

## **RECRUITMENT COMMITTEE**

At a Meeting of the Recruitment Committee held in the Anteroom, Clydebank Town Hall, Dumbarton Road, Clydebank on Thursday, 26 October 2006 at 9.30 a.m.

**Present:** Councillors Tony Devine, James Flynn, Duncan McDonald, Connie O'Sullivan and Andy White.

**Attending:** David McMillan, Chief Executive Designate and Tricia O'Neill, Head of Personnel Services.

**Also Attending:** John Watley, Solace Enterprises

**Councillor Andy White in the Chair**

### **EXCLUSION OF PRESS AND PUBLIC**

The Committee agreed to pass the following resolution:-

“That under Section 50A (4) of the Local Government (Scotland) Act, 1973 the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.”

### **TIMETABLE FOR INTERVIEWS**

There was circulated and noted a timetable for interviews for the post of Director of Housing, Regeneration and Environmental Services.

### **ASSESSMENT CENTRE**

Mr Watley, Solace Enterprises provided a verbal report on the outcome of the Assessment Centre for candidates for the post of Director of Housing, Regeneration and Environmental Services held on Wednesday, 25 October 2006. A handout summarising the outcome of the Assessment Centre was distributed for Members' information.

Having heard Mr Watley in answer to Members' questions and following discussion, the Chair, on behalf of the Committee, thanked him for the informative report.

NOTE: Mr Watley left the meeting at this point in the proceedings.

### **INTERVIEWS FOR POST OF DIRECTOR OF HOUSING, REGENERATION AND ENVIRONMENTAL SERVICES**

It was noted that each candidate had been asked to undertake a 10-minute presentation on a predetermined topic and respond to 5 set questions which were issued 15 minutes prior to the interview.

The Committee proceeded to hear presentations and interview the undernoted candidates for the post of Director of Housing, Regeneration and Environmental Services:-

D Cunningham  
R Dinnie  
I Hodgson  
B Woodcock

Thereafter, interview assessment sheets were completed by Members scoring their overall assessment of each candidate.

Following discussion, the Committee identified B Woodcock as the preferred candidate for the post and requested the Head of Personnel to make arrangements to take up satisfactory references prior to making any formal offer of appointment.

The Committee noted that the Head of Personnel would, on behalf of the Committee, inform the unsuccessful candidates of the Committee's decision.

### **POST OF DIRECTOR OF SOCIAL WORK SERVICES**

The Committee was also updated in relation to the arrangements for the Director of Social Work Services interviews scheduled for 10 November.

It was noted that since the shortleeting meeting one of the candidates, J Donnelly, had withdrawn her application. As a consequence it was agreed not to proceed with an assessment centre on this day and that the interview schedule would be brought forward to 9.30 am.

The meeting closed at 3.10 p.m.