

# Supplementary Agenda



## Educational Services Committee

**Date:** Wednesday, 5 September 2018

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**Time:** 14:00

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**Venue:** Council Chamber, Clydebank Town Hall,  
Dumbarton Road, Clydebank

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**Contact:** Scott Kelly, Committee Officer  
Tel: 01389 737220 [scott.kelly@west-dunbarton.gov.uk](mailto:scott.kelly@west-dunbarton.gov.uk)

Dear Member

### ITEM TO FOLLOW

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 23 August 2018 and now enclose a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Note referred to:-

<b>12</b>	<b>EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO 31 JULY 2018 (PERIOD 4)</b>	<b>85 – 105</b>
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Submit report by the Chief Education Officer providing an update on the financial performance of Educational Services to 31 July 2018 (Period 4).

**Distribution:**

Councillor K. Conaghan (Chair)  
Councillor J. Brown  
Councillor I. Dickson  
Councillor D. Docherty  
Councillor J. Finn  
Provost W. Hendrie  
Councillor D. Lennie  
Councillor C. McAllister (Vice Chair)  
Councillor J. McColl  
Councillor J. Millar  
Councillor J. Mooney  
Councillor S. Page  
Councillor M. Rooney  
Vacancy  
Mrs B. Barnes  
Ms L. Bonnar  
Mr G. Corrigan  
Mr I. Ellis  
Miss E. McBride  
Miss S. Rennie  
Ms J. Strang

All other Councillors for information

Strategic Director – Transformation & Public Service Reform  
Chief Education Officer

Date of Issue: 24 August 2018

## WEST DUNBARTONSHIRE COUNCIL

## Report by the Chief Education Officer

Educational Services Committee: 5 September 2018

**Subject: Educational Services Budgetary Control Report to 31 July 2018 (Period 4).**

**1. Purpose**

- 1.1** The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 July 2018 (Period 4).

**2. Recommendations**

- 2.1** Committee is asked to:

- (a) note that the revenue account currently shows a projected annual favourable revenue variance of £0.013m (less than 0.1%); and
- (b) note that the capital account shows a projected annual favourable variance of £0.846m (13.4% of the budget), made up of £1.184m relating to project re-phasing, partially offset by £0.338m relating to an in year overspend;

**3. Background**

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 5 March 2018, Members agreed the revenue estimates for 2018/2019, including a total net Educational Services Committee budget of £88.436m. Since then the following budget adjustments have taken place revising the budget to £88.204m.

<b>Budget Agreed by Council 5 March 2018</b>	<b>£88.436m</b>
Central Administration Service – centralisation of budget	(£0.107m)
Printer Lease Charges – centralisation of budget	(£0.115m)
Contribution to ERS	(£0.010m)
Recurring variances adjustment	
<b>Revised Budget</b>	<b>£88.204m</b>

## Capital

- 3.2** At Council on 5 March 2018, Members also agreed the updated 10 year General Services Capital Plan for 2018/19 to 2025/26. The next three years from 2018/19 to 2020/21 have been approved in detail with the remaining years being indicative at this stage.

## **4. Main Issues**

### **Revenue Budget**

- 4.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 4.2** The overall projected full year variance is £0.013m favourable. Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 4.3** Agreed savings and management adjustments for 2018/19 are monitored and of the total being monitored (£0.259m), it is anticipated that all will be achieved (see Appendix 4).

### **Capital**

- 4.4** The current progress on the capital plan is shown in Appendices 5 to 7.
- 4.5** The overall programme summary report at Appendix 5 shows that planned expenditure and resource for 2018/19 is lower than previously anticipated by £0.846m (13.4% of the annual budget). This is made up of £1.184m relating to project re-phasing, partially offset by £0.338m relating to an in-year overspend.
- 4.7** Based upon current assumptions, over the life of the projects planned expenditure and resource is higher than anticipated by £0.265m (0.34% of a total budget of £77m). The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and project end dates which could affect the overall capital programme.
- 4.8** Appendix 5 also provides both an analysis of the overall programme at each alert status and a summary budgetary control report. The tables at the top detail both the number of projects and the corresponding spend as a percentage of the overall programme currently at red, amber or green alert status for project life and the current year.
- 4.9** Appendix 6 details financial analysis of projects at red status, with additional information on action being taken to minimise or mitigate under or overspends where possible, while Appendix 7 provides an analysis of projects at green status where the variance is over £0.050m.

