

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

1 September 2005

**MEETING: COMMUNITY SAFETY & ENVIRONMENTAL
SERVICES COMMITTEE**

**WEDNESDAY, 7 SEPTEMBER 2005
COUNCIL CHAMBERS
MUNICIPAL BUILDINGS
STATION ROAD
DUMBARTON**

Dear Member

Please attend a Meeting of the **Community Safety & Environmental Services Committee** to be held in the Council Chambers, Municipal Buildings, Station Road, Dumbarton on Wednesday, 7 September 2005 at 11.00 a.m.

The business is as shown on the enclosed agenda.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

Distribution:

Provost A Macdonald
Councillor G Black
Councillor J Bolla
Councillor G Calvert
Councillor G Casey
Councillor L McColl
Councillor D McDonald
Councillor C McLaughlin
Councillor M McNair
Councillor C O'Sullivan (Convener)

All other Councillors for information

Chief Executive
Director of Corporate Services
Director of Housing & Technical Services
Director of Development & Environmental Services
Director of Education & Cultural Services
Acting Director of Social Work Services

COMMUNITY SAFETY & ENVIRONMENTAL SERVICES COMMITTEE

WEDNESDAY, 7 SEPTEMBER 2005

AGENDA

1. APOLOGIES

2. MINUTES OF PREVIOUS MEETING

(Pages 1 - 11)

Submit, for approval as a correct record, Minutes of Meeting of the Committee held on 1 June 2005.

**3. RECURRENCE OF NUISANCE AT DRUMS ESTATE, OLD KILPATRICK
ENVIRONMENTAL PROTECTION ACT 1990**

(Pages 13 - 17)

With reference to the Minutes of Meeting of the Community Safety & Environmental Services Committee held on 1 June 2005 (Page 1698, paragraph 6144 refers), resubmit report by the Director of Development and Environmental Services:-

- (a) requesting consideration on whether the Council should carry out works to abate (and ensure the non-recurrence of) a Statutory Nuisance that appeared to have been abated but which has recurred, the owners of the properties involved having failed, or been unable, to comply with an Abatement Notice that was served on them; and
- (b) seeking approval for the submission of a Report to the Procurator Fiscal, to consider raising proceedings for an Offence in respect of failure to comply with a Notice issued in terms of Section 80 of the Environmental Protection Act 1990.

Note: An update on this matter will be provided by the Director of Development and Environmental Services.

4. BUDGETARY CONTROL

(Pages 19 - 20)

Submit report by the Director of Development and Environmental Services informing of how the budgets controlled by the Development and Environmental Services Department are performing against projections for the period up until 15 July 2005.

5. DEVELOPMENT & ENVIRONMENTAL SERVICES – QUARTERLY PERFORMANCE REVIEW FOR APRIL – JUNE 2005

(Pages 21 - 34)

Submit report by the Director of Development and Environmental Services informing on the performance of the Development & Environmental Services Department for the period April to June 2005.

6. DEVELOPMENT AND ENVIRONMENTAL SERVICES – MANAGEMENT REVIEW

(Pages 35 - 37)

Submit report by the Director of Development and Environmental Services advising of the completion of the management restructuring relating to the Development and Environmental Services Department.

7. DEVELOPMENT AND ENVIRONMENTAL SERVICES DEPARTMENTAL STRATEGIC PLAN 2005-2009

(Pages 39 - 40)

Submit report by the Director of Development and Environmental Services presenting the new Development and Environmental Services Strategic Plan for the period 2005-2009 for approval. Because of the voluminous nature of the document, a copy of the Departmental Strategic Plan has been issued to Members only.

8. LOCH LOMOND & THE TROSSACHS NATIONAL PARK – NATIONAL PARK PLAN 2005

(Pages 41 - 47)

Submit report by the Director of Development and Environmental Services informing of the consultation exercise being undertaken by the National Park Authority on its Draft National Park Plan and to agree an appropriate response.

9. DUMBARTON CEMETERY – UNUSED LAIRS

(Pages 49 - 52)

Submit report by the Director of Development and Environmental Services advising of action which can be taken to extend the life of Dumbarton Cemetery through the Council returning to their ownership lairs which were previously sold but have gone unused for many decades.

10. WORKING FOR FAMILIES FUND: PROGRESS & NEW FUNDING

(Pages 53 - 54)

Submit report by the Director of Development and Environmental Services providing an update on the progress of the Council's Working for Families Fund in West Dunbartonshire and the awarding of further funding from the Scottish Executive.

