

WEST DUNBARTONSHIRE COUNCIL

BUSINESS CONTINUITY PLANS – DEPARTMENTS (as at April 2013)

<u>Question</u>	<u>Corporate Services</u>	<u>Education</u>	<u>HEED</u>	<u>CHCP</u>
Does the department have a business continuity plan?	Yes	Yes	Yes	Yes
Does the plan cover the whole department?	Yes, separate documents exist for: <ul style="list-style-type: none"> • LARS (August 2012) • Finance & ICT (October 2007) • HR & OD (December 2007) • Chief Executive's Policy Unit (September 2007) • IT DR Plan for 2012 	Yes	Yes	Yes WDCHCP integrated management structure established with integrated business continuity arrangements and plan currently in development. Individual business continuity plans in place for service areas.
When was the plan prepared?	See dates above	August 2007	January 2008	Department - October 2007 Service areas - 2011

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When was the plan last updated?	Some elements in 2012, otherwise as per dates shown above	As above	As above	As above
Has the plan been tested? (please provide details)	Some testing of Disaster Recovery Plans	No	No	Although the plans have not been formally tested, discussions have been ongoing with service managers since the plans were developed to ensure that business continuity arrangements are well understood.
Other comments	Various Disaster Recovery Plans also exist			The integration of WDC social work and criminal justice services with NHS GG&C community services in West Dunbartonshire was established in October 2010. The integrated partnership business continuity plan currently

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				in development will recognise the business continuity requirements of both organisations.