## **5. People Implications**

5.1 There are no direct people implications.

## **6. Financial and Procurement Implications**

6.1 Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

## **7. Risk Analysis**

7.1 The main financial risks to the ongoing financial position relate to unforeseen cost being identified between now and the end of the financial year. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

## **8. Equalities Impact Assessment (EIA)**

8.1 The report is for noting and therefore, no Equalities Impact Assessment was completed for this report.

## **9. Consultation**

9.1 The views of both Finance and Legal services have been requested on this report and they have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

## **10. Strategic Assessment**

10.1 Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

**Laura Mason**

**Strategic Leader – Education, Learning and Attainment**

**Date: 20 August 2018**

**Person to Contact:** Joe Reilly - Business Unit Finance Partner (Education),  
Church St, Dumbarton, G82 1QL, telephone: 01389  
737707, e-mail [joe.reilly@west-dunbarton.gov.uk](mailto:joe.reilly@west-dunbarton.gov.uk)

**Appendices:** Appendix 1 - Revenue Budgetary Control 2018/2019  
- Summary Report

Appendix 2 - Revenue Budgetary Control 2018/2019  
- Service Reports  
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Appendix 3 - Analysis of Revenue Variances over  
£50,000

Appendix 4 - Monitoring of Management Adjustments &  
Savings 2018/19

Appendix 5 - Capital Programme summary

Appendix 6 - Capital Projects at Red Status

Appendix 7 – Capital Projects at Green Status where the  
variance is over £50,000

**Background Papers:** Ledger output – period 4

General Services Revenue Estimates 2018/19

**Wards Affected:** All

## EDUCATION SUMMARY

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Departmental / Subjective Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19	RAG Status	
£000	Departmental Summary	£000	£000	%	£000	£000	%	
24,772	Primary Schools	24,988	9,693	39%	24,986	(3)	0%	→
23,774	Secondary Schools	23,484	9,357	40%	23,477	(6)	0%	→
14,615	Special Schools	13,566	4,201	31%	13,776	210	2%	→
519	Psychological Services	485	175	36%	485	(0)	0%	→
553	Miscellaneous	559	194	35%	559	0	0%	→
7,194	Pre 5s	8,188	1,267	15%	8,084	(104)	-1%	→
14,282	PPP	14,709	6,314	43%	14,709	0	0%	→
281	Curriculum for Excellence	171	7	4%	131	(40)	-23%	→
188	Central Admin	180	87	49%	177	(3)	-2%	→
287	Workforce CPD	333	60	18%	299	(34)	-10%	→
415	Performance & Improvement	459	143	31%	459	0	0%	→
1,032	Education Development	1,083	280	26%	1,050	(33)	-3%	→
0	Raising Attainment - Primary	0	0	0%	0	0	0%	
0	Raising Attainment - Secondary	0	0	0%	0	0	0%	
0	Pupil Equity Fund - (PEF)	0	0	0%	0	0	0%	
<b>87,912</b>	<b>Total Net Expenditure</b>	<b>88,204</b>	<b>31,778</b>	<b>36%</b>	<b>88,191</b>	<b>(13)</b>	<b>-0.01%</b>	<b>→</b>





WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19	RAG Status
<b>£000</b>	<b>All Services</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
61,679	Employee	64,456	22,385	35%	63,860	(596)	-1% ↑
6,939	Property	6,981	4,293	61%	7,283	301	4% ↓
1,925	Transport and Plant	2,050	975	48%	2,020	(29)	-1% ↑
603	Supplies, Services and Admin	1,625	708	44%	1,663	38	2% ↓
19,655	Payments to Other Bodies	21,802	6,796	31%	22,326	524	2% ↓
936	Other	1,134	412	36%	1,134	0	0% →
<b>91,737</b>	<b>Gross Expenditure</b>	<b>98,048</b>	<b>35,568</b>	<b>36%</b>	<b>98,286</b>	<b>238</b>	<b>0%</b> ↓
<b>(3,825)</b>	<b>Income</b>	<b>(9,845)</b>	<b>(3,790)</b>	<b>38%</b>	<b>(10,095)</b>	<b>(251)</b>	<b>3%</b> ↑
<b>87,912</b>	<b>Net Expenditure</b>	<b>88,204</b>	<b>31,778</b>	<b>36%</b>	<b>88,191</b>	<b>(13)</b>	<b>0%</b> ↑
<b>£000</b>	<b>Primary Schools</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
21,534	Employee	21,673	7,389	34%	21,566	(107)	0% ↑
2,576	Property	2,642	1,843	70%	2,801	158	6% ↓
300	Transport and Plant	320	290	90%	320	0	0% →
597	Supplies, Services and Admin	456	124	27%	456	0	0% ↓
16	Payments to Other Bodies	39	0	0%	39	0	0% →
278	Other	288	186	64%	288	0	0% →
<b>25,301</b>	<b>Gross Expenditure</b>	<b>25,418</b>	<b>9,831</b>	<b>39%</b>	<b>25,469</b>	<b>51</b>	<b>0%</b> ↓
<b>(529)</b>	<b>Income</b>	<b>(430)</b>	<b>(139)</b>	<b>32%</b>	<b>(484)</b>	<b>(54)</b>	<b>13%</b> ↑
<b>24,772</b>	<b>Net Expenditure</b>	<b>24,988</b>	<b>9,693</b>	<b>39%</b>	<b>24,986</b>	<b>(3)</b>	<b>0%</b> ↑
<b>£000</b>	<b>Secondary Schools</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
21,978	Employee	21,725	7,514	35%	21,724	(1)	0% ↑
987	Property	960	675	70%	999	39	4% ↓
516	Transport and Plant	594	502	85%	562	(32)	-5% ↑
489	Supplies, Services and Admin	408	71	18%	408	0	0% →
469	Payments to Other Bodies	423	437	103%	423	0	0% →
647	Other	834	217	26%	834	0	0% →
<b>25,086</b>	<b>Gross Expenditure</b>	<b>24,943</b>	<b>9,416</b>	<b>38%</b>	<b>24,949</b>	<b>6</b>	<b>0%</b> ↓
<b>(1,312)</b>	<b>Income</b>	<b>(1,459)</b>	<b>(60)</b>	<b>4%</b>	<b>(1,472)</b>	<b>(13)</b>	<b>1%</b> ↑
<b>23,774</b>	<b>Net Expenditure</b>	<b>23,484</b>	<b>9,357</b>	<b>40%</b>	<b>23,477</b>	<b>(6)</b>	<b>0%</b> ↑

