

**General Services Budgetary Control Report**

**Period to 29 February 2012**

**Notes on Variances greater than £25,000**

**Chief Executive**

Community Learning & Development £123,940 Fav

This favourable variance is due to sessional staff and repair costs being lower than anticipated.

Skillseekers £60,370 Fav

This favourable variance is a result of income being greater than anticipated due to incentive funds and additional milestone payments.

**Corporate Services**

Environmental Health £76,040 Fav

This favourable variance is mainly due to late filling of two maternity leave vacancies and one staff member leaving earlier than anticipated.

Revenues, Benefits and Exchequer £59,340 Fav

The favourable variance relates to staff vacancies.

Human Resources & Organisational Development £74,880 Fav

The favourable variance is due to an underspend in salary costs arising from a combination of vacancies, secondment and maternity leave.

**Educational Services**

Schools – Primary £72,940 Fav

This favourable variance is due to Income from school meals being greater than anticipated and also the cover costs for teachers being lower than anticipated .

Schools – Secondary £84,420 Fav

This favourable variance is due to various factors, mainly:-

- Income from school meals being greater than anticipated;
- Cover costs for teachers being lower than anticipated (cover cost budgets are heavily weighted towards winter months);
- Income from private parties expected to be greater than anticipated. The majority of this income comes from school lets; and
- The above favourable variances are partially offset by greater than anticipated transport charges.

## Appendix 2

### Schools – Special £59,240 Fav

This favourable variance is due to various factors, mainly:-

- Cover costs for teachers being lower than anticipated;
- Lower than expected internal transport charges due to anticipated bus escort staff transfers not taking place; and
- The above favourable variances are partially offset by greater than anticipated other transport charges.

### Sports Development £35,000 Adv

This adverse variance is due to lower than anticipated income

### Curriculum for Excellence £46,350 Fav

This favourable variance is due to a delay in commencing a number of vocational projects throughout the year.

### Psychological Services £39,000 Fav

The main reason for the favourable variance is an underspend on staff costs due to an Assistant Psychologist post not being filled and one employee leaving the Pension Scheme during the year.

### Pre – Five Service £81,460 Fav

This favourable variance has mainly arisen from staff savings due to a combination of vacancies, maternity leave and staff moving to term time contracts. There is also a general underspend in supplies.

## **Community Health and Care Partnership**

### Operations & Servicing £81,910 Fav

The favourable variance is mainly due to vacant posts being held and training requirements being less than anticipated. In addition transport costs have reduced due to client need.

### Residential Accommodation – Young People £45,460 Adv

Employee costs are higher than anticipated due to the costs of re-grading unit managers not being fully met by the provision. Supplementation costs are also higher than anticipated due to increased client needs.

### Other Services – Young People £102,550 Fav

The favourable variance is mainly due to late filling of vacancies which are expected to remain vacant for the rest of the financial year and also reduced client need within payments to other bodies, which is demand led.

### Residential Accommodation – Older People £100,040 Adv

The cost of re-graded unit managers and external care home costs were higher than anticipated.

## Appendix 2

Day Centres – Older People £41,270 Fav

The favourable variance is due to drivers' charges being less than anticipated, following a transfer of employees from CHCP to HEED.

Residential Accommodation – Learning Disability £52,060 Fav

This favourable variance is mainly due to payments to other bodies being less than anticipated as a result of reduced client need.

Residential Accommodation – Physical Disability £29,010 Adv

This adverse variance is due to overspends on payments to other bodies and direct payments due to increased client need.

Supplementation Mental Health £43,090 Fav

This favourable variance is mainly due to savings within payment to other bodies as a result of reduced client need for Housing Support Services.

Home Help Service £188,130 Fav

Staff costs show a favourable variance due to a reduction in the amount of premium rate overtime costs. Fewer payments to other bodies have been made due to lower client need, partially offset by income being less than anticipated as a result of fewer clients receiving services.

### **Housing, Environmental and Economic Development Services**

Catering Services £87,450 Adv

There has been a decline in catering income following a downturn in the uptake of school meals in addition to the cessation of free school meals for primaries 1 to 3, which had not been fully recognised when the probable outturn was calculated, and continuing declines in income from hospitality. Much work is being done to promote an increased uptake of meals. However, the probable outturn for income has been overstated.

Building Cleaning PPP £37,890 Fav

The service is presently carrying a number of vacancies. Although efforts are being made to fill vacancies it is unlikely that this will be achieved before year end.

Roads Operations £84,640 Adv

This adverse variance is due to increased costs incurred in dealing with the recent storm and the associated damages resulting from it including increased plant hire, fuel and overtime costs.

Architectural & Related Services £66,400 Fav

This favourable variance is due to lower than anticipated staffing costs following the wider HEED restructure. These are offset against the staff overspend in Asset Management.

## Appendix 2

Central Repairs & Maintenance £153,610 Adv

This adverse variance is due to income being lower than anticipated as a result of reduced client spend.

Homeless £67,730 Fav

This favourable variance is due to higher than anticipated income arising from high occupancy levels of temporary units.

Planning £62,380 Fav

This favourable variance is due to lower than anticipated staffing costs following the wider HEED restructure. This has offset reduced planning and building warrant income .

Estates Administration £30,680 Adv

This adverse variance is largely due to continuing challenges in meeting income targets and higher than anticipated expenditure on repairs and maintenance to the commercial units. Efforts are continuing to let currently vacant properties.

Halls £42,500 Fav

Employee costs have been less than anticipated following a wider Leisure & Community facilities restructure.

Events £31,670 Adv

This adverse variance is due to higher than anticipated spend on Christmas Lights and other general events together with a reduction in income from sponsorship.

Community Education Centres £90,920 Fav

This favourable variance is largely due to the impact of the wider Leisure & Community Facilities staffing restructure.

Refuse Disposal £438,940 Fav

Tonnage expected to be 2,400 tonnes less than anticipated and considerable savings have been made on the award of the dry recycle processing contract (due to improving market conditions on the value of recycle).

Asset Management 48,790 Adv

This adverse variance is due to higher than anticipated staffing costs following the wider HEED restructure. These are offset against the staff underspend in Architects.

Statutory Trading Account Surplus 116,180 Fav

The Housing Maintenance Trading Account incurred a favourable variance of £465K due to increased jobbing income and contract revenue work. The Grounds Maintenance Trading Account incurred an adverse variance of £288K in relation to the retention of seasonal staff and salary preservation costs.