will be provided in early autumn when a clearer position of operational requirements is determined.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Project business case will be brought back to project board and Council when the implication of shared services is known.							

28 Oil to Gas Conversion							
Project Life Financials	187	24	13%	187	0	0%	
Current Year Financials	163	0	0%	163	0	0%	
Project Description	Oil to Gas Conversion in council buildings.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Aug-20			
Main Issues / Reason for Variance							
Carleith Boilerhouse works are now well underway and anticipated completion by end August 2020 with full budget spend.							
Mitigating Action							
None required.							
Anticipated Outcome							
Project complete within budget and revised timescale.							

29 Solar Panel Installation							
Project Life Financials	135	7	5%	135	0	0%	
Current Year Financials	135	7	5%	135	0	0%	
Project Description	Installation of Solar Panels on Council buildings.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21			
Main Issues / Reason for Variance							
Awaiting final approval from BAM PPP funders for approval on installation at St Peter the Apostle High School. Should approval be granted it is expected full budget will spend in 2020/21.							
Mitigating Action							
Should St Peter the Apostle not be feasible other projects will look to be brought forward.							
Anticipated Outcome							
Project will be delivered later than anticipated.							

30 Water Meter Downsize							
Project Life Financials	16	6	39%	16	0	0%	
Current Year Financials	10	0	0%	10	0	0%	
Project Description	Water Meter Downsize.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-20			
Main Issues / Reason for Variance							
The project is now complete. All invoices have been processed and awaiting payment.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project on time and on budget.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

31 Urinal Controls							
Project Life Financials	45	26	58%	45	0	0%	
Current Year Financials	19	0	0%	19	0	0%	
Project Description	Urinal Controls.						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21			
Main Issues / Reason for Variance							
Specific sites still to be identified and surveyed. Due to COVID-19 and lockdown, surveys were suspended until approval was given to proceed. Officers will now endeavour to maximise spend on this budget in 2020/21.							
Mitigating Action							
Liaising with RPOs and contractor to enable us to be in a position to survey as soon as is reasonably practicable.							
Anticipated Outcome							
Delivery of project within budget.							

32 Electricity Automatic Meters							
Project Life Financials	28	18	64%	28	0	0%	
Current Year Financials	10	0	0%	10	0	0%	
Project Description	Electricity Automatic Meters						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21			
Main Issues / Reason for Variance							
48 meters installed as at 31 March 2020. Completion of works were totally dependant on site access and permission to switch power off for up to one hour. Due to COVID-19 restrictions, officers are awaiting instruction to allow discussion to take place with contractors regarding commencement of works on site, however it is still hopeful that budget will be spent this financial year as lockdown restrictions are eased.							
Mitigating Action							
Liaising with all parties in preparation to allow works to commence.							
Anticipated Outcome							
Delivery of project within budget, albeit later than originally planned.							

33 Energy Projects quick wins							
Project Life Financials	60	3	5%	60	0	0%	
Current Year Financials	27	0	0%	27	0	0%	
Project Description	Energy Projects quick wins.						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed us to progress as expected, however officers will endeavour to maximise spend but part of this budget may need to be rephased into 2021/22.							
Mitigating Action							
None required at this time.							
Anticipated Outcome							
Delivery of project on time and on budget.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

34 Automatic Meter Readers						
Project Life Financials	48	20	41%	48	0	0%
Current Year Financials	28	0	0%	28	0	0%

Project Description Automatic Meter Readers.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

This project life budget is split with £0.028m allocated to water automatic meter readers and £0.020m allocated to electricity automatic meter readers. With regards to water automatic meters, all large sites complete, with works to smaller sites to be completed after COVID-19 restrictions are eased. With regards to the electricity automatic meters element of this project, completion of works were dependent on site access and permission to switch power off for up to one hour which wasn't possible in 2019/20. Remaining works for replacement water meters to resume as Covid-19 restrictions are eased to complete this project. Full budget spend in this financial year anticipated.

Mitigating Action

None available at this time.

Anticipated Outcome

Delivery of project within budget, albeit later than originally planned.

35 Lighting upgrades to LED in schools and Corporate buildings						
Project Life Financials	171	0	0%	171	0	0%
Current Year Financials	171	0	0%	171	0	0%

Project Description Lighting upgrades to LED in schools and Corporate buildings

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Replacement of lighting in schools and corporate building where discolouration/age/ and operational hours justifies replacement by new LED fittings. Early delays due to COVID-19 restrictions regarding site access to carry out surveys and availability of Building Services. Full spend forecast is anticipated subject to continuation of COVID-19 restrictions being eased.

Mitigating Action

Liaising with Building Services and RPOs for permission to proceed.

Anticipated Outcome

Delivery of project within budget.

36 Replace failed heating controls/valves & recommission						
Project Life Financials	20	1	3%	20	0	0%
Current Year Financials	20	1	3%	20	0	0%

Project Description Replace failed heating controls/valves & recommission

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

At Linvale Primary, Gartocharn Primary, Gavinburn Primary and Knoxland Primary the 3 port heating valves have failed resulting no control of heating with excessive space temperatures. By replacing the valves and recommissioning the heating controls at a cost of £0.020m , revenue savings of £0.005m per year is anticipated.

Mitigating Action

None required at this time.

Anticipated Outcome

Delivery of project within budget and on time.