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19		RAG Status
£000		£000	£000	%	£000	£000	%	
	<b>Special Schools</b>							
9,239	Employee	8,755	3,062	35%	8,421	(334)	-4%	↑
115	Property	128	32	25%	135	7	6%	↓
1,004	Transport and Plant	1,050	146	14%	1,049	(1)	0%	↑
115	Supplies, Services and Admin	142	16	11%	143	0	0%	↓
4,244	Payments to Other Bodies	3,645	944	26%	4,183	538	15%	↓
11	Other	13	8	67%	13	0	0%	→
<b>14,728</b>	<b>Gross Expenditure</b>	<b>13,733</b>	<b>4,208</b>	<b>31%</b>	<b>13,944</b>	<b>211</b>	<b>2%</b>	<b>↓</b>
<b>(113)</b>	<b>Income</b>	<b>(166)</b>	<b>(7)</b>	<b>4%</b>	<b>(167)</b>	<b>(1)</b>	<b>1%</b>	<b>↑</b>
<b>14,615</b>	<b>Net Expenditure</b>	<b>13,566</b>	<b>4,201</b>	<b>31%</b>	<b>13,776</b>	<b>210</b>	<b>2%</b>	<b>↓</b>
	<b>Psychological Services</b>							
604	Employee	509	207	41%	512	2	0%	↓
0	Property	0	0	0%	0	0	0%	→
8	Transport and Plant	8	2	32%	8	(0)	0%	↑
10	Supplies, Services and Admin	10	6	66%	7	(2)	-24%	↑
0	Payments to Other Bodies	0	0	0%	0	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>622</b>	<b>Gross Expenditure</b>	<b>527</b>	<b>216</b>	<b>41%</b>	<b>526</b>	<b>(0)</b>	<b>0%</b>	<b>↑</b>
<b>(103)</b>	<b>Income</b>	<b>(41)</b>	<b>(41)</b>	<b>98%</b>	<b>(41)</b>	<b>0</b>	<b>0%</b>	<b>→</b>
<b>519</b>	<b>Net Expenditure</b>	<b>485</b>	<b>175</b>	<b>36%</b>	<b>485</b>	<b>(0)</b>	<b>0%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19		RAG Status
£000		£000	£000	%	£000	£000	%	
	<b>Miscellaneous</b>							
0	Employee	0	0	0%	0	0	0%	→
0	Property	0	0	0%	0	0	0%	→
0	Transport and Plant	0	0	0%	0	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
818	Payments to Other Bodies	866	374	43%	866	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>818</b>	<b>Gross Expenditure</b>	<b>866</b>	<b>374</b>	<b>43%</b>	<b>866</b>	<b>0</b>	<b>0%</b>	<b>→</b>
<b>(265)</b>	<b>Income</b>	<b>(307)</b>	<b>(180)</b>	<b>59%</b>	<b>(307)</b>	<b>0</b>	<b>0%</b>	<b>→</b>
<b>553</b>	<b>Net Expenditure</b>	<b>559</b>	<b>194</b>	<b>35%</b>	<b>559</b>	<b>0</b>	<b>0%</b>	<b>→</b>
	<b>Pre 5s</b>							
6,440	Employee	8,168	2,399	29%	8,086	(82)	-1%	↑
204	Property	196	31	16%	202	5	3%	↓
16	Transport and Plant	24	9	39%	28	4	17%	↓
353	Supplies, Services and Admin	428	63	15%	428	(0)	0%	↑
958	Payments to Other Bodies	1,043	243	23%	1,024	(19)	-2%	↑
0	Other	0	0	0%	0	0	0%	→
<b>7,971</b>	<b>Gross Expenditure</b>	<b>9,859</b>	<b>2,746</b>	<b>28%</b>	<b>9,767</b>	<b>(92)</b>	<b>-1%</b>	<b>↑</b>
<b>(777)</b>	<b>Income</b>	<b>(1,671)</b>	<b>(1,479)</b>	<b>88%</b>	<b>(1,683)</b>	<b>(12)</b>	<b>1%</b>	<b>↑</b>
<b>7,194</b>	<b>Net Expenditure</b>	<b>8,188</b>	<b>1,267</b>	<b>15%</b>	<b>8,084</b>	<b>(104)</b>	<b>-1%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19		RAG Status
£000		£000	£000	%	£000	£000	%	
0	Employee	0	0	0%	0	0	0%	→
3,055	Property	3,055	1,694	55%	3,144	89	3%	↓
0	Transport and Plant	0	0	0%	0	0	0%	→
(1,156)	Supplies, Services and Admin	0	0	0%	0	0	0%	→
12,760	Payments to Other Bodies	12,006	4,620	38%	12,006	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>14,659</b>	<b>Gross Expenditure</b>	<b>15,060</b>	<b>6,314</b>	<b>42%</b>	<b>15,150</b>	<b>89</b>	<b>1%</b>	<b>↓</b>
<b>(377)</b>	<b>Income</b>	<b>(352)</b>	<b>0</b>	<b>0%</b>	<b>(441)</b>	<b>(89)</b>	<b>25%</b>	<b>↑</b>
<b>14,282</b>	<b>Net Expenditure</b>	<b>14,709</b>	<b>6,314</b>	<b>43%</b>	<b>14,709</b>	<b>0</b>	<b>0%</b>	<b>↓</b>
<b>£000</b>	<b>Curriculum for Excellence</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
71	Employee	100	0	0%	60	(40)	-40%	↑
0	Property	0	0	0%	0	0	0%	→
2	Transport and Plant	2	0	0%	2	0	0%	→
99	Supplies, Services and Admin	64	2	3%	64	0	0%	↓
118	Payments to Other Bodies	5	5	100%	5	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>290</b>	<b>Gross Expenditure</b>	<b>171</b>	<b>7</b>	<b>4%</b>	<b>131</b>	<b>(40)</b>	<b>-23%</b>	<b>↑</b>
<b>(9)</b>	<b>Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>→</b>
<b>281</b>	<b>Net Expenditure</b>	<b>171</b>	<b>7</b>	<b>4%</b>	<b>131</b>	<b>(40)</b>	<b>-23%</b>	<b>↑</b>
<b>£000</b>	<b>Central Admin</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>£000</b>	<b>%</b>	
88	Employee	104	31	30%	93	(11)	-11%	↑
(1)	Property	1	0	59%	1	0	0%	→
0	Transport and Plant	1	0	0%	1	0	0%	→
35	Supplies, Services and Admin	23	19	85%	35	12	52%	↓
125	Payments to Other Bodies	112	55	49%	107	(5)	-4%	↑
0	Other	0	0	0%	0	0	0%	→
<b>247</b>	<b>Gross Expenditure</b>	<b>240</b>	<b>106</b>	<b>44%</b>	<b>236</b>	<b>(5)</b>	<b>-2%</b>	<b>↑</b>
<b>(59)</b>	<b>Income</b>	<b>(60)</b>	<b>(19)</b>	<b>31%</b>	<b>(59)</b>	<b>1</b>	<b>-2%</b>	<b>↓</b>
<b>188</b>	<b>Net Expenditure</b>	<b>180</b>	<b>87</b>	<b>49%</b>	<b>177</b>	<b>(3)</b>	<b>-2%</b>	<b>↑</b>

