

TENDERING COMMITTEE

At a Meeting of the Tendering Committee held in 'The Bridge' Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 17 May 2023 at 9.18 a.m.

Present: Councillors June McKay, John Millar, Lawrence O'Neill, Chris Pollock and Hazel Sorrell.

Attending: Angela Wilson, Chief Officer – Supply, Distribution and Property; Annabel Travers, Procurement Manager; Laura Adams, Business Partner – Strategic Procurement; Natasha Brooks and Michelle McCorrisken, Facilities Officers; Emma Pollock, Customer Services and Support Co-ordinator; and Scott Kelly, Committee Officer.

Apologies: Apologies for absence were intimated on behalf of Councillors Karen Conaghan, James McElhill and Clare Steel.

Councillor John Millar in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Tendering Committee held on 15 March 2023 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

CONTRACT AUTHORISATION REPORT – SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to conclude the award of the contract for the Supply of Personal Protective Equipment.

Following discussion and having heard the Business Partner – Strategic Procurement, the Procurement Manager and the Chief Officer – Supply, Distribution and Property in explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note that paragraph 2.1 of the report contained a typographical error and that the correct value of the contract was £244,969 inclusive of VAT per year with the four year total being £979,876 inclusive of VAT;
- (2) to authorise the Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract utilising the Scotland Excel Framework Agreement (06-21) for the Supply of Personal Protective Equipment, Lot 9 – 'Catering and Food Industry Clothing, Safety, Work Wear, Weather Wear and Foot Wear' to Healthy Bean; and
- (3) to note: (i) that the contract shall be for a period of four years at £244,969 inclusive of VAT per year with the four year total being £979,876 inclusive of VAT; and (ii) that the estimated commencement date of the contract was 1 June 2023.

The meeting closed at 9.29 a.m.