

Supplementary Agenda



Educational Services Committee

Date: Wednesday, 1 December 2021

Time: 14:00

Format: Hybrid Meeting

Contact: Scott Kelly, Committee Officer
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Dear Member

ITEM TO FOLLOW

I refer to the agenda for the above Meeting of the Educational Services Committee which was issued on 18 November 2021 and now enclose a copy of the undernoted report which was not available for issue at that time.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

13	EDUCATIONAL SERVICES BUDGETARY CONTROL REPORT TO 31 OCTOBER 2021 (PERIOD 7)	125 – 140
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Submit report by the Chief Officer – Resources providing an update on the financial performance of Education Services to 31 October 2021 (Period 7).

Distribution:

Councillor Karen Conaghan (Chair)
Councillor Jim Brown
Councillor Ian Dickson (Vice Chair)
Councillor Diane Docherty
Councillor Jim Finn
Provost William Hendrie
Councillor Daniel Lennie
Councillor David McBride
Councillor Jonathan McColl
Councillor Iain McLaren
Councillor John Millar

Councillor John Mooney
Councillor Sally Page
Councillor Martin Rooney
Mrs Barbara Barnes
Mr Gavin Corrigan
Miss Ellen McBride
Ms Hannah Redford
Miss Sheila Rennie
Ms Julia Strang
Vacancy

All other Councillors for information

Chief Education Officer

Date of Issue: 25 November 2021

WEST DUNBARTONSHIRE COUNCIL

Report by the Chief Officer - Resources

Educational Services Committee: 01 December 2021

**Subject: Educational Services Budgetary Control Report to
31 October 2021 (Period 7).**

1. Purpose

- 1.1** The purpose of the report is to provide Committee with an update on the financial performance of Educational Services to 31 October 2021 (Period 7).

2. Recommendations

- 2.1** Committee is asked to:

- (a) note that the revenue account currently shows a projected annual adverse revenue variance of £1.308m (1% of the total budget) of which £1.156m (88%) is covid-related and therefore resulting in an underlying adverse variance of £0.152m (0.12%) of the total budget); and
- (b) note that the capital account shows a projected in-year favourable variance of £2.444m made up of £0.117m overspend (1% of the current year budget), and slippage to 2022/23 of £2.561m (27% of the current year budget).

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 22 March 2021, Members agreed the revenue estimates for 2021/2022, including a total net Educational Services Committee budget of £103.683m. Since then the following budget adjustments have taken place revising the budget to £103.729m.

Budget Agreed by Council 3 March 2021	£103.683m
Centralisation of mobile phones to ICT	(£0.004m)
Centralise Printing & Stationery	(£0.003m)
Recurring Variances	(£0.092m)
Clothing Grants	£0.114m
Instrumental Music Tuition	£0.031m
Revised Budget	£103.729m

Capital

- 3.2** At the meeting of Council on 22 March 2021 Members also agreed the updated 10 year General Services Capital Plan for 2021/22 to 2030/31. The three years from 2021/22 to 2023/24 have been approved in detail with the remaining seven years from 2024/25 to 2030/31 being indicative at this stage. After adjusting for anticipated slippage from 2020/21 into 2021/22 the budget agreed for 2021/22 was £9.562m

4. Main Issues

Revenue Budget

- 4.1** The current departmental budgetary position is summarised in Appendix 1, with detailed analysis by service in Appendix 2.
- 4.2** The overall projected full year variance is £1.308m adverse. Some £1.156m of this variance is attributable to covid-related expenditure or income loss (principally from an increase in placements in residential schools and loss of income from school meals and school lets). Information and all individual variances of over £50,000 are detailed in Appendix 3.
- 4.3** Within our budgetary control reports where additional spending (eg additional cleaning) has been incurred income has been brought in to cover this expenditure. The Scottish Government has provided additional resources for 2021/22 as part of its covid-response . A breakdown of sums granted either as a specific grant or as a redetermination within the Council's overall grant settlement is shown below :-

	£000s
Spring Support	391
Free school meals (holiday periods)	606
Additional Teaching and Support Staff	913
Summer Programme	276
Summer/Winter Support	536
Autumn Hardship	591
	£3,313

Capital

- 4.7** The overall Educational Services programme summary report at Appendix 4 shows that the expected over/underspend on the project life is anticipated to be £0.117m over the original budget, and expected slippage of current year budget to 2022/23 to be £2.368m. Appendix 5 highlights the projects at red status and are those with overspends and slippage. Appendix 6 highlights all projects at green status, of which none have an in-year adverse variance of over £0.050m.

