

WEST DUNBARTONSHIRE COUNCIL**Report by Chief Officer – Supply, Distribution and Property****Tendering Committee: 20 April 2022**

Subject: Contract Authorisation Report – Specialist Roofing (Flat Roofing and Metal Roofing)

1. Purpose

- 1.1** The purpose of this report is to seek the approval of the Tendering Committee to authorise the Chief Officer - Regulatory and Regeneration to conclude the award of the contract for Specialist Roofing (Flat Roofing and Metal Roofing).

2. Recommendations

- 2.1** It is recommended that the Tendering Committee:
- a) Authorise the Chief Officer - Regulatory and Regeneration to conclude on behalf of West Dunbartonshire Council (the Council), the award of the contract for Specialist Roofing (Flat Roofing and Metal Roofing) to Hugh L S McConnell Limited.
 - b) Note that the contract shall be for a period of two years at an estimated value of £2,000,000 with two x 12 month options to extend at an estimated value of £4,000,000 ex VAT. The estimated commencement date of the contract is 29 April 2022.

3. Background

- 3.1** Building Services are the Council's in-house repair and maintenance provider, responsible for the delivery of maintenance and improvement works to ensure the Council's housing and non-housing properties are well maintained at a reasonable cost, providing value for money, and are kept in a good and safe state of repair. This also ensures that the Council is extending the useful life of assets and is increasing the market value of the Council's assets.
- 3.2** Where works of a specialist nature are required (including roofing works), a specialist contractor is employed. The project was developed in response to notification that the previous Flat Roofing and Metal Roofing contractor (Allander Roofing Limited) would cease trading.
- 3.3** A report was presented at the Infrastructure Regeneration and Economic Development Committee (IRED) on the 12 May 2021 and on the 17 November 2021 seeking approval to authorise the commencement of a programme of Subcontractor Procurements for the Council. The Committee authorised these reports. The budget for Subcontractor Procurements for the Council was included in the wider budget approved at the West Dunbartonshire Council Meeting on 03 March 2021, as part of the Housing Revenue Account (HRA) Capital Plan for 2021/25.

- 3.4** This procurement exercise has been conducted in accordance with the Council's Standing Orders and Financial Regulations and the Public Procurement Regulation. A Contract Strategy document was also approved on 6 December 2021.

4. Main Issues

- 4.1** Due to tight time constraints an agreement was reached that the Specialist Roofing (Flat Roofing and Metal Roofing) contract would be removed from the overarching Back-Up Contractors FA structure, owing to more immediate timelines.
- 4.2** Whilst conducting market research a bespoke Council framework agreement (FA) / Dynamic Purchasing System (DPS) or a bespoke Council contract was discounted as the contract is time-bound for urgently required works. There was no collaborative DPS found that could meet this requirement. Research into collaborative FAs available determined that the Scottish Procurement Alliance (SPA) Roofing Systems and Works FA (RS4) includes Lot 1 {Traditional Flat Roofing and Metal Roofing, and associated works including Profiled Metal Roofing}. The FA term is from 01 June 2021 to 31 May 2025. This collaborative FA allows the Council to source specialist suppliers for the design, supply and installation of traditional Flat Roofing and Metal Roofing and pitched roofing systems and associated works.
- 4.3** It is recommended that the contract is awarded to Hugh L S McConnell Limited, of 6 Inkerman PI, Kilmarnock KA1 2RL. The contract shall be for a period of two years at an estimated value of £2,000,000 with two x 12 month options to extend at an estimated value of £4,000,000 ex VAT. The estimated commencement date of the contract is 29 April 2022.
- 4.4** Hugh L S McConnell Limited has committed to paying all staff as a minimum the real Living Wage £9.90 per hour and promotes Fair Working Practices across their organisation. Further, Hugh L S McConnell Limited has committed to delivery of social benefits that will be discussed at the implementation meeting and examples will be:
- Use of West Dunbartonshire based organisations for sub-contracting opportunities;
 - Measurable and committed support for local small and medium sized enterprises
 - Donation of support a local community project;
 - Community operated transport which helps reduce CO2 emissions or carbon footprint; and
 - Supporting the reduction of non-recyclable materials throughout the West Dunbartonshire area.

5. People Implications

- 5.1** There are no people implications.

6. Financial and Procurement Implications

- 6.1** Financial costs in respect of this contract will be met from the approved Capital budget of Infrastructure Regeneration and Economic Development Committees.
- 6.2** This procurement exercise was conducted in accordance with the agreed Contract Strategy produced by the Corporate Procurement Unit in close consultation with Building Services and the provisions of Contract Standing Orders, the Financial Regulations and relevant Public Procurement Regulation.

7. Risk Analysis

- 7.1** Hugh L S McConnell Limited has no known links to Serious and Organised Crime which would have significant political and reputational ramifications for the Council.

8. Equalities Impact Assessment (EIA)

- 8.1** An equalities impact screening was undertaken and identified that an Equalities Impact Assessment was required

9. Consultation

- 9.1** Building Services, Finance Services and Legal Services have been consulted on the contents of this report.

10. Strategic Assessment

- 10.1** The Council has responsibility for the Housing Capital Programme until 2025. As part of that responsibility the Council must meet the demand for roofing including; domestic properties, commercial properties, maintenance and repairs.

Name: Angela Wilson

Designation: Chief Officer – Supply, Distribution and Property

Date: February 2022

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Appendices: None

Background Papers: Contract Strategy

Equalities Impact Assessment

Wards Affected: West Dunbartonshire