

## **APPENDIX 1**

### **Option 1. Temporary rental of retail/commercial premises outlet in town centre location.**

#### **Rationale:**

Providing a new temporary museum provision in a town centre location will increase public accessibility to local history across West Dunbartonshire and locate museum provision in the heart of the community providing higher footfall.

Timescale: Dependent upon suitable unit becoming available. Ideally July 2010 –Mar 2012.

Location: A site visit was carried along with WDC Estates and the Clyde Shopping Centre Manager which identified two suitable units on Sylvania Way. One of which is no longer available.

#### **Costs:**

Unit Rental: Clyde Shopping Centre is offering the unit free of rental charges.

Staffing: Full time museum assistant at @ Grade 2  
2010-2011 = £11,493      2011-2012 = £17,239

Running Costs: Rates, Service Charge\*, 10% sinking fund contribution  
2010-2011 = £22,775      2011-2012 = £34,162

Relocation Costs: Including fit out/adaptations, specialist removals, signage  
2010-2011 = £15,000      2011-2012 = £2,000

Utilities: Costs unknown this is dependent upon the type and size of unit available.

Estimated Total Costs: 2010-2011 = £49,268    2011-2012 = £53,401  
Available Monies:      2010-2011 = £ 9,446    2011-2012 = £ 14,170  
(original costs for rental of space within Town Hall)

**Additional Monies Required: £39,822 – 2010/2011 and £39,231- 2011/2012**

### **Option 2. Provision of a local history exhibition utilising vacant premises at Dumbarton High Street.**

Rationale: This exhibition provides a temporary public / environmental exhibition in the heart of the town centre, promoting local heritage and access to local history exhibition on a large scale. The exhibition will link to Local History week starting March 2011 running for 6 months

The area has high footfall and is centrally located in an areas where no similar council museum service exists.

Timescale: March 2011 – Aug 2011 (6 months)

**Costs:**

Staffing: nil

Printing: Large-scale printed cappa exhibition boards for internal display in vacant shop windows.  
Estimated: £8,000

Local Studies Heritage Activities: £1,500

Materials: £500

Marketing: Flyers & adverts £1,500

**Estimated total: £11,500 (2010/2011)**

**Option 3. Provision of a Permanent Outreach Museum at Dumbarton Library**

Rationale: This option provides the most long-term initiative. This option proposes a redevelopment of the existing Local Studies Section of Dumbarton Library to include a heritage / museum facility promoting exhibitions both permanent and temporary, and enhancing this public local studies facility. The venue has high footfall and is based in an area where no similar council museum service exists.

Timescale: 2010-11 Establishment of museum outreach dependent upon completion of building works required. Estimated end Mar 2011. Once completed the project is open ended and would continue to function maintained by Culture and Library Sections with annual exhibitions being programmed and artefacts on permanent display. Option 3. Are complementary and could be supported in conjunction.

**Costs:**

Staffing: nil

Building works: Costs relating to decor, electrics, lighting etc.  
Approx. £20,000.

Equipment: £15,000 (cases, shelving, display, furniture etc.)

**Estimated Total: £35,000 (2010/2011)**