

# WEST DUNBARTONSHIRE COUNCIL

## Report by the Executive Director of Corporate Services

Council – 27 August 2008

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### Subject: Committee Timetable - January 2009 to December 2009

#### 1. Purpose

- 1.1 To provide the Council with a timetable of meetings from January 2009 to December 2009.

#### 2. Background

- 2.1 The current Committee timetable, which was agreed by Council on 29 August 2007, runs until December 2008.
- 2.2 At the meeting of Council held on 25 June 2008, it was agreed that the Education and Lifelong Learning Committee would swap its dates with the Social Work and Health Improvement Committee, in order to avoid a clash with the school holiday periods during August and October 2008. This has been taken into account in the setting of the proposed committee timetable of meetings for 2009.
- 2.3 Accordingly, the Council is now required to set a timetable of meetings for January to December 2009.

#### 3. Main Issues

- 3.1 A timetable of meetings for the period up to December 2009 is appended for consideration and approval.
- 3.2 The meetings of the Joint Consultative Forum are arranged one meeting in advance and are therefore not included in the timetable. It has not been possible to include dates for meetings of the Local Negotiating Committee for Teachers as these are still to be agreed.
- 3.3 Due to a backlog in cases submitted to the Council's Appeals Committee, meetings of the Appeals Committee have been scheduled to take place at least twice a month until December and these dates have been included in the timetable.

#### 4. Personnel Issues

- 4.1 There are no personnel issues.

**5. Financial Implications**

5.1 There are no financial implications.

**6. Risk Analysis**

6.1 There was no requirement for a risk analysis to be carried out.

**7. Recommendation**

7.1 Council is asked to approve the timetable of main meetings from January 2009 to December 2009 as contained in the Appendix to the report.

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**Joyce White**  
**Executive Director of Corporate Services**  
Date: 8 August 2008

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**Person to Contact:** Craig Stewart, Committee Officer, Legal,  
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**Background Papers:** Report by Chief Executive on Committee Timetable  
2007/08 (Council 29 August 2007).  
Report by Executive Director of Corporate Services  
on Proposed Changes to Committee Timetable  
(Council 25 June 2008).

**Appendix:** Timetable of Meetings – January 2009 – December  
2009.

**Wards Affected:** All wards.