WEST DUNBARTONSHIRE COUNCIL  
REVENUE BUDGETARY CONTROL 2018/19  
EDUCATION DETAIL

APPENDIX 2

MONTH END DATE

31 July 2018

PERIOD

P4

Actual Outturn 2017/18	Service Summary	Total Budget 2018/19	Year to date 2018/19	% Spend to Date of Total Budget	Forecast Spend 2018/19	Forecast Variance 2018/19		RAG Status
£000		£000	£000	%	£000	£000	%	
	<b>Workforce CPD</b>							
292	Employee	312	75	24%	288	(24)	-8%	↑
1	Property	0	0	0%	0	0	0%	→
1	Transport and Plant	2	0	18%	2	0	0%	→
16	Supplies, Services and Admin	20	1	5%	20	0	0%	→
12	Payments to Other Bodies	6	0	0%	6	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>322</b>	<b>Gross Expenditure</b>	<b>340</b>	<b>77</b>	<b>23%</b>	<b>316</b>	<b>(24)</b>	<b>-7%</b>	<b>↑</b>
<b>(35)</b>	<b>Income</b>	<b>(7)</b>	<b>(17)</b>	<b>245%</b>	<b>(17)</b>	<b>(10)</b>	<b>145%</b>	<b>↑</b>
<b>287</b>	<b>Net Expenditure</b>	<b>333</b>	<b>60</b>	<b>18%</b>	<b>299</b>	<b>(34)</b>	<b>-10%</b>	<b>↑</b>
	<b>Performance &amp; Improvement</b>							
435	Employee	478	139	29%	468	(10)	-2%	↑
0	Property	0	0	0%	0	0	0%	→
2	Transport and Plant	2	1	69%	2	0	0%	→
0	Supplies, Services and Admin	0	0	0%	0	0	0%	→
0	Payments to Other Bodies	0	10	0%	10	10	0%	↓
0	Other	0	0	0%	0	0	0%	→
<b>437</b>	<b>Gross Expenditure</b>	<b>480</b>	<b>150</b>	<b>31%</b>	<b>480</b>	<b>0</b>	<b>0%</b>	<b>↓</b>
<b>(22)</b>	<b>Income</b>	<b>(21)</b>	<b>(8)</b>	<b>36%</b>	<b>(21)</b>	<b>0</b>	<b>0%</b>	<b>→</b>
<b>415</b>	<b>Net Expenditure</b>	<b>459</b>	<b>143</b>	<b>31%</b>	<b>459</b>	<b>0</b>	<b>0%</b>	<b>↓</b>
	<b>Education Development</b>							
998	Employee	1,082	315	29%	1,092	10	1%	↓
2	Property	0	1	0%	1	1	0%	↓
76	Transport and Plant	46	19	41%	46	0	0%	→
45	Supplies, Services and Admin	39	4	10%	68	29	74%	↓
135	Payments to Other Bodies	172	1	1%	172	0	0%	→
0	Other	0	0	0%	0	0	0%	→
<b>1,256</b>	<b>Gross Expenditure</b>	<b>1,338</b>	<b>340</b>	<b>25%</b>	<b>1,379</b>	<b>40</b>	<b>3%</b>	<b>↓</b>
<b>(224)</b>	<b>Income</b>	<b>(255)</b>	<b>(59)</b>	<b>23%</b>	<b>(329)</b>	<b>(73)</b>	<b>29%</b>	<b>↑</b>
<b>1,032</b>	<b>Net Expenditure</b>	<b>1,083</b>	<b>280</b>	<b>26%</b>	<b>1,050</b>	<b>(33)</b>	<b>-3%</b>	<b>↑</b>



