

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 6 October 2021**

Subject: Contract Authorisation Report – Collection, Processing & Treatment of Mixed Glass**1. Purpose**

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer - Regulatory and Regeneration to conclude the award of the contract for Collection, Processing & Treatment of Mixed Glass.

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the award of the Contract for Collection, Processing & Treatment of Mixed Glass to Sibelco Green Solutions Limited.
 - b) Note that the contract shall be for a period of three years with the option of a one year extension and at a value of £57,600 ex VAT income to the Council over three years and £76,800 ex VAT should the contract be extended. The estimated commencement date of the contract is 1 November 2021.

3. Background

- 3.1** The Council require a competent service provider to carry out the collection, haulage, processing, treatment, reuse and recycling of mixed glass. Waste Services collect the mixed glass from bottle banks and commercial premises throughout West Dunbartonshire and make the bulked mixed glass available at their depot for uplift.
- 3.2** The recycling of glass will support the Council to meet their recycling targets and will support the avoidance of glass being put to landfill, whilst assisting in the glass sector to deliver a closed loop circular economy reusing glass.
- 3.3** The overall budget for Waste Services disposal was approved and included in the Budget book for 2021/22 on 24 February 2021 Council Meeting. Approval to tender was given at the Infrastructure Regeneration and Economic Development Committee on the 10 June 2021.
- 3.4** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Procurement Regulations. A Contract Strategy document was also approved on 13 May 2021.

4. Main Issues

4.1 The Contract Strategy identified that Scotland Excel's Dynamic Purchasing System for the Treatment and Disposal of Recyclable and Residual Waste was the best route to market.

4.2 A mini competition was undertaken utilising the Treatment of Glass separate and/or mixed (Lot 3), with 8 service providers expressing an interest and with one service provider submitting a response by 7 September 2021. The submission was evaluated by representatives from Waste Services and Corporate Procurement Unit against a set of award criteria which was based on Commercial / Quality ratio of 85% / 15%. The scores relative to the award criteria are as follows:

Collection, Processing & Treatment of Glass		Sibelco Green Solutions Limited
(Quality)	Sub Section Weighting	Weighted Score
Service Delivery & Methodology	7.5%	5.625%
Social Benefits in Procurement (Community Benefits)	3%	1.5%
Contract Monitoring and Management	1.5%	0.75%
Staffing Project Team Structure	0.75%	0.5625%
Business Continuity Planning & Phase Out Plan & Exit Strategy	0.75%	0.4875%
Sustainability (Sustainable Procurement)	0.75%	0.5625%
eProcurement	0.375%	0.2813%
Commitment to Fair Working Practices	0.375%	0.2813%
Quality Sub Total %	15%	10.05%
Commercial Sub Total %	85%	85%
Total Score	100%	95.05

4.3 It is recommended that the contract is awarded to Sibelco Green Solutions Limited, of Sandbach Cheshire, who has provided the most economically advantageous tender. The contract shall be for a period of three years with the option of a one year extension and at a value of £57,600 ex VAT income to the Council over three years and £76,800 ex VAT should the contract be extended, the actual income to the Council may vary dependent on the recycling tonnage

of glass made available for collection. The income rate to the council is fixed per tonne, with the value of the contract in line with current incomes.

- 4.4** Sibelco Green Solutions Limited has committed to paying all staff as a minimum the real Living Wage (£9.50 per hour) and promotes Fair Working Practices across their organisation. Further, Sibelco Green Solutions Limited has committed to delivery of the following social benefits as a direct result of delivery of this contract:

- Sponsorship of a local sports or community team, likely to be identified from the Councils published Social Benefits Wishlist.

The social benefits will be discussed at the implementation meeting with Sibelco Green Solutions Limited and actions to take this forward will be agreed.

5. People Implications

- 5.1** There are no people implications

6. Financial and Procurement Implications

- 6.1** The continued recycling of glass will support an income for Waste Service in the collections from glass bring bottle banks throughout west Dunbartonshire.
- 6.2** This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Waste Services officers and the provisions of Contract Standing Orders, the Financial Regulations and relevant Procurement Regulations.

7. Risk Analysis

- 7.1** Sibelco Green Solutions Limited has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.
- 7.2** Should the Tendering Committee decide not to proceed as recommended then this will delay the project, may have financial implications and reputational ramifications.

8. Equalities Impact Assessment (EIA)

- 8.1** An equalities screening was undertaken and the results confirmed there are no equalities impact.

9. Consultation

- 9.1** Waste Services, Finance Services and Legal Services have been consulted on the contents of this report.

10. Strategic Assessment

- 10.1** The Collection, Processing & Treatment of Mixed Glass will contribute to the delivery of the Councils strategic priorities and particular towards efficient and

effective frontline services that improve the everyday lives of residents by supporting recycling levels to maintain sustainable and attractive local communities

Name: Angela Wilson

Designation: Chief Officer – Supply, Distribution and Property

Date: 22 September 2021

Person to Contact:	Alex Grace, Senior Procurement Officer, Corporate Procurement Unit Telephone 01389 737828 Email: alex.grace@west-dunbarton.gov.uk
Appendices:	None
Background Papers:	Contract Strategy EIA Screening Special Infrastructure Regeneration and Economic Development Committee 10 June 2021
Wards Affected:	All Council Wards.