

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Executive Director of Corporate Services

Council: 26 August 2009

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**Subject: Committee Timetable – September 2009 to December 2010**

### **1. Purpose**

- 1.1 The Council is asked to approve the Committee timetable for September 2009 to December 2010.

### **2. Background**

- 2.1 The current Committee timetable was approved by the Council on 29 October 2008. In order to ensure the timely production of the Council diary and to update the timetable to include Local Review Bodies, the Council is asked to approve the attached timetable.

### **3. Main Issues**

- 3.1 Members will recall that in the past the timing of the Education and Lifelong Learning (E&LL) Committee has clashed with some of the school holidays. The Council is asked to note that, where necessary, the meetings of the E&LL Committee have been swapped with other committee meetings in order to prevent this problem re-occurring.
- 3.2 The revised timetable also includes the introduction of the Local Review Body and has been amended in accordance with the decision of the Planning Committee on 4 August 2009.
- 3.3 Members are also asked to consider the meeting of the Social Work & Health Improvement (SW&HI) Committee in December 2010 which would normally be held in the Town Hall, Clydebank. Due to the Christmas holiday period it is proposed that the meeting be moved to Wednesday 15 December 2010 at 2.00 p.m. However, as the E&LL Committee will be held in Dumbarton in the morning, it may be more convenient for Members if the SW&HI Committee was also held in Dumbarton.
- 3.4 The Council is also asked to note that the current timetable contains an error in relation to the location of Council meetings from September 2009 onwards and this has been corrected in the revised timetable.

### **4. Personnel Issues**

- 4.1 There are no adverse personnel issues.

### **5. Financial Implications**

- 5.1 There are no major financial issues associated with this report.

## 6. Risk Analysis

- 6.1 Any delay in approving the new committee timetable could have an adverse impact on the timely production of the Council diary.

## 7. Conclusions and Recommendations

- 7.1 The Council is asked to approve the Committee timetable for September 2009 to December 2010 as shown in the Appendix to this report subject to consideration of the location of the SW&HI Committee in December 2010.

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**Joyce White**  
**Executive Director of Corporate Services**

Date: 12 August 2009

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**Background papers:** Report by Executive Director of Corporate Services on Committee Timetable 2009 (Council: 29 October 2008)

**Appendices:** None.

**Wards Affected:** All.