Primary Schools (Laura Mason)	24,988	24,986	(3)	0%	↑
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	Property Costs are over budget due to higher than anticipated costs relating to non-domestic rates. The underspend in employee costs is within APT&C staffing. Teacher costs are over budget due to the unfunded element in the teachers' pay award last year. Income from school meals is also likely to exceed budget.				
Mitigating Action	Officers will continue to monitor the budget .				
Anticipated Outcome	The overspend on rates will continue.				

Special Schools (Claire Cusick)	13,566	13,776	210	2%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	Employee Costs are showing an underspend mainly due to staff vacancies. Payments to Other Bodies are currently overspent due to more children being placed within daycare and residential placements. Both Daycare and Residential services are demand-led and can fluctuate throughout the year.				
Mitigating Action	The requirement for Daycare and Residential Placements are demand-led services taken jointly with HSCP following a joint assessment of the best option for all concerned. However, the actual usage throughout the year will be reviewed regularly to identify where there is scope to reduce the number of placements.				
Anticipated Outcome	If current levels of demand continue then it is anticipated that the Daycare and Residential budgets will overspend though given recruitment problems an underspend on employee costs should partly offset this.				

Pre 5s ( Laura Mason)	8,188	8,084	(104)	-1%	↑
Service Description	This services area includes all Early Years establishments within West Dunbartonshire.				
Main Issues / Reason for Variance	Employee Costs are showing an underspend mainly due to staff vacancies.				
Mitigating Action	Officers will continue to monitor the budget taking appropriate action to minimise the overspend.				
Anticipated Outcome	It is anticipated that Employee Costs will overspend by the year end.				

PPP (Laura Mason)	14,709	14,709	0	0%	↓
Service Description	This service area includes Vale of Leven, Clydebank High and St Peter the Apostle High Schools and St Eunan's Primary School. The costs charged to this service are Property costs and the Unitary charge.				
Main Issues / Reason for Variance	Property Costs are over budget due to higher than anticipated costs relating non-domestic rates. However, this is offset by a higher drawdown from the sinking fund.				
Mitigating Action	Officers will continue to monitor the budget taking appropriate action to minimise overspends.				
Anticipated Outcome	It is anticipated that Property Costs will overspend by the year end.				



Education Development	1,083	1,050	(33)	-3%	↑
Service Description	This service includes spend in areas such as technician service, 1+2 language programme, vocational programmes and raising attainment.				
Main Issues / Reason for Variance	Grant income greater than anticipated				
Mitigating Action	Officers will continue to monitor the budget .				
Anticipated Outcome	It is anticipated that the favourable variance will continue				



Efficiency reference	Efficiency Detail	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
SO1	Reduce the Curriculum for Excellence budget	42,000	42,000	-	
SO4	Reduce payments to Parent Councils	75,000	75,000	-	
SO5	Remove Additional Educational Maintenance Payments	82,000	82,000	-	
MA	Educational psychology staffing	41,000	41,000	-	
MA	Reduce workforce development within early years	19,000	19,000	-	
		<b>259,000</b>	<b>259,000</b>	<b>-</b>	



