

ARGYLL, BUTE AND DUNBARTONSHIRES' CRIMINAL JUSTICE SOCIAL WORK PARTNERSHIP JOINT COMMITTEE

At a Meeting of the Argyll, Bute and Dunbartonshires' Criminal Justice Social Work Partnership Joint Committee held in Committee Room 3, Council Offices, Garshake Road, Dumbarton on Thursday, 5 September 2013 at 2.00 p.m.

Present: Councillor Elaine Robertson and Anne Horn (Argyll and Bute Council);
Councillor Gemma Welsh (East Dunbartonshire Council) and
Councillor Gail Casey (West Dunbartonshire Council).

Attending: **Argyll and Bute Council:** Jon Belton, Service Manager and Kirsteen Green, Business Support Manager, Criminal Justice Services.

West Dunbartonshire Council: Norman Firth, Criminal Justice Partnership Manager; Janice Rainey, Business Partner Corporate Functions, and Nuala Borthwick, Committee Officer.

East Dunbartonshire Council: Keith Gardner, Service Manager, Criminal Justice Services.

Apologies: Apologies for absence were intimated on behalf of Councillors Jonathan McColl and Michael O'Donnell; Megan Harris, Argyll and Bute Alcohol and Drug Partnership; Jackie Irvine, Head of Children's Health, Care and Criminal Justice Services, West Dunbartonshire Council; Louise Long, Head of Service (Children, Families, Young People and Criminal Justice), Argyll and Bute Council and Freda McShane, Children & Families Manager, East Dunbartonshire Council.

Councillor Elaine Robertson in the Chair

VARIATION IN THE ORDER OF BUSINESS

Having heard the Chair, Councillor Robertson, the order of business of the meeting was varied as hereinafter minuted.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Joint Committee held on 13 June 2013 were submitted and approved as a correct record.

Having heard the Service Manager, Criminal Justices Services, Argyll and Bute Council, it was noted that individual risk management arrangements to improve the management of high risk offenders were now in place and were subject to a snagging process. It was also noted that a further report on this issue would be submitted to the next meeting of the Partnership.

REVENUE BUDGETARY CONTROL REPORT 2013/14 AS AT PERIOD 4 (30 JULY 2013)

A report was submitted by the Treasurer to the Joint Committee advising of the draft financial outturn for 2012/2013 and outlining measures/proposals in relation to efficiencies required to achieve a match between income and expenditure in 2013/2014.

After discussion and having heard the Criminal Justice Partnership Manager and the Finance Partner, West Dunbartonshire Community Health and Care Partnership in further explanation of the report and in answer to Members' questions, the Joint Committee agreed:-

- (1) to note the contents of the report which showed an adverse variance of £69,834; and
- (2) to note the concerns of both Members and Officers of the Joint Committee in relation to the current budget allocations and the efficiencies being made through staff turnover.

COMMISSIONING STRATEGY

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership:-

- (a) advising of progress with regard to the Criminal Justice Partnership Commissioning Strategy; and
- (b) seeking approval of a revised strategy.

Following discussion and having heard the Partnership Manager in further explanation of the report and in answer to Members' questions, the Joint Committee agreed:-

- (1) to approve the revised Commissioning Strategy;
- (2) to note that the Partnership Manager would continue to report on progress and any necessary revisions on an annual basis, or sooner if necessary, in light of the recent consultation regarding the delivery of community justice services; and
- (3) otherwise to note the contents of the report.

TRAINING PLAN

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership providing an update on progress in respect of the Partnership Training Plan 2011/2014.

Having heard the Service Manager, Argyll and Bute Council in further explanation of the report and in answer to Members' questions, the Joint Committee agreed:-

- (1) to request an annual update of the Training Plan at future meetings of the Partnership Committee; and
- (2) otherwise to note the contents of the report.

ENVIRONMENTAL RISK ASSESSMENTS

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership advising of new operation guidance and inter-agency protocol in respect of placing or relocating registered sex offenders and restricted patients who are subject to multi-agency public protection arrangements within the community.

Following discussion and having heard the Partnership Manager and the Service Manager, Criminal Justice Services, Argyll and Bute Council in further explanation of the report and in answer to Members questions, the Joint Committee agreed:-

- (1) to note with concern that additional operational demands on employees had not been funded and required to be subsumed by responsible authorities within existing budgets and staffing by responsible authorities; and
- (2) otherwise to note the contents of the report and appended Multi Agency Environmental Risk Assessment Inter-agency Protocol.

COMMUNITY JUSTICE AUTHORITY ANNUAL REPORT 2012/13

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership advising of the Partnership's annual report to the Community Justice Authority for the year 2012/13.

Having heard the Partnership Manager and the Service Manager, Criminal Justice Services, Argyll and Bute Council in further explanation of the report and in answer to Members' questions, the Joint Committee agreed to approve the contents of the annual report to the Community Justice Authority for the year 2012/13.

PLANNING AND PERFORMANCE IMPROVEMENT FRAMEWORK

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership providing an update on progress in relation to the strategic and operational plans which are contained within the Partnership's Planning and Performance Improvement Framework.

Having heard the Partnership Manager and the Business Support Manager, Argyll and Bute Council in further explanation of the report, the Joint Committee agreed:-

- (1) to note the stakeholder consultation exercise for the Planning and Performance Improvement Framework 2014-2017;
- (2) to note that the Partnership Manager would continue to report progress on a regular basis; and
- (3) otherwise to note the contents of the report.

Following a short briefing, members undertook their part of the consultation exercise.

Note: Councillor Horn left the meeting at this point in the proceedings.

KEY PERFORMANCE INDICATORS – 2012/2013

A report was submitted by the Director of West Dunbartonshire Community Health and Care Partnership providing information on the Partnership's performance against key performance indicators for 2012/13.

Having heard the Partnership Manager and the Service Manager, Criminal Justice, East Dunbartonshire Council in further explanation of the report, the Joint Committee agreed:-

- (1) to approve the implementation of the improvement action concerning the recruitment of unpaid work supervisors in Argyll and Bute as detailed in the report; and
- (2) otherwise to note the detailed performance indicators.

DATES OF FUTURE MEETINGS

Members agreed the dates, times and venues for future scheduled meetings of the Joint Committee as undernoted:-

Thursday, 12 December 2013 at 2.00 p.m. in Meeting Room 3, Council Offices, Garshake Road, Dumbarton.

Thursday, 13 March 2014 at 2.00 p.m. in Meeting Room 3, Council Offices,
Garshake Road, Dumbarton.

Thursday, 12 June 2014 at 2.00 p.m. in Meeting Room 3, Council Offices, Garshake
Road, Dumbarton.

Thursday, 4 September 2014 at 2.00 p.m. in Meeting Room 3, Council Offices,
Garshake Road, Dumbarton.

The meeting closed at 4.00 p.m.