



# Supplementary Agenda

## Corporate Services Committee

**Date:** Wednesday, 12 August 2015

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**Time:** 14:00

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**Venue:** Committee Room 3,  
Council Offices, Garshake Road, Dumbarton

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**Contact:** Craig Stewart, Committee Officer  
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Dear Member

With reference to the agenda for the above meeting which was issued on 31 July, please find attached Appendix B to Agenda Item **11. ELECTED MEMBER DEVELOPMENT**, which was not available at that time.

Yours faithfully

**JOYCE WHITE**

Chief Executive

Distribution:-

Councillor Kath Ryall (Chair)  
Councillor George Black  
Councillor Gail Casey  
Councillor Jim Finn  
Councillor David McBride  
Councillor Jonathan McColl  
Councillor Patrick McGlinchey  
Councillor John Mooney  
Councillor Lawrence O'Neill  
Councillor Tommy Rainey (Vice Chair)  
Councillor Gail Robertson  
Councillor Martin Rooney

All other Councillors for information

Chief Executive  
Executive Director of Corporate Services  
Executive Director of Infrastructure and Regeneration  
Executive Director of Educational Services  
Director of West Dunbartonshire Community Health & Care Partnership

Date of Issue: 6 August 2015

	SESSION DATE	PROGRAMME	LEAD DEPT	PRESENTER
AUGUST	<b>19<sup>th</sup> August 2015</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Borrowing and Treasury Management in Councils</b></li> </ul>	Corporate Services	Gillian McNeilly
SEPTEMBER	<b>9<sup>th</sup> September 2015</b> 12.30-1.30pm  1.30-2.00pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>The Scottish Attainment Challenge</b> <ul style="list-style-type: none"> <li>- Presentation on the Council's approach to drive forward improvement on educational outcomes.</li> </ul> </li> <li>• <b>ICT development 'drop in' session</b> <ul style="list-style-type: none"> <li>- Working with CMIS on your tablet <sup>1</sup></li> </ul> </li> </ul>	Education Services  Corporate Services	Laura Mason  George Hawthorn
	<b>16<sup>th</sup> September 2015</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Participative Budgeting</b></li> </ul>	Corporate Services	Amanda Coulthard
	<b>30<sup>th</sup> September 2015</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Depot Rationalisation Business Case</b> <ul style="list-style-type: none"> <li>- Presentation on the proposed business case and recommendations for the Depot Rationalisation programme</li> </ul> </li> </ul>	HEED	Craig Jardine/ Lesley Woolfries
OCTOBER	<b>7<sup>th</sup> October 2015</b> 12.00 - 2.00pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Elected Member Code of Conduct</b> <ul style="list-style-type: none"> <li>- Workshop facilitated by Standards Commission: Matt Smith and Julie Ward</li> </ul> </li> </ul>	Corporate Services	Peter Hessett
	<b>14<sup>th</sup> October 2015</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Attendance Management Policy</b> <ul style="list-style-type: none"> <li>- Presentation on revised Attendance Management policy to support the Council's approach to reducing employee absence.</li> </ul> </li> </ul>	Corporate Services	Vicki Rogers

<sup>1</sup> These sessions will provide members with additional support on using new technologies and working with different ICT systems.

