

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Officer – Supply, Distribution and Property

Tendering Committee: 25th November 2021

Subject: Contract Authorisation Report – Compactors for Dalmoak Recycling Centre

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer - Regulatory and Regeneration to conclude the award of the contract for the Purchase of two Traversing Compactors for Dalmoak Recycling Centre

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the Direct award of 2 Compactors for Dalmoak Recycling Centre under the Scotland Excel Framework Agreement for Waste Disposal Equipment to Bergmann Direct Limited.; and
 - b) Note that the contract shall be for a one off purchase of two waste compactors at a value of £71,480 ex VAT. The estimated commencement date of the contract is the 01 December 2021.

3. Background

- 3.1** The Council require a competent provider to supply and fit two suitably specified traversing compactors to be sited at our Dalmoak Civic amenity centre. This is due to the two current compactors on site being 17 years old and at the end of their working life.

The purchase of two new compactors have a life expectancy of 15 years and will support the Council to meet their statutory waste collection targets outlined by the Scottish Government.

- 3.2** The main benefits of this purchase is to provide fit for purpose compactors to service the needs of WDC and our community.
- 3.3** The overall budget for Compactors for Dalmoak Recycling Centre was approved by Council on the 22 March 2021. The purchase and tendering process to procure the required equipment was approved by the IRED Committee on 15 September 2021.

- 3.4** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Procurement Regulations. A Contract Strategy document was also approved on 09 July 2021.

4. Main Issues

- 4.1** The Contract Strategy identified that Scotland Excel Framework Number 1419 - Lot 2 Waste Disposal Equipment as the preferred route to market with one suitable provider being able to provide the specified equipment to meet the needs of the site.
- 4.2** The response was evaluated by representatives from Waste Services and Corporate Procurement Unit against pre-determined selection criteria which assessed, specification relevant experience, and capacity. One tender submission passed the selection criteria leading to a Direct Award.
- 4.3** The tender submission was evaluated 100% on price with the Technical Score carried over from Scotland Excel's Framework.

100% Price Submission	Price
Total Price	£71,480

- 4.4** It is recommended that the contract is awarded to Bergmann Direct Limited of Lincoln who has provided the most economically advantageous tender. The contract shall be for a one off Purchase to be delivered within sixteen weeks at a value of £71,480 ex VAT and shall include two site maintenance visits for the first year of the Contract with the remaining year's maintenance coming from the existing budget. The value of the contract is below the value budget reported to the IRED Committee of £80,000.
- 4.5** Bergmann Direct Limited has committed to paying all staff as a minimum the real Living Wage (£9.50 per hour) and promotes Fair Working Practices across their organisation. At present, Bergmann Direct Limited has not committed to providing any Social Benefits, as the value of the contract falls under the Scotland Excel threshold for Social Benefits. Also as an SME they are not in a financial position to offer any, however, the CPU and Working 4U will continue to discuss this with Bergmann Direct Limited with a view to achieving some social benefit from the contract.

5. Financial and Procurement Implications

- 5.1** Financial costs in respect of this Framework Call Off will be met from the approved Capital budget, with an underspend anticipated against budget of £8,520.

5.2 This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Waste Services officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant procurement legislation.

6. Risk Analysis

6.1 Due to current financial constraints the most effective way of disposing of waste is using Waste Compactors. As the two on-site are at the end of their life they are required to be replaced in order for the Council to continue to provide our statutory waste disposal services to the Public.

6.2 The successful Bergmann Direct Limited has no known links to Serious and Organised Crime.

6.3 Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and reputational ramifications.

7. Equalities Impact Assessment

8. 7.1 An equalities screening was undertaken for this reports to determine if there is an equalities impact. The results where there is no Equalities Impact Assessment. **Consultation**

8.1 Waste Services, Legal Services and Finance Services have been consulted on the contents of this report.

9. Strategic Assessment

9.1 This procurement will contribute to the delivery of the Council's strategic priorities:

- Efficient and effective frontline services that improve the everyday lives of residents.

Name: Angela Wilson

Designation: Chief Officer – Supply, Distribution and Property

Date: 8th November 2021

Person to Contact: Daniel Cullen
Procurement Officer

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Appendices: None

Background Papers: Contract Strategy
IREC Committee Paper 15 September 2021

Wards Affected: All