

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer - Regulatory & Regeneration

Committee: Corporate Services Committee 6 November 2024

Subject: Regulatory & Regeneration Delivery Plan 2024/25 - Mid-year Progress**1 Purpose**

- 1.1 This report sets out the mid-year progress of the Regulatory & Regeneration Delivery Plan 2024/25.

2 Recommendations




- 2.1 It is recommended that Committee notes the progress achieved at mid-year.

3 Background

- 3.1 In line with the Strategic Planning & Performance Framework, each Chief Officer develops an annual Delivery Plan which sets out actions to help deliver the Strategic Plan and address the performance challenges and service priorities identified in the planning process. The Plan also provides an overview of services and resources, including employees and budgets, sets out the performance indicators (PIs) for monitoring progress and considers the relevant risks.
- 3.2 The Regulatory & Regeneration Delivery Plan 2024/25 was presented to Corporate Services Committee on 22 May 2024 with a commitment to report mid-year progress and year-end progress in November 2024 and May 2025 respectively.




4 Main Issues

- 4.1 Full details of mid-year progress are set out in Appendix 1.
- 4.2 The progress of the Plan's 29 actions is summarised below:

Progress		No. (%)
	Completed	3 (10%)
	In progress and on track	25 (86%)
	Delayed	1 (3%)

- 4.3 There are no overdue or cancelled actions at mid-year.
- 4.4 The delayed action relates to the following, with further details set out in the appendix:
- Identify premises which sell Vapes to underage children and conduct integrity testing where required.

- 4.5 Five of the Plan's 23 PIs are monitored quarterly and a further four are monitored half-yearly. Performance is summarised below, based on all data available at this time.

Performance Against Target		Q1	Q2	H1
	Target significantly missed	1	1	0
	Target narrowly missed	0	0	0
	Target met or exceeded	4	2	1
	Value not yet available	0	2	3
	Total No. of PIs	5	5	4

- 4.6 The significantly missed targets relate to the following PIs, with further details set out in the appendix:
- Percentage of contract award notices published within 30 calendar days from award letter being sent; and
 - Percentage of Council and Committee minutes produced within 3 clear working days of the meeting.

5 People Implications

- 5.1 There are no direct people implications arising from this report.

6 Financial & Procurement Implications

- 6.1 There are no direct financial or procurement implications arising from this report.

7 Risk Analysis

- 7.1 Failure to deliver on the actions assigned to Regulatory & Regeneration may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed and approved.

8 Equalities Impact Assessment

- 8.1 Screening and impact assessments will be carried out on specific activities as required.

9 Consultation

- 9.1 The delivery plans were developed through consultation with officers from the strategic service areas.

10 Strategic Assessment

- 10.1 The delivery plans set out actions to support the successful delivery of the strategic priorities and objectives of the Council.

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Service Area: Regulatory & Regeneration
Date: 17 October 2024

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Appendices: Appendix 1: Regulatory & Regeneration Delivery Plan
2024/25 - Mid-year Progress

Background Papers: Regulatory & Regeneration Delivery Plan 2024/25 -
Corporate Services Committee, 22 May 2024
Strategic Planning & Performance Framework 2022/27

Wards Affected: All

