

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Regulatory and Regeneration

Statutory Meeting of West Dunbartonshire Council: 18 May 2022

Subject: Proposed Standing List of Conferences

1. Purpose

1.1 To request the Council to consider approving a Standing List of Conferences.

2. Recommendation

2.1 It is recommended that the Council:-

- (a) approves the proposed Standing List of Conferences as detailed in the appendix to this report; and
- (b) notes that, as detailed in the Council's Scheme of Delegation, powers are delegated to the Chief Executive / Chief Officers to authorise, within budgetary limits, the attendance of individual elected members at specific conferences, seminars, etc., that are not on the approved Standing List of Conferences.

3. Background

3.1 The current standing list of conferences was approved by Council in May 2017 and now requires to be updated.

4. Main Issues

4.1 The previously approved list was circulated to the Chief Executive and Chief Officers for comment and has been updated to reflect changes to the structure of Council departments and changes to the programme of local government conferences since 2017.

5. People Implications

5.1 There are no implications for Council employees as this report recommends the continuation of the existing practice.

6. Financial and Procurement Implications

6.1 There is provision for members' attendance at conferences, seminars, etc., in the 2022/23 budget and therefore there are no additional financial implications for the Council. There are no procurement implications.

7. Risk Analysis

- 7.1 Failure to approve a Standing List of Conferences could lead to disputes over who should/should not attend such conferences in the future and it is recommended that this situation be avoided.

8. Equalities Impact Assessment (EIA)

- 8.1 There is no impact on any equalities groups.

9. Consultation

- 9.1 Officers in Finance and Legal have been consulted on the content of this report.

10. Strategic Assessment

- 10.1 Attendance at conferences is a good way for elected members and officers to learn what other councils are doing and to discuss different ways of delivering services. It is also important that elected members are made aware of developments elsewhere in local government in Scotland as this may assist them to make well-informed decisions on the strategic priorities of this Council.

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Date: April 2022

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Appendix: Proposed List of Standing Conferences

Background Papers: List of Standing Conferences (approved May 2017).

Wards Affected: None