

**WEST DUNBARTONSHIRE COUNCIL**

**Council Offices, Garshake Road, Dumbarton G82 3PU**

12 May 2011

**MEETING: LOCAL NEGOTIATING COMMITTEE  
FOR TEACHERS**

**TUESDAY 24 MAY 2011 at 10.00 A.M.  
MEETING ROOM 2  
FIRST FLOOR  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Sir/Madam

Please attend a Meeting of the Local Negotiating Committee for Teachers to be held in Meeting Room 2, First Floor, Council Offices, Garshake Road, Dumbarton on Tuesday, 24 May 2011 at 10.00 a.m.

The business is shown on the enclosed Agenda.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

**Distribution List:**

Councillor J. McColl (Vice-Chair)  
Councillor G. Black  
Councillor D. McAllister  
Councillor M. Smillie  
Terry Lanagan, Executive Director of Educational Services  
Dave Clarke, Head of Service (Resources)  
Graham Hutton, Head Teacher, Dumbarton Academy  
Julie McGrogan, Head Teacher, St Michael's Primary School  
Josephine McDaid, E.I.S. (Chair)  
Stewart Paterson, Teachers' Convener, E.I.S.  
Janice Wardrop, E.I.S.  
Olean Allison, E.I.S.  
Michael Dolan, E.I.S.  
Gavin Corrigan, E.I.S.  
Karen Jakeman, E.I.S.  
Alex McEwan, S.S.T.A.

**For information: -**

All other Councillors  
Chief Executive

**Adviser: -**

Lachlan Bradley, E.I.S.

**Substitutes: -**

James Halfpenny, E.I.S  
Alistair Kennedy, S.S.T.A.  
Margaret Mackay, Quality Improvement Officer, Personnel, Education and Cultural Services  
Geraldine Lyden, Personnel Adviser, Educational Services

**LOCAL NEGOTIATING COMMITTEE  
FOR TEACHERS**

**TUESDAY, 24 MAY 2011**

**AGENDA**

**1. APOLOGIES**

**2. MINUTES OF PREVIOUS MEETING**

Submit, for approval as a correct record, the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 15 March 2011.

**3. TEACHERS' DISCIPLINE AND GRIEVANCE PROCEDURES**

With reference to the Minutes of Meeting of the Local Negotiating Committee for Teachers held on 15 March 2011, submit report by the Joint Secretaries to the LNCT seeking approval of the revised Discipline and Grievance Policies for Teachers and Associated Professionals, which have been reviewed and updated in line with the recent review of the Council's Discipline and Grievance Policies for all other employees of the Council.

**4. PROCEDURES FOR JOB SIZING PROMOTED POSTS**

Submit report by the Joint Secretaries to the LNCT seeking agreement that the procedures shown as Appendix 1 to the report be the procedures to be followed when a Job Sizing review takes place.

**5. 35 HOUR WORKING WEEK AGREEMENT FOR 2011-2012**

Submit report by the Joint Secretaries to the LNCT seeking agreement that the paper shown as Appendix 1 to the report be the guidelines issued to schools and other establishments to assist them in reaching agreement on their collegiate calendar and the use of the 35 hours in the working week.

## **6. PROMOTED POSTS IN PRIMARY SCHOOLS**

Submit report by the Joint Secretary, Management Side, LNCT, requesting:-

- (a) that the LNCT reviews the current situation with regard to promoted structures in primary schools, the protection against the compulsory transfer of promoted staff, and the application of life time conservation; and
- (b) that approval be given (i) to the removal of these clauses; and (ii) to the revision of the voluntary/compulsory transfer of surplus staff policy to include promoted posts.

For information on the above agenda please contact Scott Kelly, Committee Officer, Legal, Administrative and Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737220.  
Email: [scott.kelly@west-dunbarton.gov.uk](mailto:scott.kelly@west-dunbarton.gov.uk)