- 4.8** From the analysis within appendix 5, it can be seen that there are 2 projects with forecast material slippage, listed as follows:

Project Name	Slippage (£m)
Schools Estate Improvement	2.234
AV Equipment	0.317

5. People Implications

- 5.1** There are no direct people implications.

6. Financial and Procurement Implications

- 6.1** Other than the financial position noted above and within the appendices, there are no financial or procurement implications of the budgetary control report.

7. Risk Analysis

- 7.1** The main financial risks to the ongoing financial position relate to unforeseen costs and/or reduced income streams being identified between now and the end of the financial year. This is particularly sensitive to the ongoing impact of covid19. Finance staff are in regular discussion with budget holders to ensure potential issues are identified as early as possible in order to mitigate this risk.

8. Equalities Impact Assessment (EIA)

- 8.1** The report is for noting and ,therefore, no Equalities Impact Assessment was completed for this report.

9. Consultation

- 9.1** The views of Education, Finance and Legal services were requested in the preparation of this report and they have advised there are neither any additional issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Assessment

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the 5 strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council.

Stephen West
Chief Officer – Resources

Date: 17 November 2021

Person to Contact: Joe Reilly - Business Unit Finance Partner (Education),
Church St, Dumbarton, G82 1QL, telephone: 01389
737707, e-mail joe.reilly@west-dunbarton.gov.uk

Appendices: Appendix 1 - Revenue Budgetary Control 2021/22
- Summary Report

Appendix 2 - Revenue Budgetary Control 2021/22
- Service Reports
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Appendix 3 - Analysis of Revenue Variances over
£50,000

Appendix 4 - Capital Programme summary

Appendix 5 - Capital Projects at Red Status

Appendix 6 – Capital Projects at Green Status

Background Papers: Ledger output – period 7
General Services Revenue Estimates

Wards Affected: 2021/22 All

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGET REVENUE BUDGETARY CONTROL 2021/22
EDUCATION SUMMARY

APPENDIX 1

31 October 2021

Service / Subjective Summary	Total Budget 2021/22	YTD Spend 2021/22	Forecast Spend 2021/22	Annual Variance 2021/22	Annual RAG Status	Net Variance attributable to covid	Underlying Variance excluding covid	
	£000	£000	£000	£000	%	£000	£000	
Primary Schools	29,531	17,488	29,761	230	1%	↓	100	130
Secondary Schools	29,435	16,939	29,732	297	1%	↓	409	(112)
Specialist Educational Provision	17,108	8,948	17,854	746	4%	↓	639	107
Psychological Services	508	288	483	(25)	-5%	↑	0	(25)
Sport Development / Active Schools	629	318	629	0	0%	→	0	0
Early Education	8,541	3,951	8,533	(8)	0%	↑	0	(8)
PPP	14,657	10,824	14,690	33	0%	↓	0	33
Creative Arts	597	304	608	11	2%	↓	7	4
Curriculum for Excellence	202	45	202	0	0%	→	0	0
Central Admin	364	133	362	(2)	-1%	↑	0	(2)
Workforce CPD	338	157	337	(1)	0%	↑	0	(1)
Performance & Improvement	448	243	446	(2)	0%	↑	0	(2)
Education Development	1,371	514	1,400	29	2%	↓	0	29
Raising Attainment - Primary	0	0	0	0	0%	→	0	0
Raising Attainment - Secondary	0	0	0	0	0%	→	0	0
Pupil Equity Fund LAC	0	0	0	0	0%	→	0	0
Total Net Expenditure	103,729	60,152	105,037	1,308	1%	↓	1,156	152