11. DEVELOPMENT OF COMMERCIAL/INDUSTRIAL UNITS AT JOHN KNOX STREET, CLYDEBANK

(Pages 55 - 57)

Submit report by the Director of Development and Environmental Services advising of progress in terms of redevelopment of the site at John Knox Street, Clydebank.

12. DUMBARTON TOWN CENTRE PROJECTS 2005-2006

(Pages 59 - 61)

Submit report by the Director of Development and Environmental Services seeking approval to accept the most economically advantageous tenders received for all contracts with estimated values over £60,000, in relation to Dumbarton town centre projects.

13. PROPOSALS FOR THE OLD ACADEMY BUILDING AND SURROUNDING AREA, DUMBARTON

(Pages 63 - 66)

Submit report by the Director of Development and Environmental Services advising:-

- (1) of progress in respect of redevelopment proposals for the Old Academy Building and surrounding area at Church Street, Dumbarton; and
- (2) advising that the appropriate applications will be submitted shortly seeking approval from the Council and ultimately the Scottish Ministers for the partial demolition and façade retention of the Old Academy Building and seeking approval from the Sheriff for the removal from the Dumbarton Common Good Fund of the Old Academy Building, New Burgh Hall and related land.

14. LICENSING AND REGISTRATION OF PERSONS WHO STORE EXPLOSIVES

(Pages 67 - 70)

Submit report by the Director of Development and Environmental Services seeking approval for a procedure to licence or register persons who store explosives, including fireworks.

15. REGULATION OF PRIVATE LANDLORDS UNDER THE ANTI SOCIAL BEHAVIOUR ETC (SCOTLAND) ACT 2004

(Pages 71 - 85)

Submit joint report by the Director of Housing and Technical Services and the Director of Development and Environmental Services providing details of the provisions set out in Parts 7 and 8 of the Anti Social Behaviour (Scotland) Act 2004 and seeking agreement to submit the response to the Scottish Executive's consultation paper on the regulation of private landlords and to the recommendation on departmental responsibilities for administering the Scheme.

16. RESOLUTION TO ADOPT THE NOISE CONTROL PROVISIONS OF THE ANTISOCIAL BEHAVIOUR ETC. (SCOTLAND) ACT 2004

(Pages 87 - 89)

Submit report by the Director of Development and Environmental Services seeking approval of a resolution to apply the provisions contained within Part 5 of the Antisocial Behaviour etc. (Scotland) Act 2004 within the West Dunbartonshire area.

17. CONTROL OF ODOUR NUISANCE FROM WASTE WATER TREATMENT WORKS

(Pages 91 - 92)

Submit report by the Director of Development and Environmental Services advising that the Scottish Executive have established a Scottish Odour Steering Group to produce a statutory Code of Practice.

18. LOCAL AIR QUALITY CONTROLS FOR ROAD TRAFFIC

(Pages 93 - 95)

Submit report by the Director of Development and Environmental Services recommending the adoption of powers to introduce air quality controls over road traffic within West Dunbartonshire.

19. EAT SAFE AWARD SCHEME – FIRST AWARD

(Page 97)

Submit report by the Director of Development and Environmental Services advising that the Balloch House Inn is the first recipient of the Eat Safe Award in West Dunbartonshire.

20. FOOD SERVICE PLAN 2005/2006

(Pages 99 - 119)

Submit report by the Director of Development and Environmental Services seeking approval of the Food Service Plan 2005/2006.

21. REQUEST FROM AN ADJOINING LANDOWNER TO PURCHASE 1.62 ACRES OR THEREBY OF LAND AT DALGLEISH AVENUE, DUNTOCHER
(Pages 121 - 123)

Submit report by the Director of Development and Environmental Services advising of a request from an adjacent landowner to purchase land owned by the Council and recommending the sale of 1.62 acres or thereby of land to the rear of the Duntocher Hotel at Dalgleish Avenue.

22. RECYCLING AND WASTE MINIMISATION – SUCCESSFUL FUNDING BID
(Pages 125 - 131)

Submit report by the Director of Development and Environmental Services informing of progress made with the Councils long term Strategic Waste Implementation Plan and a successful funding bid for the development and delivery of recycling services until 2020.

