

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on Wednesday, 11 November 2009 at 9.05 a.m.

**Present:** Councillors Jim Brown, Jim Finn, David McBride and Jonathan McColl.

**Attending:** John Corcoran, Section Head, Architectural Services; Janice Lockhart, Section Head, Allocations and Homelessness; Michael Conroy, Homeless Persons Officer; Kevin McGrath, Corporate Procurement Officer; Ricardo Rea, Employment Equalities Officer and Scott Kelly, Committee Officer, Legal, Administrative and Regulatory Services.

### **Councillor Jim Finn in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETINGS**

The Minutes of Meetings of the Tendering Committee held on 16 September 2009 and 14 October 2009 were submitted and approved as a correct record.

### **TENDERS FOR THE REPAIRS TO CATERING & CLEANING EQUIPMENT**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development seeking approval to issue tenders in respect of contracts for repairs to catering and cleaning equipment.

After hearing the Corporate Procurement Officer in further explanation, the Committee agreed:-

- (1) to note that Scotland Excel could no longer offer national tendering arrangements for catering and cleaning equipment repairs; and
- (2) to approve the initiation of an open tendering procedure by West Dunbartonshire Council for catering and cleaning equipment repair contracts.

## **TENDER FOR PROVISION OF CHILD CARE VOUCHER SCHEME**

A report was submitted by the Head of Human Resources and Organisational Development seeking approval to award a contract for the provision of a Salary Sacrifice Based Child Care Voucher Scheme.

After hearing the Employment Equalities Officer in further explanation, the Committee agreed:-

- (1) to approve the awarding of the contract to KiddiVouchers for a period of two years with the option to extend the contract for a further period of 12 months; and
- (2) to note that any extension of the contract would be the subject of a future report to the Committee.

## **BUILDING IMPROVEMENT PROGRAMME – DALMUIR**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Building Improvement Programme – Dalmuir and seeking approval to accept the lowest tender.

After hearing the Section Head, Architectural Services in further explanation, the Committee agreed to approve the awarding of the contract to Bell Group in the amount of £31,442.46.

## **KITCHEN SERVERY REPLACEMENTS AT CHRISTIE PARK, BRAEHEAD, RENTON AND OLD KILPATRICK SCHOOLS**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the Kitchen Servery Replacements at Christie Park, Braehead, Renton and Old Kilpatrick Primary Schools and seeking approval to accept the lowest tender.

After hearing the Section Head, Architectural Services in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract to Stellex Ltd. in the amount of £51,127.94.

## **CLEANING OF HOMELESS TEMPORARY ACCOMMODATION UNITS**

A report was submitted by the Executive Director of Housing, Environmental and Economic Development advising of tenders received for the cleaning of the Homeless Temporary Accommodation Units and seeking approval to accept the most economically advantageous tenders.

After discussion and having heard the Section Head, Allocations and Homelessness and the Homeless Persons Officer in further explanation and in answer to Members' questions, the Committee agreed to approve the awarding of the contract on a shared basis to Absolute Furnishings, Campbell Cleaning and CF Services.

The meeting closed at 9.15 a.m.