

Agenda



Cultural Committee

Date: Monday, 17 September 2018

Time: 10:00

Venue: Council Chambers,
Town Hall, Dumbarton Road, Clydebank

Contact: Craig Stewart, Committee Officer
Tel: 01389 737251 craig.stewart@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the **Cultural Committee** as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Bailie Denis Agnew (Chair)
Provost William Hendrie
Councillor Karen Conaghan (Vice Chair)
Councillor John Millar
Councillor Brian Walker

Chief Executive
Strategic Director of Transformation & Public Service Reform
Strategic Director of Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 4 September 2018

CULTURAL COMMITTEE

MONDAY, 17 SEPTEMBER 2018

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING 5 - 8

Submit for approval as a correct record, the Minutes of Meeting of the Cultural Committee held on 28 May 2018.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 CULTURAL WORKING GROUPS 9 - 11

Submit report by the Strategic Lead – Communications, Culture & Communities providing an update to the Committee on the opportunity to organise working groups.

6 TOWN TWINNING UPDATE 13 - 15

Submit report by the Strategic Lead – Regulatory providing an update on progress being made in relation to developing international links with existing and potential partners.

CULTURAL COMMITTEE

At a Meeting of the Cultural Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Monday, 28 May 2018 at 10.00 a.m.

Present: Provost William Hendrie, Bailie Denis Agnew and Councillors Diane Docherty, John Millar and Brian Walker.

Attending: Angela Wilson, Strategic Director – Transformation and Public Service Reform; Malcolm Bennie, Strategic Lead – Communications, Culture and Communities; Ronnie Dinnie, Strategic Lead – Environment and Neighbourhood; Alan Douglas, Legal Manager; George Hawthorn, Manager of Democratic and Registration Services; Gill Graham, Libraries and Cultural Services Manager; Amanda Graham, Communications Co-ordinator and Craig Stewart, Committee Officer.

Bailie Denis Agnew in the Chair

DECLARATIONS OF INTEREST

Bailie Agnew declared a non-financial interest in the item under the heading 'Scale of Charges – Clydebank Town Hall and 16 Church Street, Dumbarton' in view of his connection with St Margaret's Hospice.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Communications, Museums & Cultural Development Committee held on 13 September 2017 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

SCALE OF CHARGES - CLYDEBANK TOWN HALL AND 16 CHURCH STREET, DUMBARTON

A report was submitted by the Strategic Lead – Communications, Culture and Communities outlining a proposed scale of charges for Clydebank Town Hall and the civic space at 16 Church Street, Dumbarton.

After discussion and having heard the Strategic Lead – Communications, Culture and Communities and the Communications Co-ordinator in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the new scale of charges as outlined at Appendix A and Appendix B to the report; and
- (2) to approve a new discount scheme for both buildings.

Councillor Millar, having failed to find a seconder for a proposed amendment, requested that his dissent be recorded in respect of this item.

ACQUISITION, DISPOSAL & COLLECTIONS DEVELOPMENT POLICY

A report was submitted by the Strategic Lead – Communications, Culture and Communities seeking approval West Dunbartonshire Council's Acquisition, Disposal & Collections Development Policy.

Having heard the Strategic Lead – Communications, Culture and Communities, the Committee agreed:-

- (1) to note the contents of the report and its appendix; and
- (2) to approve the Acquisition, Disposal & Collections Development Policy.

COMMUNICATIONS, CULTURE AND COMMUNITIES DELIVERY PLAN

A report was submitted by the Strategic Lead – Communications, Culture and Communities presenting the year-end progress for 2017/18, and the 2018/19 Delivery Plan.

Having heard the Strategic Lead – Communications, Culture and Communities, the Committee agreed:-

- (1) to note the 2018/19 Delivery Plan and
- (2) to note the progress made on delivery of the 2017/18 Plan.

TOWN TWINNING

A report was submitted by the Strategic Lead – Regulatory informing of current town twinning links and activity in West Dunbartonshire and seeking the Committee's views on whether these links should be developed.

After discussion and having heard the Manager of Democratic and Registration Services in further explanation of the report and in answer to Members' questions, the Committee agreed to endorse the recommendation contained in the report that as a first step, officers be instructed to write to those towns identified by the Committee, i.e. Argenteuil, Beauvoisin, and Zabki Town and Gdansk, both in Poland, in order to establish if they want to reinstate or develop twinning links with West Dunbartonshire.