MONTH END DATE

31 October 2021

Service Summary	Total Budget 2021/22	YTD Spend 2021/22	Forecast Spend 2021/22	Annual Variance 2021/22	RAG Status	
All Services	£000	£000	£000	£000	%	
Employee	82,855	48,095	85,243	2,388	0.03	↓
Property	7,374	4,925	7,419	45	0.01	↓
Transport and Plant	2,122	1,518	3,773	1,651	0.78	↓
Supplies, Services and Admin	2,710	1,667	5,434	2,724	1.01	↓
Payments to Other Bodies	22,570	15,899	23,575	1,005	0.04	↓
Other	947	2,670	3,141	2,194	2.32	↓
Gross Expenditure	118,578	74,774	128,585	10,007	0.08	↓
Income	(14,849)	(14,622)	(23,548)	(8,699)	-0.59	↑
Net Expenditure	103,729	60,152	105,037	1,308	0.01	↓
Primary Schools	£000	£000	£000	£000	%	
Employee	26,655	15,403	26,778	123	0.00	↓
Property	2,748	1,769	2,755	7	0.00	↓
Transport and Plant	309	275	313	4	0.01	↓
Supplies, Services and Admin	421	88	421	0	0.00	→
Payments to Other Bodies	15	9	15	0	0.00	→
Other	303	303	303	0	0.00	→
Gross Expenditure	30,451	17,847	30,585	134	0.00	↓
Income	(920)	(359)	(824)	96	0.10	↓
Net Expenditure	29,531	17,488	29,761	230	0.01	↓
Secondary Schools	£000	£000	£000	£000	%	
Employee	27,607	15,585	27,374	(233)	-0.01	↑
Property	1,098	726	1,105	7	0.01	↓
Transport and Plant	506	483	576	70	0.14	↓
Supplies, Services and Admin	384	40	384	0	0.00	→
Payments to Other Bodies	470	3	470	0	0.00	→
Other	625	423	625	0	0.00	→
Gross Expenditure	30,690	17,260	30,534	(156)	-0.01	↑
Income	(1,255)	(321)	(802)	453	0.36	↓
Net Expenditure	29,435	16,939	29,732	297	0.01	↓
Specialist Educational Provision	£000	£000	£000	£000	%	
Employee	10,886	6,143	11,048	162	0.01	↓
Property	99	32	100	1	0.01	↓
Transport and Plant	1,179	734	1,293	114	0.10	↓
Supplies, Services and Admin	117	31	116	(1)	-0.01	↑
Payments to Other Bodies	5,206	2,023	5,752	546	0.10	↓
Other	19	19	19	0	0.00	→
Gross Expenditure	17,506	8,982	18,328	822	0.05	↓
Income	(398)	(34)	(474)	(76)	-0.19	↑
Net Expenditure	17,108	8,948	17,854	746	0.04	↓
Psychological Services	£000	£000	£000	£000	%	
Employee	579	323	549	(30)	-0.05	↑
Property	0	0	0	0	0.00	→
Transport and Plant	4	0	0	(4)	-1.00	↑
Supplies, Services and Admin	7	(14)	7	0	0.00	→
Payments to Other Bodies	0	0	0	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	590	309	556	(34)	-0.06	↑
Income	(82)	(21)	(73)	9	0.11	↓
Net Expenditure	508	288	483	(25)	-0.05	↑
Sports Development / Active Schools	£000	£000	£000	£000	%	
Employee	0	0	0	0	0.00	→
Property	0	0	0	0	0.00	→
Transport and Plant	0	0	0	0	0.00	→
Supplies, Services and Admin	0	0	0	0	0.00	→
Payments to Other Bodies	895	522	895	0	0.00	→
Other	0	0	0	0	0.00	→
Gross Expenditure	895	522	895	0	0.00	→
Income	(266)	(204)	(266)	0	0.00	→
Net Expenditure	629	318	629	0	0.00	→