WEST DUNBARTONSHIRE COUNCIL  
GENERAL SERVICES CAPITAL PROGRAMME  
OVERALL PROGRAMME SUMMARY

APPENDIX 5

MONTH END DATE 31 July 2018

PERIOD 4

Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
<b>Red</b>										
Projects are forecast to be overspent and/or experience material delay to completion	5	36%	21,622	45%	5	36%	230	78%		
<b>Amber</b>										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
<b>Green</b>										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	9	64%	26,203	55%	9	64%	64	22%		
<b>TOTAL EXPENDITURE</b>	<b>14</b>	<b>100%</b>	<b>47,825</b>	<b>100%</b>	<b>14</b>	<b>100%</b>	<b>294</b>	<b>100%</b>		
Project Status Analysis	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Re-Phasing £000	Over/ (Under) £000
<b>Red</b>										
Projects are forecast to be overspent and/or significant delay to completion	23,813	21,622	24,361	548	2,986	230	2,350	(636)	(1,184)	548
<b>Amber</b>										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
<b>Green</b>										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	53,028	26,203	52,745	(283)	3,317	64	3,106	(210)	0	(210)
<b>TOTAL EXPENDITURE</b>	<b>76,841</b>	<b>47,825</b>	<b>77,106</b>	<b>265</b>	<b>6,303</b>	<b>294</b>	<b>5,456</b>	<b>(846)</b>	<b>(1,184)</b>	<b>338</b>

