

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

29 September 2006

MEETING: RECRUITMENT COMMITTEE
THURSDAY, 5 OCTOBER 2006
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON

Dear Member,

Please attend a Meeting of the **Recruitment Committee** to be held in **Meeting Room 3, Council Offices, Garshake Road, Dumbarton** on Thursday, 5 October 2006 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:-

Councillor Andy White
Councillor James Flynn
Councillor Tony Devine
Councillor Connie O'Sullivan

Councillor Duncan McDonald, Service Spokesperson - (***Director of Housing, Regeneration & Environmental Services shortleeting meeting at 10.00 a.m.***)

Councillor Martin Rooney, Service Spokesperson - (***Director of Social Work Services shortleeting meeting at 11.00 a.m.***)

All other Councillors for Information

Chief Executive
Director of Housing, Regeneration and Environmental Services
Head of Personnel Services

RECRUITMENT COMMITTEE

THURSDAY, 5 OCTOBER 2006

AGENDA

1. APOLOGIES

2. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to pass the following resolution:-

“That Under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act”

3. 10.00 A.M. POST OF DIRECTOR OF HOUSING, REGENERATION AND ENVIRONMENTAL SERVICES

The Recruitment Committee is requested to:-

- (a) agree the short list of applicants for interview for the above post;
- (b) consider and agree the format and procedures to be applied during the interview process; and
- (c) discuss and agree on questions to be asked at the interviews.

In this connection submit Applications Pack prepared by the Head of Personnel Services.

4./

4. 11.00 A.M. POST OF DIRECTOR OF SOCIAL WORK SERVICES

The Recruitment Committee is requested to:-

- (a) agree the short list of applicants for interview for the above post;
- (b) consider and agree the format and procedures to be applied during the interview process; and
- (c) discuss and agree on questions to be asked at the interviews.

In this connection submit Applications Pack prepared by the Head of Personnel Services.

For information on the above agenda please contact Nuala Borthwick, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737594. e-mail: nuala.borthwick@west-dunbarton.gov.uk