

**CULTURAL COMMITTEE WORKING GROUP  
(Town Hall Redevelopment)**

Note of Meeting of the Cultural Committee Working Group (Town Hall Redevelopment) held in the Council Chambers, Clydebank Town Hall on Friday, 16 August 2019 at 2.00 p.m.

**Present:** Bailie Denis Agnew (Chair)  
Provost William Hendrie  
Councillor Karen Conaghan  
Angela Wilson, Strategic Director – Transformation and Public Service Reform  
Malcolm Bennie, Strategic Lead – Communications, Culture, Communities & Facilities  
Amanda Graham, Communications, Town Hall and CEO Manager  
Pamela Clifford, Planning, Building Standards and Environmental Health Manager  
Michelle Lynn, Asset Coordinator  
George Hawthorn, Manager of Democratic and Registration Services  
Craig Stewart, Committee Officer, Regulatory Services

**Apology:** An apology for absence was intimated on behalf of Councillor Brian Walker

**NOTE OF PREVIOUS MEETING**

The Note of Meeting of the Cultural Committee Working Groups (Town Hall Redevelopment) held on 12 October 2018 was submitted for information and noted.

**CLYDEBANK TOWN HALL - UPGRADE/REFURBISHMENT OF CIVIC AREAS**

A report was submitted by Strategic Lead – Communications, Culture, Communities & Facilities on the above. In this regard, it was noted that this report had already been submitted to the Cultural Committee at its meeting on 29 April. This report had been provided to the Working Group, for background information following the walk around by Members.

After discussion and having heard the Strategic Lead and relevant officers in further explanation and in answer to Members' questions, the Group agreed:-

- (1) to note the contents of the report and the terms of the discussion that had taken place in respect of this matter;

- (2) to note the discussion around a condition survey of the rooms in the Town Hall, including the civic areas where delegated authority existed for officers to take forward and program in appropriate redecoration works, using suitable colour schemes in the civic area rooms including the Provost's staircase;  
**Action: Michelle Lynn**
- (3) to note the discussion around funding of the refurbishment of the civic areas and to note that George Hawthorn, Manager of Democratic & Registration Services, would be willing to act as liaison between Members and the relevant officers regarding the refurbishment works in question;  
**Action: George Hawthorn/Michelle Lynn**
- (4) to note the discussion around the involvement of an architect, particularly in relation to planning best and most effective use for all areas in the Town Hall, while taking cognisance of cyclical maintenance requirements; and  
**Action: Michelle Lynn**
- (5) to note that improvement areas identified, included work such as improving the landscaping of the Elected car park to the rear, and for officers to consider and present back on the request for a canopy on the Hall Street side of the Town Hall;  
**Action: Malcolm Bennie/Michelle Lynn**
- (6) that a review should be undertaken of all empty/generic spaces in the Town Hall, to ensure that the rooms were put to best and most effective use;  
**Action: Michelle Lynn/Malcolm Bennie**
- (7) to note that a report making further proposals with regard to significant improvement works within Clydebank Town Hall in order to maximise income and visitor opportunities would be submitted to the November meeting of the Cultural Committee for consideration.  
**Action: Malcolm Bennie**

#### **DATE OF NEXT MEETING**

It was noted that the date of the next meeting would be communicated to Members in due course.

The meeting closed at 3.35 p.m.