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

37	Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21						
	Project Life Financials	20	0	0%	20	0	0%
	Current Year Financials	20	0	0%	20	0	0%
	Project Description	Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed us to progress as expected, however officers will endeavour to maximise spend but part of this budget may need to be rephased into 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Delivery on budget albeit later than anticipated.						
38	Installation of Solar PV at Clydebank Leisure Centre						
	Project Life Financials	61	0	0%	61	0	0%
	Current Year Financials	61	0	0%	61	0	0%
	Project Description	Installation of Solar PV at Clydebank Leisure Centre					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Completion of this project is subject to approval to proceed due to COVID-19 restrictions, however Officers will endeavour to maximise spend in this financial year.						
	Mitigating Action						
	None available at this time						
	Anticipated Outcome						
	Delivery of project within budget.						
39	Regeneration/Local Economic Development						
	Project Life Financials	3,342	2,641	79%	3,342	0	0%
	Current Year Financials	1,611	910	57%	1,611	0	0%
	Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire , aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Most of the project work has been subject to delays due to COVID-19, however Officers are working to recover lost ground during the financial year. The budget spend accounts for a range of Economic Development projects underway including the biodiversity park at St Eunan's. With regards to St Eunan's, there has been a requirement for increased expenditure on the site of £0.033m and more recent additional costs associated with the northern boundary fence which requires unforeseen works due to its poor structural condition that equate to approximately £0.190m. The contractor is back on site following COVID-19 lockdown and completion expected August 2020. The development for the Dumbarton Waterfront Path continues with Lidl section completed end of February 2020. The project management of Queens Quay development continues, design development for the Town Centre Fund projects which is well advanced, Alexandria Masterplan and an NPF4 North Clyde masterplan is in development, final payments for the Balloch improvement projects and public realm improvements in Alexandria. The delay by the Mitchell Way, Alexandria, developer has meant that the funds allocated to the relocation of the gas pipe to prepare the currently-Council owned site for development and are expected to progress during 2020/21. A provision towards measures proposed in the Town Centre Recovery Plan is being considered.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Significant progress with transformational projects including Dumbarton Waterfront, strategic disposal sites, Alexandria town centre and further progress with implementing Charrette Action Plans.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

40	Queens Quay - Regeneration						
	Project Life Financials	15,620	15,341	98%	15,620	0	0%
	Current Year Financials	249	(30)	-12%	249	0	0%
	Project Description	Queens Quay regeneration.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	Works re-commenced on-site in June 2020 to complete public realm works following COVID-19 lockdown. Budget being closely monitored at final stages of project.					
	Mitigating Action	A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner have been taking place during 2019/20 to progress the project and make every attempt to reduce delays and slippage.					
	Anticipated Outcome	Regeneration of Clydebank Waterfront in line with budget, but delayed to co-ordinate with District Heating project.					

41	Exxon City Deal						
	Project Life Financials	34,050	1,773	100%	34,050	0	100%
	Current Year Financials	654	260	40%	654	0	0%
	Project Description	As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance	Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June with land transfer arrangements agreed in principle. The planning permission in principle (PPIP) application has been submitted and is being assessed by WDC planning department. Exxon have agreed with SEPA and WDC-Environmental Health their remediation strategy. WDC and Exxon are now working together with their respective remediation and construction programs to ensure the two can go ahead unimpeded by the other.					
	Mitigating Action	Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between WDC consultant Stantec and Exxon consultants WSP in assess the ongoing remediation strategy and site activity. WDC Officers are engaged with EXXON representatives in order to assess any programme implications. Exxon will continue discussions with the planning department and SEPA as we progress towards starting on site.					
	Anticipated Outcome	Delivery of the project on time and within the increased budget.					

42	Queens Quay District Heating Network						
	Project Life Financials	20,558	19,500	100%	20,558	0	100%
	Current Year Financials	1,530	472	31%	1,260	(270)	-18%
	Project Description	Queens Quay District Heating Network.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	The energy centre shell is complete and has been handed over to WDC. The internal fit out has commenced with a projected heat on date of 9th of October 2020. Network connections are in place to all on site WDC buildings with negotiation to connect to external customers underway. Service connections for Water, gas, telecoms and electricity to the Energy Centre have been made. The £6m LCITP grant funding has been fully spent. Income is due from Energetics in the form of a rebate for the electrical connection. Internal budget transfer is due from the Energy Centre spend to the Care Home budget to cover the costs of the heat being supplied to them during the care home construction period. Internal budget transfer is due from the Energy Centre spend to the Assets Upgrade budget for the District Heating pipe connection to the Town Hall and Library. Internal budget transfer is due from the Energy Centre spend to the ESCo account for the extension of the network. The above mentioned budget amounts are reflected in all spend projections.					
	Mitigating Action	Opportunities to mitigate are limited.					
	Anticipated Outcome	Project will be delivered over original budget.					

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

43	Town Centre Fund						
	Project Life Financials	859	21	100%	859	0	100%
	Current Year Financials	838	0	0%	838	0	0%
	Project Description	Scottish Government funding to help improve local town centres.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	The Clydebank project at Sylvania Way commenced in July and is expected to complete in November. The Dumbarton Gateway project is due to commence August and a 3rd project is planned for Alexandria. Officers are currently seeking advice from Asset Management on timescales for project in Alexandria. Full budget spend is anticipated in 2020/21.					
	Mitigating Action	Mitigating Action					
	Anticipated Outcome	To provide improved town centres in West Dunbartonshire.					

44	Purchase of 3 Welfare Units						
	Project Life Financials	78	0	100%	78	0	100%
	Current Year Financials	78	0	0%	78	0	0%
	Project Description	At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	Due to a change in requirements officers are now looking to buy mobile units rather than fixed units. This is being led by fleet services and was delayed due to priority within in the service to replace the fleet vehicles first, and now further delays due to COVID-19 restrictions. It is however still hopeful that the units will be purchased in 2020/21 therefore full budget spend anticipated.					
	Mitigating Action	Building Services is currently reviewing requirement due to further changes in service delivery but it is anticipated full budget expenditure will be					
	Anticipated Outcome	Project will be delivered later than anticipated.					