

Agenda



Dumbarton Trust Committee

Date: Friday, 22 October 2021

Time: 14:00

Venue: Hybrid Meeting

Contact: Ashley MacIntyre, Committee Officer
Email: ashley.macintyre@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the Dumbarton Trust Committee as detailed above.

The Convener has directed that the powers contained in Section 43 of the Local Government in Scotland Act 2003 will be used and Members will have the option to attend the meeting remotely or in person at the Civic Space, Church Street, Dumbarton.

The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:-

Councillor Karen Conaghan
Councillor David McBride
Councillor Iain McLaren
Councillor Brian Walker (Chair)

All other Elected Members for
information

Chief Executive
Chief Officer - Resources

Date of issue: 14 October 2021

DUMBARTON TRUST COMMITTEE

FRIDAY, 22 OCTOBER 2021

AGENDA

1 STATEMENT BY CHAIR

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

4 RECORDING OF VOTES

The Committee is asked to agree that all votes taken during the meeting will be done by roll call vote to ensure an accurate record.

5 MINUTES OF PREVIOUS MEETING

5 - 6

Submit, for approval as a correct record the Minutes of Meeting of the Dumbarton Trust Committee held on 20 November 2019.

6 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

7 GRANT APPLICATIONS

7 - 15

Submit report by the Chief Officer – Resources providing information on a grant application to the Dumbarton Trust Fund and making an officer recommendation for consideration.

DUMBARTON TRUST COMMITTEE

At a Meeting of the Dumbarton Trust Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 20 November 2019 at 12.40 p.m.

Present: Councillors Karen Conaghan, David McBride, Iain McLaren and Brian Walker.

Attending: Adrian Gray, Finance Business Partner (Corporate Functions); Sally Michael, Principal Solicitor; and Nuala Borthwick, Committee Officer.

Councillor Brian Walker in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Dumbarton Trust Committee held on 5 March 2019 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

AUDITED ANNUAL REPORT AND FINAL ACCOUNTS FOR YEAR ENDING 31 MARCH 2019

A report was submitted by the Strategic Lead – Resources presenting the audited Annual Report and Final Accounts for the year ending 31 March 2019.

Having heard the Finance Business Partner (Corporate Functions) in further explanation of the report and in answer to Members' questions, the Committee agreed:-

- (1) to note the contents of the report, the financial activity and the Trust balance as at 31 March 2019;
- (2) to note the audit actions following the audit of the Trust Fund Accounts; and
- (3) to note that the Audited Annual Report and Financial Statements, together with External Audit comments (through the Council's main audit report), had been submitted to Council at its meeting on 30 October 2019.

The meeting closed at 12.42 p.m.

DRAFT

WEST DUNBARTONSHIRE COUNCIL**Report by Strategic Lead, Resources****Dumbarton Trust Committee****22 October 2021**

Subject: Grant Applications**1. Purpose**

- 1.1** The purpose of this report is to provide information on a grant application to the Dumbarton Trust Fund and to make an officer recommendation for Members consideration.

2. Recommendations

- 2.1** The Committee is asked to agree £19,800 award is made to the organisation for the reasons provided within the Appendix.

3. Background

- 3.1** The Trust Deed states that the purpose of the Dumbarton Trust Fund is for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age
- 3.2** Dumbarton Trust Fund grants are administered by the West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.3** Per the draft Financial Statements, the value of fund as at 31 March 2021 was £24,731. Since 31 March 2021 no grants have been awarded, therefore £24,731 remains available for distribution.
- 3.4** At a meeting of West Dunbartonshire Council on 31 August 2016 members agreed the following action in respect of this Trust Fund, "Publicise the availability of the Trust during the current financial year and seek to disburse available funds arising from investment income attained".

4. Main IssuesGrant Applications

- 4.1** One application for grant funding has been received. Members should note that an amount of £19,800 is being recommended with full details being provided in the attached Appendix 1.

- 4.2** Members will note the reasons provided by officers in relation to the recommendations of award and will need to ensure that when making awards that these are made in line with the aims and purposes of the Trust Fund.

5. Option Appraisal

- 5.1** No option appraisal consideration was required for this report.

6. People Implications

- 6.1** There are no people implications.

7. Financial Implications

- 7.1** It is recommended that £19,800 grant is awarded from the Dumbarton Trust Fund
- 7.2** Members should note that in awarding this grant the remaining funds available would be £4,931.

8. Risk Analysis

- 8.1** The Committee must consider financial and reputational risks when considering grant applications. As stated at 4.2 above, Members must ensure funds awarded are for the purposes of the Trust Fund.

9. Equalities Impact Assessment (EIA)

- 9.1** An Equalities Impact Assessment has been carried out on this grant application. Details are available in the attached Appendix 2.

