

WEST DUNBARTONSHIRE COUNCIL

Report by Executive Director of Housing, Environmental and Economic Development

Housing, Environment and Economic Development Committee: 6 August 2008

Subject: Single Trade Measured Term Contracts

1. Purpose

- 1.1 The purpose of this report is to advise the Committee on progress with the tendering procedure for single trade measured term contracts and to seek approval to further extend one of the two lift maintenance contracts to 30 June 2009.

2. Background

- 2.1 At a meeting of the Housing, Environment and Economic Development Committee on 5 March 2008 the Committee approved a 6 month extension to the listed single trade measured term contracts (See 3.1 below) from April 2008.

3. Main Issues

- 3.1 Tender documents are currently being prepared and are planned to be issued to contractors for pricing in accordance with the following programme:

Work Content	Tender Issue	Tender Return
Glazing	14 July	4 August
Fencing, Balustrade Work	23 July	13 August
Floor Finishes	1 August	22 August
Bitumen Macadam/Asphalt	11 August	1 September
Fire Fighting Equipment	11 August	1 September
Drain cleaning	20 August	10 September
Bituminous Felt Roofing	20 August	10 September
Mechanical/Heating	20 August	19 September
Lift Maintenance	October 2008	December 2008

3.2 There are presently two contracts for lift maintenance. The contract with Lift Maintenance Ltd. ends on 30 September 2008 and that with Otis Lifts ends on 30 June 2009. For reasons of operational and management efficiency it is proposed to seek tenders for the work on the basis of one contract commencing on 1 July 2009.

4. Personnel Issues

4.1 There are no personnel issues.

5. Financial Implications

5.1 The work carried out under measured term contracts is funded from existing budgets.

6. Risk Analysis

6.1 Best Value may not be secured should the lift contracts be tendered independently of each other.

7. Conclusions

7.1 All measured term contracts noted in the table above will be reported where required to the appropriate Tendering Committee.

8. Recommendations

8.1 The Committee is invited to:

- (i) Note the progress made with the tendering procedure for single trade measured term contracts; and**
- (ii) Approve the proposed extension of the contract presently with Lift Maintenance Ltd. to 30 June 2009 for reasons outlined in 3.2 above.**

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Date: 11 July 2008

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Appendices: None

Background Papers: Report to Housing, Environment and Economic Development Committee on 5 March 2008 - 'Single Trade Measured Contracts'

Wards Affected: All