23. FINANCIAL REPORT 2005/2006 TO 15 JULY 2005 (PERIOD 3)
(Pages 133 - 143)

Submit report by the Director of Housing and Technical Services providing an update on the financial performance of the Housing and Technical Services Department to 15 July 2005 (Period 3).

24. HOUSING & TECHNICAL SERVICES - PERFORMANCE REPORT
(Pages 145 - 151)

Submit report by the Director of Housing and Technical Services informing on the performance of Housing and Technical Services and providing information on:-

- (1) Statutory Performance Indicators for 2004/2005 (unaudited) and the first quarter's figures for April to June 2005 where indicated; and
- (2) an update on the Department's programme of Best Value Reviews.

25. BALLOCH CASTLE COUNTRY PARK HERITAGE LOTTERY FUND RESTORATION PROJECT

(Pages 153 - 156)

Submit report by the Director of Housing and Technical Services providing an update on the progress of the Heritage Lottery Fund (HLF) restoration project at Balloch Castle Country Park.

26. CYCLING AND WALKING STRATEGY 2005 - 2010

(Pages 157 - 167)

Submit report by the Director of Housing and Technical Services seeking approval for the Cycling and Walking Strategy 2005 - 2010.

27. ROAD MANAGEMENT PLAN 2005 - 2010

(Pages 169 - 201)

Submit report by the Director of Housing and Technical Services informing of the document "Road Management Plan 2005 – 2010" which provides details of how the responsibilities of West Dunbartonshire Council, as the local Roads Authority, are managed and delivered.

28. WINTER MAINTENANCE STRATEGY DOCUMENT – 2005/2006

(Pages 203 - 287)

Submit report by the Director of Housing and Technical Services informing of the Council's statutory obligations under Section 34 of the Roads (Scotland) Act 1984 and seeking approval of the Winter Maintenance Strategy Document – 2005/2006.

29. PERFORMANCE OF THE LEISURE SERVICES TRADING OPERATION DURING 2004/2005

(Pages 289 - 299)

Submit report by the Director of Housing and Technical Services providing an update on the performance of the Leisure Services Trading Operation against desired outcomes and objectives for 2004/2005 as detailed within the Leisure Services Business Plan for the years 2004 – 2007.

30. LEISURE SERVICES CHARTER MARK ACCREDITATION – MONITORING VISIT

(Pages 301 - 302)

Submit report by the Director of Housing and Development Services providing an update on the progress of Leisure Services Charter Mark Accreditation which was achieved by the service in March 2004.

31. INCREASING EMPLOYEE PARTICIPATION IN PHYSICAL ACTIVITY – EMPLOYEE COSMOPOLITAN CLUB MEMBERSHIP SCHEME

(Pages 303 - 307)

Submit report by the Director of Housing and Technical Services providing an update on the success of the scheme to provide employees of West Dunbartonshire Council with discounted opportunities to participate in physical activity at the Council's indoor leisure facilities.

32. PERFORMANCE OF THE CATERING TRADING OPERATION DURING 2004/2005

(Pages 309 - 314)

Submit report by the Director of Housing and Technical Services providing an update on the performance of the Catering Trading Operation against desired outcomes and objectives for 2004/2005 as detailed within the Catering Services Business Plan for the years 2004 – 2007.

33. 'BUZZING FOR HEALTH' AWARDS CEREMONY

(Pages 315 - 317)

Submit report by the Director of Housing and Technical Services advising of the successful 'Buzzing for Health' school meals awards ceremony which was held at the Beardmore Hotel and Conference Centre, Clydebank on Friday, 29 April 2005.

34. CENTRAL ENERGY EFFICIENCY FUND

(Pages 319 - 320)

Submit report by the Director of Housing and Technical Services advising of projects being considered for funding from the Central Energy Efficiency Fund (CEEF) and on the approach required to ensure effective spend of CEEF funding.

35. ENERGY EFFICIENCY FOR HOMEOWNERS

(Pages 321 - 323)

Submit report by the Director of Housing and Technical Services seeking approval to endorse a Scottish Power initiative and allow the use of the Council logo on an information leaflet which will be distributed to homeowners.

For information on the above agenda please contact Craig Stewart, Administrative Assistant, Legal and Administrative Services, Council Offices, Garshake Road, Dumbarton G82 3PU. Tel: (01389) 737251 e-mail: craig.stewart@west-dunbarton.gov.uk