

WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP – SHADOW COMMITTEE

At a Meeting of the West Dunbartonshire Community Health and Care Partnership – Shadow Committee held in the Council Chambers, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 11 August 2010 at 2.00 p.m.

Present: Councillors Jim Brown, Gail Casey, Jonathan McColl, Ronnie McColl; Patrick McGlinchey* and Marie McNair (West Dunbartonshire Council); Keith Redpath, Director, (West Dunbartonshire Community Health and Care Partnership); Rani Dhir, Non Executive Director, (Greater Glasgow & Clyde NHS Board), Alison Wilding, Clinical Director, West Dunbartonshire Community Health and Care Partnership; Anne MacDougall, Chair, Public Partnership Forum and Ross McCulloch, Co-Chair, Local Partnership Forum.

*Arrived later in the meeting.

Attending: Anne Ritchie, Head of Service, Children and Families and Criminal Justice, Stephen West, Head of Service, Strategy, Resources and Modernisation, Chris McNeill, Head of Assessment and Care Services (West Dunbartonshire Community Health and Care Partnership) and Andrew Fraser, Head of Legal, Administrative and Regulatory Services, West Dunbartonshire Council.

Apology: An apology for absence was submitted on behalf of Dr Catherine Benton, Non Executive Director, NHS Greater Glasgow and Clyde.

Councillor Ronnie McColl in the Chair

APPOINTMENT OF CHAIR

Having heard Mr Redpath, it was agreed that this meeting of the Shadow Committee would be chaired by Councillor McColl in his capacity as Council Spokesperson for Social Work and Health and that the next meeting would be Chaired by Ms Rani Dhir MBE, in her capacity as the existing Community Health Partnership Chair.

WELCOME AND INTRODUCTIONS

Before commencing with the business of the meeting, Councillor McColl welcomed everyone present to the inaugural meeting of the West Dunbartonshire Community Health and Care Partnership - Shadow Committee (CHCP) and invited all members to introduce themselves.

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in any of the items of business on the agenda.

BACKGROUND REPORTS

Having heard Councillor McColl, the Shadow Committee agreed to note the terms of the undernoted background reports which had been submitted for information:-

- (a) Report to West Dunbartonshire Council on 24 February 2010 – Integration of NHS and Local Authority Services;
- (b) Report to West Dunbartonshire Council on 28 February 2010 – Integration of NHS and Social Work Services – Formation of Shadow Community Health and Care Partnership; and
- (c) Report to Greater Glasgow and Clyde NHS Board on 22 June 2010 – Integration of Community Health and Social Work Services in West Dunbartonshire.

Note: Councillor McGlinchey entered the meeting during the discussion on the above item.

DRAFT SCHEME OF ESTABLISHMENT

A report was submitted by the Director of the Community Health and Care Partnership seeking consideration of the draft Scheme of Establishment of the West Dunbartonshire Community Health and Care Partnership.

Having heard the Director of the Community Health and Care Partnership in further explanation of the report, the Shadow Committee agreed:-

- (1) that the first bullet point of item 2.3 be changed to two separate bullet points as undernoted:-
 - Improve the health of the population
 - Close the inequalities gap
- (2) to note the terms of Section 5.2.4. concerning a combined set of financial protocols reflecting the requirements of both organisations and related audit requirements;
- (3) to note that the current draft of the Scheme would be submitted to Council at its meeting on 29 September 2010 for comment and thereafter, would be submitted to Greater Glasgow NHS Board for approval prior to being submitted to the Scottish Government for approval; and
- (4) otherwise to note that there would be the ongoing further detailed development of the Scheme over the next couple of weeks to take account of comments and consultation currently in process.

WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP – STANDING ORDERS FOR MEETINGS

A joint report was submitted by the Director of the Community Health and Care Partnership and the Head of Legal, Administrative and Regulatory Services proposing a single style of Standing Orders for the Community Health and Care Partnership.

Following discussion and having heard the Director of the Community Health and Care Partnership and the Head of Legal, Administrative and Regulatory Services in further explanation and in answer to Members' questions, the Shadow Committee agreed to commend the draft Standing Order, subject to the incorporation of the undernoted amendments, to the first meeting of the CHCP Committee for adoption:-

- (1) that under the heading '2. Membership', the first sentence of point 2.2 be amended so that Local Authority members' term of office would expire at the next local government election;
- (2) that under the heading '3. Chair', point 3.1 be amended to read as follows:-

'The Chair of the Partnership shall be the elected member of the Council who is the Council's Spokesperson for Social Work and Health'
- (3) that under the heading '4. Meetings', point 4.1, the first sentence be amended to read as follows:-

‘The Partnership shall meet at such place and such frequency as may be agreed by the Partnership but shall meet at least six times in any financial year.’

- (4) that under the heading ‘5. Notice of Meeting’, paragraph 5.1, the words ‘five clear working days’ be replaced with ‘9 clear working days’; and
- (5) that under the heading ‘6. Quorum’, the following sentence be added:-

‘At each meeting of the Partnership there must be at least one Member present from both the Council side and the Health Board side’;

CHANGES REQUIRED TO WEST DUNBARTONSHIRE COUNCIL’S STANDING ORDERS TO CREATE WEST DUNBARTONSHIRE COMMUNITY HEALTH AND CARE PARTNERSHIP

A report was submitted by the Head of Legal, Administrative and Regulatory Services detailing the changes required to be made to the Committee remits part of West Dunbartonshire Council’s Standing Orders.

Following discussion and having heard the Director of the Community Health and Care Partnership and the Head of Legal, Administrative and Regulatory Services in further explanation of the report and in answer to Members’ questions, the Shadow Committee agreed:-

- (1) that it be recommended to Council that all other Elected Members of Council would be able to raise issues relevant to Community Health and Care Partnership at meetings of the Council but would only be able to make recommendations to the Community Health & Care Partnership for consideration;
- (2) that in relation to bullet point 10 of Appendix 3(e), issues concerning ‘Corporate Parenting’ will require to be considered by the Community Health & Care Partnership and/or the Education and Lifelong Learning Committee; and
- (3) to recommend to Council that it makes the changes detailed in Appendix 1 of the report, subject to the comments detailed in paragraphs (1) and (2) above, in order to create and delegate functions to the West Dunbartonshire Community Health and Care Partnership.

**CREATING THE NEW
COMMUNITY HEALTH AND CARE PARTNERSHIP
– PROJECT PLAN REVIEW**

A report was submitted by the Director of the Community Health and Care Partnership providing information on the progress made in moving towards the creation of the new CHCP.

Having heard the Director of the Community Health and Care Partnership, the Shadow Committee agreed:-

- (1) to note the progress made in moving towards the creation of the new CHCP as set out in the Project Plan appended to the report; and
- (2) that the Director would bring forward to the first meeting of the full CHCP Committee a new project plan for the first 6 months of the new Partnership against which progress would be assessed and measured.

DATE OF NEXT MEETING

Having heard the Chair in consultation with the Director of Community Health and Care Partnership, it was agreed that the next meeting would be held on Thursday, 16 September 2010 at 2.00 p.m.

The meeting closed at 2.50 p.m.