

**WEST DUNBARTONSHIRE COUNCIL**  
Council Offices, Garshake Road, Dumbarton G82 3PU

25 November 2010

**MEETING: HOUSING, ENVIRONMENT & ECONOMIC  
DEVELOPMENT COMMITTEE**

**WEDNESDAY, 8 DECEMBER 2010  
MEETING ROOM 3  
COUNCIL OFFICES  
GARSHAKE ROAD  
DUMBARTON**

Dear Member

Please attend a Meeting of the **Housing, Environment and Economic Development Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 8 December 2010 at 10.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

**DAVID McMILLAN**

Chief Executive

**Distribution:**

Councillor W. Hendrie (Chair)  
Councillor J. McElhill (Vice Chair)  
Councillor C. McLaughlin  
Councillor J. Brown  
Councillor J. McColl  
Councillor W. McLaughlin  
Councillor G. Casey  
Councillor G. Calvert  
Councillor J. Millar  
Councillor J. Bollan

All other Councillors for information

Chief Executive  
All Executive Directors

For information on the following agenda please contact Craig Stewart, Committee Officer, Legal, Administrative & Regulatory Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: [craig.stewart@west-dunbarton.gov.uk](mailto:craig.stewart@west-dunbarton.gov.uk)

**HOUSING, ENVIRONMENT & ECONOMIC  
DEVELOPMENT COMMITTEE**

**WEDNESDAY, 8 DECEMBER 2010**

**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

**3. MINUTES OF PREVIOUS MEETING**

Submit, for approval as a correct record, Minutes of Meeting of the Housing, Environment and Economic Development Committee held on 6 October 2010.

**4. CARE AND REPAIR SERVICE TENDER**

Submit report by the Executive Director of Housing, Environmental and Economic Development seeking approval to invite tenders for the provision of a Care and Repair service as part of the Council's Scheme of Assistance.

**5. REMOVAL OF UNAUTHORISED SIGNS**

Submit report by the Executive Director of Housing, Environmental and Economic Development advising of the procedures being pursued in the removal of unauthorised signs adjacent to public roads and seeking agreement regarding the approach being adopted for acceptable signage.

**6. DISPOSAL OF SMALL AREAS OF LAND TO INDIVIDUAL  
HOUSEHOLDERS**

Submit report by the Executive Director of Housing, Environmental and Economic Development informing on progress and disposals of small areas of land adjacent to individual householders.

**7. SCAFFOLDING COSTS**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing information on current scaffolding practice and costs and recommending improvements.

**8. TEMPORARY HOMELESS ACCOMMODATION**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing information on the use of temporary homeless accommodation.

**9. TENANT SATISFACTION SURVEY**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing information on the Council's Tenant Satisfaction Survey carried out in September and October 2010.

**10. WEST DUNBARTONSHIRE COMMON HOUSING REGISTER  
"HOMESearch"**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing an update on progress in the development of the Common Housing Register (CHR) in partnership with local Registered Social Landlords (RSLs).

**11. FUTURE OF CCTV IN WEST DUNBARTONSHIRE**

Submit report by the Executive Director of Housing, Environmental and Economic Development advising of progress concerning the above following recommendations previously agreed by the Committee in March 2010.

**12. REVIEW OF COMMUNITY FACILITIES**

Submit report by the Executive Director of Housing, Environmental and Economic Development:-

- (a) providing an update on the progress of the integration of Halls and Community Learning and Development facilities;

- (b) providing feedback on the consultation exercise that was carried out between August and November on the re-shaping of community facilities; and
- (c) giving options for provision of this service for the future including proposals for a community facility in Milton as agreed at the Council meeting on 25 June 2008.

**13. SYSTEMS REVIEW STORES – BAR CODING**

Submit report by the Executive Director of Housing, Environmental and Economic Development seeking approval to procure an appropriate bar coding system for use in stores managed by Maintenance and Repairs.

**14. HRA CAPITAL PROGRAMME 2010/2011 BUDGETARY CONTROL REPORT TO 31 OCTOBER 2010 (PERIOD 7)**

Submit report by the Executive Director of Housing, Environmental and Economic Development advising on the progress of the HRA Capital Programme 2010/2011.

**15. HOUSING REVENUE ACCOUNT 2010/2011 BUDGETARY CONTROL STATEMENT TO 31 OCTOBER 2010 (PERIOD 7)**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing an update on the financial performance of the Housing Revenue Account (HRA) to the period ended 31 October 2010.

**16. FINANCIAL REPORT 2010/2011 TO 31 OCTOBER 2010 (PERIOD 7)**

Submit report by the Executive Director of Housing, Environmental and Economic Development providing an update on the financial performance of the Housing, Environmental and Economic Development Department to 31 October 2010 (Period 7).

**17. HOUSING, ENVIRONMENTAL AND ECONOMIC DEVELOPMENT  
DEPARTMENTAL PLAN 2010/14 – MID YEAR PERFORMANCE REPORT**

Submit report by the Executive Director of Housing, Environmental and Economic Development setting out the Department's progress in meeting corporate and departmental objectives in the first year of the Housing, Environmental and Economic Development Departmental Plan 2010-14 which was approved in June 2010.

**18. HOUSING, ENVIRONMENT AND ECONOMIC DEVELOPMENT  
DEPARTMENT – FORWARD PLAN (copy to follow)**

Submit report by the Executive Director of Housing, Environmental and Economic Development on the above.

**19. NOTICE OF MOTION**

**Motion by Councillor Jim Bolla – Request to establish a Housing Sub-Committee**

Committee agrees in principle to set up a Housing Sub-Committee comprising 50% tenants and 50% Councillors. The Sub-Committee will take over the housing function of the Housing, Environment and Economic Development Committee. As a first step early engagement with the tenant's movement across West Dunbartonshire should take place on whether there is support for establishing such a Sub-Committee. Officers are requested to provide a report to the next HEED Committee on the results of the feed back from the tenants movement regarding this proposal.