Councillor Millar, having failed to find a seconder for a proposed amendment, requested that his dissent be recorded in respect of this item.

CULTURAL CAPITAL PROJECT BOARD UPDATE

A report was submitted by the Strategic Lead – Communications, Culture and Communities providing an update on the progress of the Cultural Capital Programme Board and current projects being considered for delivery.

After discussion and having heard the Strategic Lead – Communications, Culture and Communities and the Legal Manager in further explanation and in answer to Members' questions, the Committee agreed:-

- (1) to note the progress of the Cultural Capital Project Board and the current projects being considered;
- (2) to note that officers would bring reports to a future Cultural Committee detailing full business cases for discussion for future planned investment projects together with detailed options appraisals; and
- (3) that a report be prepared for consideration at the next meeting of the Committee on the suggestion made of having a Member/Officer working group set up to look at certain of the current projects being considered for delivery.

EVENTS

A report was submitted by the Strategic Lead – Environment & Neighbourhood providing an overview of existing events and requesting consideration of the potential to develop new small scale events across West Dunbartonshire.

After discussion and having heard the Strategic Lead – Environment and Neighbourhood in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to approve the recommendation in the report that this Committee explores the facilitation of a number of self-financing, small scale bespoke events through the creation of various Member/Officer working groups. Should there be a requirement for any expenditure that is currently not budgeted, a report would be brought to the appropriate Council meeting; and

(2) otherwise to note the contents of the report.

The meeting closed at 11.10 a.m.

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WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Lead for Communications, Culture and Communities****Cultural Committee: 17 September 2018**

Subject: Cultural Working Groups**1. Purpose**

- 1.1** This purpose of this report is to update Committee on the opportunity to organise Elected Member and Officer working groups

2. Recommendations

- 2.1** It is recommended that Committee:

- notes the contents of this report
- agrees that authority is delegated to relevant Strategic Lead to establish Member/Officer working groups in consultation with the Convener when an area of specific focus arises

3. Background

- 3.1** At the Council Meeting on 28 June 2017 membership arrangements for the newly formed Communications, Museums and Cultural Development Committee were agreed. This included confirmation that the Committee had responsibility for Museums, Culture and Arts, Cultural Activities and Council Events, Town Twinning, Corporate Communications and the Town Hall. Council also agreed that the Committee would have the power to establish working groups to examine and report on specific issues.
- 3.2** At the Cultural Committee meeting on 28 May 2018 members agreed that a report be prepared for consideration at the next meeting of the Committee on the suggestion made of having a Member/Officer working group set up to look at certain of the current projects being considered for delivery.

4. Main Issues

- 4.1** Audit Scotland recognises the establishment of joint working groups can help to promote good relationships between councillors and officers. Attended by both councillors, officers, and external individuals, these can be an effective mechanism for building a shared understanding of policy direction and expectations. They do not replace open, transparent council and committee meetings but provide an additional opportunity for debate and informal discussions. Councillors have informed Audit Scotland that they have found them helpful for improving their knowledge and understanding of priorities,

roles and responsibilities. Establishing a clear remit for each working group is central to their success

4.2 It is recognised that working groups work well when:

- there is a clear purpose for the group
- there is a clear and shared remit
- there is representation by all political parties
- participants discuss policy options and delivery in an open and transparent way
- discussions are formally noted and notes are made available to all interested parties

4.3 Working groups can help to:

- discuss and test policy options with councillors before developing formal proposals
- make officers more aware of the motivation and expectations of councillors
- provide councillors with an insight into the challenges of service delivery

4.4 Taking note of this guidance there is the potential to consider establishing Member/Officer working groups for the following ongoing activities:

- Sound & lighting requirements for Town Hall
- Town-Twinning

4.5 Strategic Leads are granted delegated authority to establish Member/Officer working groups, in consultation with the Convener, on matters arising which they feel could benefit from a wider discussion. In addition, Committee also holds authority to agree to establish Member/Officer working groups on any matters arising.

