Appendix 2 - Street lighting Energy Efficiency Scheme - Programme

Task	May	June	July	Aug	Sept.	Oct.	Nov.	Dec	Jan	Feb.	March	April	May	June	July	Aug	Sept.	Oct.	Nov.	Dec	Jan	Feb.	March
Project Management																							
Establish Project Board																							
Progress meeting/reporting																							
Create web page																							
Financial monitoring																							
Material procurement																							
Verify material availability through Framework																							
Undertake trial design																							
Shortlist approved supplier																							
Identify storage																							
Commence draw down of lanterns/columns																							
Contract Procurement																							
Review existing term contract																							
Tender approval process																							
OJEU notice																							
Tender works																							
Tender Assessment																							
Appoint Contractor																							
Works Programming																							
Structural assessment																							
Identify schemes																							
Design schemes																							
Order materials																							
Instruct works																							
Asset Management																							
Update inventory																							
Update energy return																							