10. Environmental Sustainability

- 10.1** No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

- 11.1** All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Stephen West

Strategic Lead, Resources
Date: 22 October 2021

Person to Contact: Adrian Gray, Business Unit Finance Partner,
Corporate Functions
Telephone: (01389) 737838
E-mail: adrian.gray@west-dunbarton.gov.uk

Appendices: Appendix 1 : Detail of applications for assessment
Appendix 2 : Equalities Impact Assessment

Background Papers: Grant Application Forms

Wards Affected: Ward 4, 5 and 6

**Dumbarton Trust Fund
for consideration on 22 October 2021
(2021/22)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Friends of Levensgrove Park	The Friends of Levensgrove are a group of volunteers who carry out work, activities and events in Levensgrove Park. We work in partnership with WDC and the Health and Social Care Partnership in delivering activities and events both indoor and outdoors in our Park to improve the health and wellbeing of people of all ages and abilities in our community.	£19,800	We will use the grant to establish the Levensgrove Cycle without Age Project. This project is targeted specifically to our elderly community members who are unable to access Levensgrove Park due to their age, disability, ill health or social isolation. This project will be delivered by volunteers who will cycle our elderly community members around the Park in a safe, all weather, custom made Tri-Shaw. The impact of this project will be far reaching, enabling people to go outdoors and be more active, less isolated and will serve our participants with a very high standard of social experience. The benefits to the participants and volunteers physical, emotional and mental health and well-being will be considerable. In addition, it will enable volunteers of all ages to connect with elderly people and learn new lifelong skills and experiences	Total cost is £19,800 Group contribution: £0 Recommendation: £19,800
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
10-20 members	Every 4 weeks	None	Bank balance as at 06/08/21 = £1,736.45	Annual accounts balance at 07/09/20 = £1,756.00

AssessmentNo	402	Owner	agray	
Resource	Transformation		Service/Establishment	Resources
	First Name	Surname	Job title	
Head Officer	Stephen	West	Chief Officer Resources	
	(include job titles/organisation)			
Members	Adrian Gray - Finance Business Partner			
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>			
Policy Title	Grant Application to Dumbarton Trust Fund			
	The aim, objective, purpose and intended outcome of policy			
	Friends of Levensgrove Park are a voluntary group based in Dumbarton. The group have applied to Dumbarton Trust Fund for grant funding to create and operate a trishaw service in Levensgrove Park, Dumbarton. The aim of the service is to alleviate social and physical isolation caused by age, infirmity, disability and illness. The group plans to offer free rides around the park to people who otherwise cannot access the park or are unable to walk around unaided.			
	Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.			
	The voluntary group and potential users are the only stakeholders.			
Does the proposals involve the procurement of any goods or services?			Yes	
If yes please confirm that you have contacted our procurement services to discuss your requirements.			No	
SCREENING				
<i>You must indicate if there is any relevance to the four areas</i>				
Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)			Yes	
Relevance to Human Rights (HR)			No	
Relevance to Health Impacts (H)			Yes	
Relevance to Social Economic Impacts (SE)			No	
Who will be affected by this policy?				
People who live in Dumbarton and wish to take advantage of the proposed new service. The voluntary group have not indicated any restrictions in who may make use of the proposed service and the intention is that persons who are currently unable to enjoy Levensgrove Park for reasons of age, illness, infirmity or disability can be offered trishaw rides around the park, free of charge. This is aimed at helping to reduce social and physical isolation for residents and other users of Levensgrove Park.				
Who will be/has been involved in the consultation process?				
Adrian Gray - Finance Business Partner Ricardo Rea - Performance and Strategy Officer				
Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.				
	Needs	Evidence	Impact	
Age	Older people can experience isolation	Evidence shows that older people can be	The availability of a free service offering	

	with little contact from their family, friends or neighbors. They may also be physically unable to walk any distance and find it difficult to enjoy outdoor environments such as a local park.	more isolated than others.	rides around the park can have a positive impact on local older people, giving them the chance to enjoy the park and perhaps make new friends or meet old ones again.
Cross Cutting	It is important that the service is accessible to those who need from across different protected groups	It is important that the service is promoted widely across West Dunbartonshire, including to equality groups	The availability of the service can be flagged to equality groups via the West Dunbartonshire Equality Forum, and relevant council guidance can also be shared
Disability	People with a disability may experience isolation with little contact from their family, friends or neighbors. They may also be physically unable to walk any distance and find it difficult to enjoy outdoor environments such as a local park.	Evidence shows that disabled people can be more isolated.	The availability of a free service offering rides around the park can have a positive impact on local people with a disability, giving them the chance to enjoy the park and perhaps make new friends or meet old ones again.
Social & Economic Impact			
Sex			
Gender Reassign			
Health	People in poor health can experience isolation with little contact from their family, friends or neighbors. They may also be physically unable to walk any distance and find it difficult to enjoy outdoor environments such as a local park.	Evidence shows that experiencing outdoors especially green spaces can have positive effects on mental and physical health	The availability of a free service offering rides around the park can have a positive impact on local people in poor health, giving them the chance to enjoy the park and perhaps make new friends or meet old ones again. Their general health could also be improved by being outdoors.
Human Rights			
Marriage & Civil			

Partnership			
Pregnancy & Maternity			
Race			
Religion and Belief			
Sexual Orientation			
Actions			
Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.			
N/A			
Will the impact of the policy be monitored and reported on an ongoing basis?			
This isn't a council policy, if the grant is awarded the voluntary group are required as part of the terms of the grant to provide a report on the use of the grant funding and whether the initiative has been successful.			
Q7 What is your recommendation for this policy?			
Introduce			
Please provide a meaningful summary of how you have reached the recommendation			
The suggested service for which the grant has been requested is seen as a positive step with the potential to alleviate isolation for a number of groups including older and disabled people. No negative impacts were noted during the assessment.			