

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton, G82 3PU

25 August 2005

PLEASE NOTE VENUE OF MEETING

MEETING CORPORATE SERVICES COMMITTEE

WEDNESDAY, 31 AUGUST 2005

**MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Corporate Services Committee** to be held in **Meeting Room 3, Council Offices, Garshake Road, Dumbarton** on Wednesday, 31 August 2005 at 10.00 a.m.

The business is as shown on the enclosed Agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:

Councillor T Devine (Convener)
Councillor D Agnew
Councillor J Bolla
Councillor M Bootland
Councillor D Brogan
Councillor G Calvert
Councillor G Casey
Councillor D McDonald
Councillor C McLaughlin
Councillor A White

All other Councillors for information

Chief Executive
Director of Corporate Services
Director of Development and Environmental Services
Director of Housing and Technical Services
Director of Education and Cultural Services
Acting Director of Social Work Services

CORPORATE SERVICES COMMITTEE

WEDNESDAY, 31 AUGUST 2005

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING (pages 1 - 26)

Submit, for approval as a correct record, the Minutes of Meeting of the Corporate Services Committee held on 25 May 2005.

3. AUTOMATED PAYMENT FACILITIES (page 27)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 25 May 2005 (page 1659, paragraph 5978 refers), submit report by the Director of Corporate Services advising of the sponsor identified for the incentive programme to promote the Council Tax Direct Debit campaign.

4. VALUE FOR MONEY SECTION – REVIEW OF WATER BILLING ARRANGEMENTS (pages 29 - 30)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 25 May 2005 (page 1659, paragraph 5980 refers), submit report by the Director of Corporate Services providing further information on refunds received from Scottish Water.

5. REGENERATION OF WEST DUNBARTONSHIRE (pages 31 - 40)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 25 May 2005 (page 1660, paragraph 5986 refers), submit report by the Director of Development and Environmental Services providing information on the efforts being made by the Council to regenerate and develop the local economy with particular reference to the Strathleven Regeneration Company.

6. CIVIL PARTNERSHIPS (pages 41 - 42)

With reference to the Minutes of Meeting of the Corporate Services Committee held on 25 May 2005 (page 1660, paragraph 5988 refers), submit a report by the Director of Corporate Services:-

- (a) providing further information concerning the arrangements for civil partnerships; and
- (b) making recommendations in respect of the implementation of the Civil Partnership Act 2004 in West Dunbartonshire.

7. THE ROYAL SCOTTISH PIPE BAND CHAMPIONSHIPS

(a) The Royal Scottish Pipe Band Championships 2007 – 2009 (pages 43 - 44)

Submit a joint report by the Director of Development and Environmental Services and the Director of Corporate Services advising of the outcome of discussions with the Royal Scottish Pipe Band Association (RSPBA) to procure the annual Scottish Pipe Band Championships for 2007, 2008 and 2009.

(b) The Royal Scottish Pipe Band Championships 2005 (pages 45 - 55)

Submit report by the Director of Development and Environmental Services advising of the outcome of the 2005 Royal Scottish Pipe Band Championships and reporting the findings of an economic impact study undertaken to assess the benefits to the local economy.

8. CORPORATE SERVICES BUDGETARY CONTROL REPORT: PERIOD 3 (2005/06) (pages 57 - 79)

Submit report by the Director of Corporate Services advising of the performance of the Corporate Services budget for the period to 15 July 2005.

9. UPDATE ON FINANCE REVENUES COLLECTION (pages 81 - 82)

Submit report by the Director of Corporate Services providing an update on the progress of the collection of the local Council Tax and National Non-Domestic Rates (NNDR).

10. QUARTERLY PERFORMANCE REPORT (pages 83 - 109)

Submit report by the Director of Corporate Services providing information on departmental performance.

11. DEBT RESCHEDULING (pages 111 - 112)

Submit report by the Director of Corporate Services advising of debt rescheduling which has taken place.

**12. TREASURY TRANSACTIONS (1 APRIL 2005 – 15 JULY 2005)
(pages 113 - 114)**

Submit report by the Director of Corporate Services advising of the treasury transactions of the Council during the period from 1 April 2005 to 15 July 2005.

**13. INTEREST RATES (1 APRIL 2005 – 1 AUGUST 2005)
(pages 115 - 116)**

Submit report by the Director of Corporate Services providing information on interest rates during the period from 1 April 2005 to 1 August 2005.

**14. DUMBARTON COMMON GOOD FUND – MONITORING REPORT TO 15 JULY 2005
(pages 117 - 118)**

Submit report by the Director of Corporate Services providing details of income and expenditure on the Common Good Fund to 15 July 2005.

**15. AWARD OF DISCRETIONARY RELIEF OF RATES – 2004/05
(pages 119 - 123)**

Submit report by the Director of Corporate Services providing information on the organisations awarded discretionary relief of rates in 2004/05.

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16. COSLA STAFFING WATCH SURVEY (pages 125 - 126)

Submit report by the Director of Corporate Services providing information on the size of the Council's workforce as at 10 June 2005.

17. EARLY RETIREMENT (pages 127 - 128)

Submit report by the Director of Corporate Services providing information on early retirements during the year to 31 March 2005.

18. PROTECTION OF CHILDREN (SCOTLAND) ACT 2003 – REVISION OF CURRENT POLICIES AND PROCEDURES (pages 129 - 134)

Submit report by the Director of Corporate Services seeking approval for changes that have been made to a number of existing Personnel Policies in response to the Protection of Children (Scotland) Act 2003.

19. PROGRESS WITH THE NEW ECDL QUALIFICATIONS (pages 135 - 138)

Submit report by the Director of Corporate Services providing an update on the successful external Test Centre Accreditation audit, which has ensured that the "A" status accreditation now includes six new recognised qualifications that are being delivered by Information Services.

20. DEFINITIVE NATIONAL ADDRESSING FOR SCOTLAND (DNAS) (pages 139 - 140)

Submit report by the Director of Corporate Services providing information on the creation of a Corporate Address Gazetteer as part of the Definitive National Addressing for Scotland (DNAS) project currently being undertaken by Information Services.

21. LOCAL, GENERAL AND COMMUNITY COUNCIL GRANTS 2005/2006 (pages 141 - 157)

Submit report by the Director of Corporate Services providing an update on the budget position of Local Grants, General Grants and Grants to Community Councils and providing details of grant applications for consideration.

For information on the above agenda please contact Shona Barton, Administrative Officer, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737205.e-mail: shona.barton@west-dunbarton.gov.uk