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Service Summary	Total Budget 2021/22	YTD Spend 2021/22	Forecast Spend 2021/22	Annual Variance 2021/22	RAG Status
Early Education	£000	£000	£000	£000	%
Employee	14,578	7,116	14,610	32	0.00
Property	223	67	237	14	0.06
Transport and Plant	5	0	1,470	1,465	293.00
Supplies, Services and Admin	1,481	319	3,067	1,586	1.07
Payments to Other Bodies	3,061	1,789	0	(3,061)	-1.00
Other	0	0	0	0	0.00
Gross Expenditure	19,348	9,291	19,384	36	0.00
Income	(10,807)	(5,340)	(10,851)	(44)	0.00
Net Expenditure	8,541	3,951	8,533	(8)	0.00
PPP	£000	£000	£000	£000	%
Employee	0	0	0	0	0.00
Property	3,198	2,311	3,197	(1)	0.00
Transport and Plant	0	0	0	0	0.00
Supplies, Services and Admin	0	0	0	0	0.00
Payments to Other Bodies	12,170	8,513	12,204	34	0.00
Other	0	0	0	0	0.00
Gross Expenditure	15,368	10,824	15,401	33	0.00
Income	(711)	0	(711)	0	0.00
Net Expenditure	14,657	10,824	14,690	33	0.00
Curriculum for Excellence	£000	£000	£000	£000	%
Employee	0	0	0	0	0.00
Property	0	0	0	0	0.00
Transport and Plant	0	0	0	0	0.00
Supplies, Services and Admin	182	45	182	0	0.00
Payments to Other Bodies	20	0	20	0	0.00
Other	0	0	0	0	0.00
Gross Expenditure	202	45	202	0	0.00
Income	0	0	0	0	0.00
Net Expenditure	202	45	202	0	0.00
Central Admin	£000	£000	£000	£000	%
Employee	112	185	235	123	1.10
Property	8	20	25	17	2.13
Transport and Plant	0	0	1	1	0.00
Supplies, Services and Admin	53	168	200	147	2.77
Payments to Other Bodies	248	206	379	131	0.53
Other	0	1,925	2,194	2,194	0.00
Gross Expenditure	421	2,504	3,034	2,613	6.21
Income	(57)	(2,371)	(2,672)	-2615	-45.88
Net Expenditure	364	133	362	(2)	-0.01
Workforce CPD	£000	£000	£000	£000	%
Employee	302	152	301	(1)	0.00
Property	0	0	0	0	0.00
Transport and Plant	1	0	1	0	0.00
Supplies, Services and Admin	22	2	22	0	0.00
Payments to Other Bodies	13	3	13	0	0.00
Other	0	0	0	0	0.00
Gross Expenditure	338	157	337	(1)	0.00
Income	0	0	0	0	0.00
Net Expenditure	338	157	337	(1)	0.00
Performance & Improvement	£000	£000	£000	£000	%
Employee	500	278	498	(2)	0.00
Property	0	0	0	0	0.00
Transport and Plant	2	0	2	0	0.00
Supplies, Services and Admin	0	0	0	0	0.00
Payments to Other Bodies	0	0	0	0	0.00
Other	0	0	0	0	0.00
Gross Expenditure	502	278	500	(2)	0.00
Income	(54)	(35)	(54)	0	0.00
Net Expenditure	448	243	446	(2)	0.00