## ELECTED MEMBER SEMINAR PROGRAMME 2015/16

<b>NOVEMBER</b>	<p><b>Tues 3rd November</b> 10.00am – 1.30pm Clydebank Town Hall</p>	<ul style="list-style-type: none"> <li>• <b>Elected Member Masterclass: Benchmarking</b> <ul style="list-style-type: none"> <li>- Improvement Service Masterclass hosted by West Dunbartonshire Council</li> <li>- <i>This session will be attended by Elected Members from other Councils.</i></li> </ul> </li> </ul>	Improvement Service	Linda Butler
	<p><b>11<sup>th</sup> November 2015</b> 12.30-1.30pm Committee Room: 3</p>	<ul style="list-style-type: none"> <li>• <b>The Community Empowerment (Scotland) Bill</b> <ul style="list-style-type: none"> <li>- Presentation on the implications of the new Community Empowerment bill.</li> </ul> </li> </ul>	Corporate Services	Peter Barry
	<p><b>18<sup>th</sup> November 2015</b> 12.30-1.30pm Committee Room: 3</p>	<ul style="list-style-type: none"> <li>• <b>Greenspace Investment Projects</b> <ul style="list-style-type: none"> <li>- Presentation including an update on the Community Sports Fund/Capital Plan for Football Pitches including sports hub.</li> </ul> </li> </ul>	HEED	Ronnie Dinnie
	<p><b>25<sup>th</sup> November 2015</b> 12.30-1.30pm Committee Room 3</p>	<ul style="list-style-type: none"> <li>• <b>ICT Modernisation</b> <ul style="list-style-type: none"> <li>- Update on the achievements and success achieved through delivering the ICT modernisation and investment programme.</li> </ul> </li> </ul>	Corporate Services	Patricia Kerr
<b>JANUARY</b>	<p><b>13<sup>th</sup> January 2016</b> 12.30-1.30pm Committee Room: 3</p>	<ul style="list-style-type: none"> <li>• <b>Role and function of the Public Protection Chief Officers Group</b> <ul style="list-style-type: none"> <li>- Presentation to raise the profile, awareness and understanding of this group across the Council.</li> </ul> </li> </ul>	HSCP	Jackie Irvine
	<p><b>27th January 2016</b> 12.30-1.30pm Committee Room: 3</p>	<ul style="list-style-type: none"> <li>• <b>Secondary Schools</b> <ul style="list-style-type: none"> <li>- How secondary schools will be managed post restructure</li> </ul> </li> </ul>	Education Services	Laura Mason
<b>FEBRUARY</b>	<p><b>10<sup>th</sup> February 2016</b> 12.30-1.30pm Committee Room: 3</p>	<ul style="list-style-type: none"> <li>• <b>Local Housing Strategy</b> Presentation and update on the Council's programme</li> </ul>	HEED	Helen Turley

## ELECTED MEMBER SEMINAR PROGRAMME 2015/16

FEBRUARY	<b>17<sup>th</sup> February 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>West Dunbartonshire's Green/Sustainability Agenda<sup>2</sup></b></li> </ul>	HEED	Jim McAloon
MARCH	<b>2<sup>nd</sup> March 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Strategy for Economic Regeneration<sup>3</sup></b> <ul style="list-style-type: none"> <li>- Discussion on the economy we want to develop across West Dunbartonshire</li> </ul> </li> </ul>	HEED	Jim McAloon
	<b>9<sup>th</sup> March 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Learning and Teaching in New Schools</b> <ul style="list-style-type: none"> <li>- Presentation and discussion about flexible learning spaces for Curriculum for Excellence</li> </ul> </li> </ul>	Education Services	Laura Mason
	<b>16<sup>th</sup> March 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Risk Management</b> <ul style="list-style-type: none"> <li>- Knowledge and skills development the Council approach to managing risk.</li> </ul> </li> </ul>	Corporate Services	Colin McDougal
	<b>30<sup>th</sup> March 2016</b> 12.30-1.30pm  1.30-2.00pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Bereavement Services Improvement Programme</b> <ul style="list-style-type: none"> <li>- Presentation on investment and improvement programme implemented across Bereavement Services</li> </ul> </li> <li>• <b>ICT development 'drop in' session:</b> <ul style="list-style-type: none"> <li>- Elected Member Database: Managing constituency enquiries</li> </ul> </li> </ul>	HEED  Corporate Services	Ronnie Dinnie  George Hawthorn
	<b>13<sup>th</sup> April 2016</b> 12.30-1.30pm Committee Room: 3	<b>Community Justice Redesign</b>	Corporate Services	Peter Barry
MAY	<b>25<sup>th</sup> May 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>West Dunbartonshire Leisure</b> <ul style="list-style-type: none"> <li>- Update on WD Leisure and development of the new Leisure Centre</li> </ul> </li> </ul>	HEED	Ronnie Dinnie

<sup>2</sup> Development session suggested through member's evaluation feedback.

<sup>3</sup> Development session suggested through member's evaluation feedback.

## ELECTED MEMBER SEMINAR PROGRAMME 2015/16

<b>JUNE</b>	<b>1<sup>st</sup> June 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Progress with Customer Services Framework</b></li> </ul>	Corporate Services	Peter Barry
	<b>8<sup>th</sup> June 2016</b> 12.30 – 1.30pm Committee Room 3	<ul style="list-style-type: none"> <li>• <b>Communities Team</b> <ul style="list-style-type: none"> <li>- Presentation on Delivering on Neighbourhood Management</li> </ul> </li> </ul>	Corporate Services	Peter Barry
	<b>22<sup>nd</sup> June 2016</b> 12.30-1.30pm Committee Room: 3	<ul style="list-style-type: none"> <li>• <b>Jobs and Training</b> <ul style="list-style-type: none"> <li>- Presentation on the integrated Working4U service</li> </ul> </li> </ul>	Corporate Services	Peter Barry