

WEST DUNBARTONSHIRE COUNCIL

Report by Chief Executive

Corporate and Efficient Governance Committee: 25 August 2010

Subject: Chief Executive's Departmental Plan 2010/14

1 Purpose

- 1.1** This report sets out the proposed Chief Executive's Departmental Plan for 2010/14.

2 Background

- 2.1** The composition of the Chief Executive's Department changed following an organisational restructure in April 2010. The most significant change relates to Risk Management, comprising risk management, business continuity, civil contingencies, and Health & Safety, which has moved to the Department from Corporate Services. A new Quality & Improvement section, focusing on continuous improvement across the Council, has also been established.
- 2.2** The re-structured Department now comprises the Chief Executive's Unit, Community Planning, Corporate Communications & Marketing, Internal Audit, Quality & Improvement, and Performance Management & Risk.
- 2.3** This Plan relates to the newly restructured Department as it currently stands. However, this may be subject to change as the details of the broad structure outlined in the preceding paragraphs are confirmed over the coming months.

3 Main Issues

- 3.1** Appendix 1 sets out the Chief Executive's Departmental Plan for 2010/14, including a detailed action plan for the first year of this period, that is, 2010/11.
- 3.2** The performance review and strategic assessment, set out in Sections 2 and 3 of the Plan, outline the rationale behind the action plan.
- 3.3** In addition, many of our actions in 2010/11 relate to delivering the corporate priorities and objectives of the Council, set out in Section 4, and in mitigating the strategic risks identified in Section 6.
- 3.4** Section 8 sets out the resources required to deliver the Department's action plan in the coming year and Section 9 outlines the performance management and reporting arrangements that are in place to monitor and manage its implementation.

4 People Implications

4.1 There are no personnel implications.

5 Financial Implications

5.1 There are no financial implications.

6 Risk Analysis

6.1 Without an agreed Plan, there is a greater risk that targets for departmental and corporate objectives will not be met in 2010/11.

7 Equalities Impact

7.1 An overall equalities impact assessment on the Chief Executive's Departmental Plan 2010/14 was not considered appropriate. It is assumed, however, that individual contributors considered the impact of their proposed actions on equalities groups.

8 Conclusions and Recommendations

8.1 The Chief Executive's Departmental Plan 2010/14 sets out a detailed action plan to help deliver the corporate and departmental objectives in the first year of the Plan, 2010/11.

8.2 The Committee is requested to consider and approve the Plan for implementation.

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Date: 3 August 2010

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Appendix: Appendix 1: Chief Executive's Departmental Plan 2010/14

Background Papers: None

Wards Affected: None