MONTH END DATE

31 October 2021

Service Summary	Total Budget 2021/22	YTD Spend 2021/22	Forecast Spend 2021/22	Annual Variance 2021/22	RAG Status
Education Development	£000	£000	£000	£000	%
Employee	941	571	1,207	266	0.28
Property	0	0	0	0	0.00
Transport and Plant	107	17	104	(3)	-0.03
Supplies, Services and Admin	21	8	32	11	0.52
Payments to Other Bodies	472	70	429	(43)	-0.09
Other	0	0	0	0	0.00
Gross Expenditure	1,541	666	1,772	231	0.15
Income	(170)	(152)	(372)	(202)	-1.19
Net Expenditure	1,371	514	1,400	29	0.02
Raising Attainment - Primary	£000	£000	£000	£000	%
Employee	0	325	325	325	0.00
Property	0	0	0	0	0.00
Transport and Plant	0	0	0	0	0.00
Supplies, Services and Admin	0	432	432	432	0.00
Payments to Other Bodies	0	0	219	219	0.00
Other	0	0	0	0	0.00
Gross Expenditure	0	757	976	976	0.00
Income	0	(757)	(976)	(976)	0.00
Net Expenditure	0	0	0	0	0.00
Raising Attainment - Secondary	£000	£000	£000	£000	%
Employee	0	443	443	443	0.00
Property	0	0	0	0	0.00
Transport and Plant	0	0	0	0	0.00
Supplies, Services and Admin	0	208	208	208	0.00
Payments to Other Bodies	0	0	418	418	0.00
Other	0	0	0	0	0.00
Gross Expenditure	0	651	1,069	1,069	0.00
Income	0	(651)	(1,069)	(1,069)	0.00
Net Expenditure	0	0	0	0	0.00
Pupil Equity Fund	£000	£000	£000	£000	%
Employee	0	1,173	1,173	1,173	0.00
Property	0	0	0	0	0.00
Transport and Plant	0	8	8	8	0.00
Supplies, Services and Admin	0	340	340	340	0.00
Payments to Other Bodies	0	2,761	2,761	2,761	0.00
Other	0	0	0	0	0.00
Gross Expenditure	0	4,282	4,282	4,282	0.00
Income	0	(4,282)	(4,282)	(4,282)	0.00
Net Expenditure	0	0	0	0	0.00
Creative Services	£000	£000	£000	£000	%
Employee	695	398	702	7	0.01
Property	0	0	0	0	0.00
Transport and Plant	9	1	5	(4)	-0.44
Supplies, Services and Admin	22	0	23	1	0.05
Payments to Other Bodies	0	0	0	0	0.00
Other	0	0	0	0	0.00
Gross Expenditure	726	399	730	4	0.01
Income	(129)	(95)	(122)	7	0.05
Net Expenditure	597	304	608	11	0.02

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31 October 2021

Budget Details	Variance Analysis				RAG Status
	Total Budget	Annual Spend	Variance		
	£000	£000	£000	%	
Primary Schools (Laura Mason)	29,531	29,761	230	1%	↓
Service Description	This service area includes all Primary Schools.				
Main Issues / Reason for Variance	The adverse variance of £230k is made up of £100k which is covid specific, leaving £130k as non-covid related. The main reason behind this is an overspend in employee costs (£122k) mainly due to unbudgeted maternity pay and turnover not being achieved.				
Mitigating Action	Budgets will be closely monitored but little can be done directly to the causes of the variance				
Anticipated Outcome	An overspend is anticipated				
Secondary Schools (Laura Mason)	29,435	29,732	297	1%	↓
Service Description	This service area includes all Secondary Schools.				
Main Issues / Reason for Variance	The adverse variance of £297k is made up of £409k which is covid specific, leaving £112k favourable as non-covid related. This favourable variance is within employee costs due to some vacancies.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend. School meals income depends on higher uptake from August.				
Anticipated Outcome	An overspend primarily because of income not being achieved				

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2021/22
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

31 October 2021

Budget Details	Variance Analysis			
	Total Budget	Annual Spend	Variance	RAG Status
	£000	£000	£000	%

Additional Support Needs (Claire Cusick)	17,108	17,854	746	4%	↓
Service Description	This service area covers all ASN Services.				
Main Issues / Reason for Variance	The adverse variance of £746k is made up of £687k which is covid specific, leaving £59k as non-covid related. This is attributable to turnover not being achieved in full.				
Mitigating Action	Management will continue to review the service and take action where appropriate to minimise the overspend.				
Anticipated Outcome	An overspend is anticipated given the pressures on the residential and taxi budgets				

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PERIOD

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Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	3	30%	24,308	64%	3	30%	2,594	85%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0%	0	0%	0	0%	0	0%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	7	70%	13,556	36%	7	70%	449	15%		
TOTAL EXPENDITURE	10	100%	37,864	100%	10	100%	3,043	100%		
	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	32,060	24,308	32,177	117	6,642	2,594	4,208	(2,434)	(2,551)	117
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	0	0	0	0	0	0	0	0	0	0
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	44,527	13,556	44,527	0	2,920	449	3,103	183	183	(0)
TOTAL EXPENDITURE	76,587	37,864	76,704	117	9,562	3,043	7,311	(2,251)	(2,368)	117

