

WEST DUNBARTONSHIRE COUNCIL

Report by the Executive Director of Housing, Environmental and Economic Development

Tendering Committee: 17 February 2010

Subject: Tender for the provision of a framework contract for Specialist Flat Roofing work.

1. Purpose

1.1 This report seeks Committee approval to initiate a tender process for a framework contract for specialist flat roofing works for West Dunbartonshire Council.

2. Background

2.1 The present measured term contract for specialist flat roof works has been extended and requires to be replaced with a new contract.

3. Main Issues

3.1 The Council will openly advertise this tendering opportunity on the Public Contracts Scotland website and in the Local Press requesting interested companies to complete a Pre Qualifying Questionnaire (PQQ). Completed PQQs will be evaluated and tender documents issued to contractors that meet the Council's minimum requirements.

3.2 The ensuing contract will be a framework agreement with the contractors offering the lowest cost to the Council; ranked one, two and three.

3.3 It is proposed to let the contract from date of award until 17 June 2012; with the option to extend for a further 12 month period subject to committee approval.

4. Personnel Issues

4.1 This contract is of a specialist nature and therefore there are no personnel issues.

5. Financial Implications

5.1 Flat roofing repair costs will be met from HRA and General Fund budgets.

5.2 Anticipated annual spend will be in the region of £150,000, with the cumulative spend by contract completion £300,000 (£450,000 if extended for an additional 12 months).

5.3 The total value of the contract is under the EU threshold of £3.9million therefore it does not need to be advertised in the European Journal.

6. Risk Analysis

6.1 Failure to initiate a tendering exercise will impair the Council's ability to deliver best value services.

7. Conclusions and Officers' Recommendations

7.1 The tendering exercise will facilitate the delivery of best value.

7.2 The Committee is invited to approve the initiation of a tendering exercise for the provision of a framework contract for specialist flat roofing.

Elaine Melrose

Executive Director of Housing, Environmental and Economic Development

Date:

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Appendices: Nil

Background Papers: None

Wards Affected: All