5. People Implications

5.1 There are no personnel issues relating to this report.

6. Financial and Procurement Implications

6.1 There are no financial and/or procurement implications relating to this report.

7. Risk Analysis

7.1 It was not necessary to carry out a risk assessment on the proposal contained in this report.

8 Equalities Impact Assessment (EIA)

8.1 An Equalities Impact Screening did not indicate any further action required.

9. Consultation

9.1 Consultation is not appropriate for this report.

10. Strategic Assessment

10.1 This report relates to the following strategic priorities:

- Open, accountable and accessible local government.
- Efficient and effective frontline services that improve the everyday lives of residents

Malcolm Bennie

Strategic Lead for Communications, Culture and Communities

Date: 4 September 2018

Person to Contact: Malcolm Bennie, Strategic Lead for Communications, Culture and Communities, ext 7187, Malcolm.bennie@west-dunbarton.gov.uk

Background Papers: How councils work: an improvement series for Councillors and officers (Roles and working relationships: are you getting it right?) Accounts Commission August 2010

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Lead - Regulatory****Cultural Committee: 17 September 2018**

Subject: Town Twinning Update**1. Purpose**

- 1.1** To provide the Committee with an update on progress being made in relation to developing international links with existing and potential partners.

2. Recommendations

- 2.1** The Committee is asked:

- (a) to note progress made to date;
- (b) to agree that officers will send a letter of intent to the Polish Consul General providing more information on the West Dunbartonshire area and history and seeking further information on the city of Gdynia as a potential city to form a friendship agreement with, as described in paragraph 4.2 of the report; and
- (c) to note that officers will submit a further report to the Committee once further information on the City of Gdynia has been received and making a recommendation thereon.

3. Background

- 3.1** At its meeting in May 2018, the Committee agreed that as a first step, officers would write to those towns identified by the Committee, i.e. Argenteuil, Beauvoisin, and Zabki Town and Gdansk, both in Poland, in order to establish if they wish to reinstate or develop twinning links with West Dunbartonshire.
- 3.2** Contact has been made with the Georges Mothron, Mayor of Argenteuil and Guy Schramm, Mayor of Beauvoisin, expressing the Committee's wishes to re-establish links with their respective authorities. The Convener has had a discussion with the Polish Consul General about establishing links with a Polish town and subsequently a formal communication was sent to the Consulate General of the Republic of Poland in Edinburgh expressing the Council's interest in forming a new friendship link with a Polish town or city.

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4. Main Issues

- 4.1** The Polish Consul General has responded positively and has indicated that he is committed to finding a city that could build partnership with Clydebank and West Dunbartonshire. He has already made initial contact with representatives in Poland but would like to receive more information from this Council on which aspects it would like to concentrate on with regard to the potential cooperation. He would also like to receive more information about West Dunbartonshire to pass on to Poland. Finally, the Consul General has asked if the Council would consider sending a letter of intent to him and has suggested that the city of Gdynia may be a suitable match.
- 4.2** Given that West Dunbartonshire Council has a formal town twinning link with Argenteuil which may be further developed in the future, it is suggested that the Committee may wish to establish a less formal friendship agreement with a Polish town or City, similar to the agreement this Council currently has with Beauvoisin. In terms of that agreement both authorities have undertaken to encourage educational, sporting, tourism, economic and individual links between the citizens of the two areas, in the spirit of mutual co-operation and friendship for the benefit of the two communities.

5. People Implications

- 5.1** There are no people implications arising from this report in terms of recruiting additional employees but reactivating town twinning links will require some additional support which will increase workloads.

6. Financial and Procurement Implications

- 6.1** As stated in the previous report, if the Committee decides that the Council should increase its town twinning activity then there will be some financial implications. The level of expenditure to be incurred will depend on what approach is taken and whether or not any existing budgets are used to meet any costs incurred.

7. Risk Analysis

- 7.1** There are no significant risks arising from the recommendations of this report.

8. Equalities Impact Assessment (EIA)

- 8.1** There is no requirement for an equalities impact assessment to be carried out at this stage. However, it may be necessary to undertake EIA screenings if further reports containing specific proposals are submitted on this topic.

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9. Consultation

9.1 Officers from Legal and Finance Services have been consulted on the contents of this report.

10. Strategic Assessment

10.1 The development of town twinning activity could have some real educational and cultural benefits for those citizens who participate in such events and the promotion of West Dunbartonshire through these twinning or friendship links could potentially generate some economic benefit to area through increased tourism.

Name: Peter Hessett
Designation Strategic Lead - Regulatory
Date: 31 August 2018

Person to Contact: George Hawthorn, Manager of Democratic and Registration Services, Municipal Buildings, College Street, Dumbarton. Telephone 01389 737204 or email: george.hawthorn@west-dunbarton.gov.uk

Appendices: none

Background Papers: none

Wards Affected: All wards.