




Appendix : SD&P Delivery Plan 2022/23 – Corporate Procurement Unit - Interim Progress


	3. Our Economy
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	Objective 7. Our area has the infrastructure for sustainable and inclusive growth where businesses can flourish
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Action	Status	Progress	Due Date	Note	Owner
Continue to incorporate social benefits in the contract activity		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4a86e8; display: flex; align-items: center; justify-content: center;">50%</div>	31-Mar-2023	Action progressing as planned. Engagement Plan has been prepared. We are working with other services, the Supplier Development Programme and other external bodies to continue to engage with suppliers including market research questionnaires, e-workshops, implementation meetings, and "Meet the Buyer" sessions. Set processes for social benefits, are followed, including market sounding, setting specific targets for social benefits in tendering opportunities and following up with suppliers on social benefits offered.	Annabel Travers




	4. Our Council
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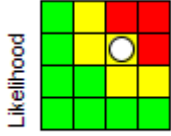
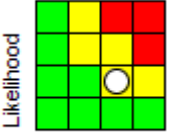
	Objective 10. Our workforce is resilient and skilled where digital technology supports service delivery for our residents
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Action Code	Action	Status	Progress	Due Date	Note	Owner
WFP/22-23/SD&P/01	Develop and implement wellbeing, employee engagement, equality and training plans to enable capabilities, improved resilience and promotion of a diverse workforce.		<div style="border: 1px solid black; width: 80px; height: 20px; background-color: #4a86e8; display: flex; align-items: center; justify-content: center;">75%</div>	31-Mar-2023	Progressing as planned. We continue to utilise the Console to support better use of data to inform decisions. Weekly meetings are in place to update, consider and action opportunities and concerns. We continue to support and utilise the Employee Wellbeing Strategy, hold regular Be-the-best	Annabel Travers





Action Code	Action	Status	Progress	Due Date	Note	Owner
					Conversations with officers and support working flexibly including part time and condensed hours.	
WFP/22-23/SD&P/02	Develop and implement employee life cycle plans in line with the People First Strategy to attract and retain the workforce.		<div style="width: 75%;"><div style="width: 75%; background-color: #4f81bd; color: white; text-align: center;">75%</div></div>	31-Mar-2023	Progressing as planned. The CPU's flexible approach means that cross skilling continues to be developed. We undertake periodic reviews of roles and profiles in line with service improvements to reflect changes in service	Annabel Travers
WFP/22-23/SD&P/03	Implement service review process including role design, use of new technology and new ways of working to add resilience, address gaps, and establish opportunities for efficiencies		<div style="width: 75%;"><div style="width: 75%; background-color: #4f81bd; color: white; text-align: center;">75%</div></div>	31-Mar-2023	Progressing as planned. Periodic reviews of roles and profiles in line with service improvements highlight efficiency's.	Annabel Travers
WFP/22-23/SD&P/04	Develop and implement training plans and development opportunities to improve capabilities and resilience within the workforce.		<div style="width: 75%;"><div style="width: 75%; background-color: #4f81bd; color: white; text-align: center;">75%</div></div>	31-Mar-2023	Progressing as planned. We continue to develop leadership skills in line with the Be-the-best Conversations.	Annabel Travers

Ob Objective 11. Our Council is adaptable and focused on delivering best value for our residents

Action	Status	Progress	Due Date	Note	Owner
Implement the Fit for Future Action Plan for Procurement- P2P Phase 1		<div style="width: 42%;"><div style="width: 42%; background-color: #4f81bd; color: white; text-align: center;">42%</div></div>	31-Mar-2023	Action progressing as planned Draft Purchase to Pay Policy is out for consultation, development of the plan for implementation is in progress. We are finalising preferred suppliers, utilising framework agreements / contracts for consultation. The implementation of the Purchase to pay policy has been delayed.	Annabel Travers
Deliver procurement savings and benefits		<div style="width: 75%;"><div style="width: 75%; background-color: #4f81bd; color: white; text-align: center;">75%</div></div>	31-Mar-2023	Action progressing as planned including following set processes, planning market research, and e-workshops with potential suppliers.	Annabel Travers
Refresh the Contract and Supply Management Policy		<div style="width: 66%;"><div style="width: 66%; background-color: #4f81bd; color: white; text-align: center;">66%</div></div>	31-Mar-2023	Action progressing as planned. Plan has been prepared and work is now underway to review and progress a refresh of the Policy.	Annabel Travers

Risk	Description	Current Assessment	Target Assessment	Date Reviewed	Note	Owner
Failure to secure best value of procurement spend and ensure compliance with financial regulations	Improved procurement management process, contract strategies, planning, monitoring and reporting in collaboration with services will continue to mitigate against non-compliant procurement spend	 Likelihood Impact	 Likelihood Impact	30-Nov-2022	There are a number of actions and strategies in place to ensure and monitor best value of procurement spend and compliance. No change to risk matrix.	Annabel Travers
Failure to continue to achieve increased savings from procurement activity	As second or third generation revenue contracts seldom deliver the same cost savings as first generation, the contract strategies need to focus on governance, operating models, total cost of ownership, service quality and innovation	 Likelihood Impact	 Likelihood Impact	30-Nov-2022	There are a number of actions underway to increase savings from procurement spend including performance indicators to monitor progress. No change to risk matrix.	Annabel Travers

Action Status	
	Cancelled
	Overdue
	Not on track
	In Progress and on track
	Completed

Risk Status	
	Alert
	High risk
	Warning
	OK