WEST DUNBARTONSHIRE COUNCIL
GENERAL SERVICES CAPITAL PROGRAMME
ANALYSIS OF PROJECTS AT RED ALERT STATUS

APPENDIX 5

PERIOD END DATE

31 October 2021

PERIOD

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Budget Details	Project Life Financials						
	Budget	Spend to Date		Forecast Spend	Variance		
	£000	£000	%	£000	£000	%	
1	AV Equipment - Education						
	Project Life Financials	1,110	171	15%	1,110	0	0%
	Current Year Financials	443	44	10%	126	(317)	-72%
	Project Description	Purchase of AV Equipment for Education.					
	Project Manager	David Jones/ Julie McGrogan					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-29	Forecast End Date	31-Mar-29		
	Main Issues / Reason for Variance						
	The roll out of the installation of new equipment is on track since the school return in August but will continue into 2022/23.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Purchase of AV Equipment for Education.						
2	Kilpatrick School - New Build						
	Project Life Financials	10,950	11,067	101%	11,067	117	1%
	Current Year Financials	0	117	0%	117	117	0%
	Project Description	Design and build of construction of Additional Support Needs School.					
	Project Manager	Lesley Woolfries/ Craig Jardine					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date	09-Aug-17		
	Main Issues / Reason for Variance						
	The Final Account has been agreed with final payment now paid. Project was physically complete August 2017 with retentions now fully paid, Making Good Defects Certificate issued.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project complete albeit over budget.						

PERIOD END DATE

31 October 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Schools Estate Improvement Plan						
Project Life Financials	20,000	13,070	65%	20,000	0	0%
Current Year Financials	6,200	2,433	39%	3,966	(2,234)	-36%
Project Description	Improvement of Schools Estate.					
Project Manager	Lesley Woolfries/ Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date		31-Mar-24	Forecast End Date		31-Mar-24
Main Issues / Reason for Variance						
<p>The £20m project life budget is broken down as follows, £15.1m New Build Renton Campus; £0.881m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £2.5m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass) with the remaining budget of £1.211m unallocated at this time. The current year budget is allocated, £4.609 New Build Renton Campus; £0.214m St Mary's Alexandria; £0.300m Additional ASN Provision (Secondary Phase); £1.069m Skills School (Senior Phase); £0.008m Balloch Campus, Lomond Base (artificial grass). With regards to the new Renton Build Campus, the construction is split into 3 phases with Phase 1 which includes the new building due to complete on 4 October 2021. The overall construction is programmed to complete by 25 July 2022. (Previously April 2022 but re-programmed due to 13 week COVID-19 site closure). Forecast spend for 2021/22 for this element of the project is £3.776m against a current year budget of £4.609, resulting in rephasing of £0.833m to 2022/23 due to COVID-19 related delays. With regards the St Mary's Alexandria Refurbishment works, the MUGA is anticipated to commence August/September. The dining and kitchen extension will not be able to commence until these works are complete and due to the disruptive nature of the works and will not commence until summer 2022. This has resulted in an estimated spend at St Mary's of £0.100m in 2021/22 against a budget of £0.214m resulting in rephasing of £0.114m to 2022/23. With regards to Additional ASN Provision (Secondary Phase) and Skills School (Senior Phase) these are each expected to spend £0.020m resulting in a combined rephasing for these projects of £1.328m as these await site selection and the programme of works. Finally the installation of artificial grass at Balloch Campus is complete accounting for £0.008m of the current year spend. In summary, £3.965m is expected to be spent of the current year total budget in 2021/22 with estimated £2.234m required to be rephased to 2022/23.</p>						
Mitigating Action						
<p>With regards to the new Renton Campus, Officers are working to plan the migration from existing premises to work with programmed October 2021 Phase 1 completion where the new building and immediate playground and some parking provision is delivered. Overall project with Phase 2 & final phase 3 due to complete in July 2022. Ongoing dialogue with the main contractor and client to mitigate risks to Phase 1 handover date.</p>						
Anticipated Outcome						
<p>Project delivered within budget and to the revised programme, following COVID-19.</p>						