MONTH END DATE

31 July 2018

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Forecast Variance	
	£000	£000	%	£000	£000	%
<b>1 OLSP - New Build</b>						
Project Life Financials	3,677	3,634	99%	4,054	377	10%
Current Year Financials	177	134	76%	554	377	213%
Project Description	Design and construction of new Secondary School in Bellsmyre, Dumbarton					
Project Lifecycle	Planned End Date	31-Mar-16	Actual End Date	25-Oct-17		
<b>Main Issues / Reason for Variance</b>						
Project handed over and school opened on 25 October 2017, snagging process is near completion and being monitored by the Project Team. Retentions are due to be paid October 2018. The contract for the demolition has been awarded following the receipt of the full asbestos report (which was received in April 2018) however the contract sum of £0.420m is in excess of the remaining budget giving rise to an anticipated overspend on this element of the project £0.377m.						
<b>Mitigating Action</b>						
None available at this time due to cost of demolition being in excess of budgetary provision						
<b>Anticipated Outcome</b>						
New Build opened to pupils on 25 October 2017 in line with the programme, however due to the tender for the demolition being in excess of budgetary provision the project will report an overspend of £0.377m.						
<b>2 New Balloch Campus</b>						
Project Life Financials	16,464	16,303	99%	16,726	262	2%
Current Year Financials	206	50	24%	468	262	127%
Project Description	Construction of new primary school in Balloch to incorporate St Kessog's PS, Haldane PS and Jamestown PS and EE&CC)					
Project Lifecycle	Planned End Date	28-Feb-19	Forecast End Date	09-Feb-18		
<b>Main Issues / Reason for Variance</b>						
Handover successfully achieved on programme on 9 February 2018 with the school opening to staff and pupils on 19 February 2018. The majority of the snagging works were addressed during the school Easter holidays. While works for the new build are complete, works are ongoing with the demolition of Haldane Primary School which is expected to cost circa £0.220m. Project reporting an overspend £0.262m due to 2% rebate (£.0293m) not being returned to the project as previously forecasted. The project is expected to be financially complete by 31 March 2020.						
<b>Mitigating Action</b>						
Continue to meet with contractor on a weekly basis until snagging items and final account is concluded.						
<b>Anticipated Outcome</b>						
Delivery of project over budget						
<b>3 Children and Young Persons / Early Years</b>						
Project Life Financials	3,222	1,685	52%	3,131	(91)	-3%
Current Year Financials	1,583	46	3%	718	(865)	-55%
Project Description	New funding announced July 2014 re the implementation of the Children and Young Persons Bill in relation to 2,3 and 4 year olds looked after or under a kinship order and additional 2 year olds from households in receipt of certain out of work benefits					
Project Lifecycle	Planned End Date	31-Mar-18	Forecast End Date	31-Mar-21		
<b>Main Issues / Reason for Variance</b>						
Slippage of £0.773m relates mainly to works for 7 properties where works required to be re-phased to 2019/20 and 2020/21 following discussions with the Care Inspectorate and the Scottish Government while an underspend of £0.091m is related to works to 2 properties where the works are on hold following discussion with the Care Inspectorate on delivery of service.						
<b>Mitigating Action</b>						
None available at this time as slippage identified following discussions with Care Inspectorate and Scottish Government						
<b>Anticipated Outcome</b>						
The project will be delivered but at a later date than originally planned.						
<b>4 New Levenvale Primary School All Weather Pitch</b>						
Project Life Financials	250	0	0%	250	0	0%
Current Year Financials	250	0	0%	20	(230)	-92%
Project Description	New Levenvale Primary School All Weather Pitch					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Oct-19		
<b>Main Issues / Reason for Variance</b>						
Design works were finalised in April 2018 and there are ongoing discussions with legal and procurement to take the project to the next stage. Start date anticipated Spring 2019 due to type of works required with physical completion anticipated by October 2019 with retentions due October 2020. Only cost in 2018/19 will be related to design fees.						
<b>Mitigating Action</b>						
Continue to monitor and liaise with legal and procurement and monitoring meetings in relation to spend will be ongoing.						
<b>Anticipated Outcome</b>						
Project to be delivered on budget but later than originally planned.						
<b>5 St. Patrick's PS New Play Upgrades</b>						
Project Life Financials	200	0	0%	200	0	0%
Current Year Financials	200	0	0%	20	(180)	-90%
Project Description	New MUGA for St. Patricks Primary School and playground improvements					
Project Lifecycle	Planned End Date	31-Mar-19	Forecast End Date	31-Oct-19		
<b>Main Issues / Reason for Variance</b>						
Design works were finalised in April 2018 and there are ongoing discussions with legal and procurement to take the project to the next stage. Start date anticipated Spring 2019 due to type of works with physical completion anticipated by October 2019 with retentions due October 2020. Only cost in 2018/19 will be related to design fees.						
<b>Mitigating Action</b>						
Continue to monitor and liaise with legal and procurement and monitoring meetings in relation to spend will be ongoing.						
<b>Anticipated Outcome</b>						
Project to be delivered on budget but later than originally planned.						
<b>TOTAL PROJECTS AT RED STATUS</b>						
Project Life Financials						
EDUC	23,813	21,622	91%	24,361	548	2%
Current Year Financials						
EDUC	2,986	230	8%	2,350	(636)	-21%

WEST DUNBARTONSHIRE COUNCIL  
 GENERAL SERVICES CAPITAL PROGRAMME  
 ANALYSIS OF PROJECTS AT GREEN ALERT STATUS WHERE CURRENT YEAR VARIANCE IS OVER £0.050M

APPENDIX 7

MONTH END DATE

31 July 2018

PERIOD

4

Budget Details	Project Life Financials					
	Budget £000	Spend to Date £000	%	Forecast Spend £000	Forecast Variance £000	%
<b>1 Aitkenbar PS, St Peters PS, Andrew Cameron EE&amp;CC</b>						
Project Life Financials	10,636	10,201	96%	10,426	(210)	-2%
Current Year Financials	460	26	6%	250	(210)	-46%
Project Description	Design and construction of new co-located school to replace 3 separate establishments					
Project Lifecycle	Planned End Date		30-Nov-17	Forecast End Date		23-Aug-16
<b>Main Issues / Reason for Variance</b>						
School opened 23rd August 2016 as per programme. Snagging works are complete and outstanding acoustic fence was installed during the Easter break in April 2018. The final account and acoustic fence is anticipated to be £0.250m giving rise to a £0.210 saving. Final retention payment to contractor expected to be released by the end of August 2018.						
<b>Mitigating Action</b>						
None required						
<b>Anticipated Outcome</b>						
Delivery of main project and acoustic fence.						