

WEST DUNBARTONSHIRE COUNCIL

Council Offices, Garshake Road, Dumbarton G82 3PU

22 November 2007

PLEASE NOTE TIME OF MEETING

MEETING: TENDERING COMMITTEE

**WEDNESDAY, 28 NOVEMBER 2007 at 9.00 A.M.
COUNCIL CHAMBERS
CLYDEBANK TOWN HALL
DUMBARTON ROAD
CLYDEBANK**

Dear Member,

Please attend a Meeting of the **Tendering Committee** to be held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on **Wednesday, 28 November 2007 at 9.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

DAVID McMILLAN

Chief Executive

Distribution:

Councillor J. Finn (Chair)	Chief Executive
Councillor J. Bollan	All Directors
Councillor M. Bootland	
Councillor J. Brown	
Councillor G. Calvert	
Councillor D. McBride	
Councillor J. McColl	
Councillor J. McElhill	

All other Councillors for information

TENDERING COMMITTEE

WEDNESDAY, 28 NOVEMBER 2007

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

Submit, for approval as a correct record, Minutes of Meeting of the Committee held on 24 October 2007.

3. AWARDING OF CONTRACTS DURING THE PERIOD NOVEMBER 2007 TO MARCH 2008

Submit report by the Acting Executive Director of Housing, Environmental and Economic Development (Housing & Regeneration Services) seeking approval of arrangements to enable the prompt issue of letters of acceptance for the most economically advantageous tenders received during November 2007 to March 2008.

4. BOQUHANRAN HOUSE, CLYDEBANK – ALTERATIONS TO EXISTING WATER TANK

Submit report by the Acting Executive Director of Housing, Environmental and Economic Development (Housing & Regeneration Services) advising of tenders received for the replacement of the existing water tank and associated works at Boquhanran House, Clydebank and seeking approval to accept the most economically advantageous tender.

5. RISK & PERFORMANCE MANAGEMENT SYSTEM

Submit report by the Chief Executive on the proposed procurement of an integrated risk & performance management system.

For information on the above agenda please contact Craig Stewart, Administrative Assistant (Committees), Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton, G82 3PU Tel: (01389) 737251 e-mail: craig.stewart@west-dunbarton.gov.uk