

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – Gail MacFarlane****Infrastructure Regeneration and Economic Development Committee: 15
September 2021**

**Subject: Delegated Authority, Contract Authorisation Report – The
Purchase of two traversing Compactors**

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the IRED Committee to authorise the Chief Officer – Roads & Neighbourhood to carry out a Direct award for the purchase of two traversing Compactors.

2. Recommendations

- 2.1** It is recommended that the Committee:
- a) Authorises the Chief Officer – Roads & Neighborhood to undertake, on behalf of West Dunbartonshire Council (WDC) , a Direct award exercise for the two traversing Compactors; and
 - b) Notes that the contract for two traversing Compactors shall be a one off purchase agreement commencing once approval is granted.

3. Background

- 3.1** The Council require a competent provider to supply and fit two suitably specified traversing compactors to be sited at our Dalmoak Civic amenity centre.
- 3.2** The purchase of two new Compactors will support the Council to meet their statutory waste collection targets outlined by the Scottish Government.
- 3.3** This contract will not generate income for WDC.
- 3.4** This procurement will be conducted in accordance with the Council's Standing Orders and Financial Regulations and the *Public Contracts (Scotland) Regulations 2015* (below the EU threshold) for Services.
- 3.5** A Contract Strategy document was also approved by the Procurement Business Partner - Place on 9 July 2021.

4. Main Issues

- 4.1 The Contract Strategy identified that Scotland Excel Framework Number: 1419 Lot 2 Waste Disposal Equipment is the preferred route to market.
- 4.2 Market engagement was carried out with tenderers under this lot, which identified one suitable provider. The provider has submitted a quote which is within the budget allocated to this project. The contract shall be for a one off purchase.
- 4.3 The compactors will be delivered within 16 weeks of receiving our purchase order

5. People Implications

- 5.1 There are no people implications.

6. Financial and Procurement Implications

- 6.1 This procurement exercise is valued at £69,956 plus £816 for two service visits per annum. Total £70,772.00 which is within the £88k allocated to this project.
- 6.2 This procurement exercise will be conducted in accordance with the agreed contract strategy produced by the Corporate Procurement Unit in close consultation with Waste Service officers and the provisions of WDC's Contract Standing Orders, the Council's Financial Regulations and relevant procurement legislation.

7. Risk Analysis

- 7.1 The tendering exercise will ensure the successful contractor has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Councils.
- 7.2 Should the IRED Committee decide not to proceed as recommended then WDC will fail to meet our statutory obligation to manage and recycle waste and could result in reputational ramifications as the current compactors are at end of life.

8. Equalities Impact Assessment (EIA)

- 8.1 An equalities impact assessment screening was undertaken by Waste Services which determined no negative equality impacts.

9. Consultation

- 9.1 Finance Services, Legal Services and Waste Services have been consulted in relation to the content of this report

10. Strategic Assessment

10.1 The award of this contract for The Purchase of two traversing Compactors will ensure efficiency in the provision of this service:

“Efficient and effective frontline services that improve the everyday lives of residents”.

Name: Gail McFarlane

Designation: Chief Officer - Roads & Neighbourhood

Date: 15 September 2021

Person to Contact: Jenna McCrum
Waste Strategy Project Lead
Elm Road
Dumbarton
Jenna.mccrum@west-dunbarton.gov.uk

Appendices: None

Background Papers: The Contract Strategy
EIA Screening

Wards Affected: All Council Wards