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APPENDIX 6

PERIOD END DATE

31 October 2021

PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%
Digital Inclusion						
Project Life Financials	376	282	75%	376	0	0%
Current Year Financials	331	237	72%	331	0	0%
Project Description	Increase the ratio of chrome book devices for most disadvantaged children and families and support for families with remote access.					
Project Manager	David Jones/ Julie McGrogan					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Additional devices have been ordered to increase the ratio of devices to pupils as part of a commitment towards a 1:1 device ratio. The project is on track to be fully spent in 2021/22						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Increase the chromebook ratio for most disadvantaged children.						
Co2 Monitors in Schools						
Project Life Financials	117	0	0%	117	0	0%
Current Year Financials	117	0	0%	117	0	0%
Project Description	To provide all education establishments with CO2 monitors to record the levels of CO2 in learning and teaching spaces, in order to adjust ventilation/heating appropriately. Progress with this is reported to Scottish Government					
Project Manager	Andrew Brown					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Project progressing and full budget spend anticipated in 2021/22.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Co2 Monitors in Schools						
Schools Estate Improvement Plan - next Phase - Faifley Campus						
Project Life Financials	28,860	65	0%	28,860	0	0%
Current Year Financials	318	24	7%	471	152	48%
Project Description	Improvement of Schools Estate.					
Project Manager	Sharon Jump/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
Main Issues / Reason for Variance						
The next phase of the Schools Estate Improvement Plan involves the development of a new Campus provision in the Faifley area. Officers have been tasked with providing a funding submission to the Scottish Government Learning Estate Improvement Programme. The bid submission was made in October 2020 and WDC has been successful in securing funding, SFT confirmed the indicative funding allocation for this project at £18.416m on the 4 May 2021, this will be received as a revenue stream over the 25 years of the Scottish Government financial support (subject to the Council adhering to the funding criteria). Site Options Appraisal has taken place and Members approved the recommendation to proceed with the new Faifley Campus on the St Joseph's site at Education Committee 9th June 2021. The next phase will see the appointment of design team and main contractor to proceed with Design Development for the new Campus. The statutory consultation process was launched in September 2021.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Delivery of the project will be on time and within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4

Free School Meals

Project Life Financials	199	101	51%	199	0	0%
Current Year Financials	100	2	2%	100	0	0%
Project Description	Provision of Capital Funding from Scottish Government to implement free school meal initiative.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Oct-21		
Main Issues / Reason for Variance						
Works ongoing with any snagging issues to be rectified when the school is empty due to the nature of the work. Full budget spend will be incurred in 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget within amended timescales.						

5

Choices Programme - to assist young people who require additional support

Project Life Financials	750	637	85%	750	0	0%
Current Year Financials	113	0	0%	113	(0)	0%
Project Description	Bringing together Central Support Services which will include relocation of Choices Programme.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
The remaining budget is to be used for replacement windows, however the cost of these is currently unknown due to supplier issues caused by Brexit. It is hoped a further update will be available for the next report.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Project delivered on budget.						

6

Schools Estate Refurbishment Plan

Project Life Financials	5,508	5,503	100%	5,508	0	0%
Current Year Financials	4	0	0%	4	(0)	0%
Project Description	Completion of condition surveys has been carried out to identify works required to bring various schools from Condition C to Condition B.					
Project Manager	Michelle Lynn/ Craig Jardine					
Chief Officer	Laura Mason					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	30-Apr-21		
Main Issues / Reason for Variance						
Project Complete awaiting final recharges in relation to playground works.						
Mitigating Action						
None required.						
Anticipated Outcome						
Project delivered on time and within budget						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

7	Early Years Early Learning and Childcare Funding						
	Project Life Financials	8,717	6,967	80%	8,717	0	0%
	Current Year Financials	1,936	186	10%	1,967	31	2%
	Project Description	Early learning and childcare funding awarded to West Dunbartonshire Council to facilitate the expansion in entitlement to funded ELCC to 1140 hours from August 2020.					
	Project Manager	Michelle Lynn/ Craig Jardine					
	Chief Officer	Laura Mason					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Works progressing and budget spend anticipated in 2021/22.						
	Mitigating Action						
None required at this time.							
Anticipated Outcome							
The project will be completed to deliver the requirements of the Early Years expansion plans.							