







Appendix 2: P&T Quality Standards year end report 2019/20



Action	2019/20			Latest Note	Managed By
	Status	Value	Target		
% of identified High Risk properties that are annually inspected in accordance with the Fire Safety enforcement inspection policy of Scottish Fire & Rescue	No data available			Due to COVID 19 the annual inspection was not carried out as the properties were closed. This work will re-start as premises begin to reopen	Alison McBride
% of new employees who are offered training within stated timescales		100%	100%	Due to COVID 19 lockdown all face to face induction sessions were suspended from March 20. However, all new entrants still receive their local induction and are advised of the online learning required for induction. We are exploring a virtual face to face event until such times as the face to face sessions can recommence	Alison McBride
% of new managers who are offered training within stated timescales		100%	100%	Due to COVID19 lockdown, all face to face training was suspended from March 2020. All new managers continue to be able to complete the online learning required and we are exploring virtual delivery options for the face to face session, which will be implemented until such times as the face to face sessions can recommence	Alison McBride
% of staff (from total eligible) who have been set up with self service password reset		67.8 %	80%	Although the target has not been met for 2019/20 the value of employees registered for self service has significantly increased from the previous year.	Patricia Kerr

Action	2019/20			Latest Note	Managed By
	Status	Value	Target		
functionality					
% of total absence reports produced discussed at the relevant management team meeting.		100%	100%	100% of absence reports discussed at management meetings. New format launched and currently in review period for this	Alison McBride

PI Status	
	Alert
	Warning
	OK
	Unknown
	Data Only