

YEAR END DATE

31 July 2020

PERIOD

4

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>1</b>	<b>Making Tax Digital</b>						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Making Tax Digital.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-21		
	<b>Main Issues / Reason for Variance</b>						
	Making Tax Digital deliverables/ guidance has changed since this capital bid was submitted. Officers need to reassess WDC plans for Making Tax Digital to ensure that the Council remain compliant. Due to COVID- 19 HMRC have delayed the next stage of MTD until October 2021. Progress has been made on the digital linking of data on our excel spreadsheets in preparation of the next phase launch. Budget is therefore required to be rephased to 2021/22.						
	<b>Mitigating Action</b>						
	None required.						
	<b>Anticipated Outcome</b>						
	Making Tax Digital.						

<b>2</b>	<b>Legal Case Management System</b>						
	Project Life Financials	33	0	0%	33	0	0%
	Current Year Financials	33	0	0%	0	(33)	-100%
	Project Description	Legal Case Management System					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	<b>Main Issues / Reason for Variance</b>						
	The project will resume following lockdown and Officers are able to access the hardware the system will run on. Tenders received have been held so Officers expect project can be completed within budget, when project is able to resume. It is therefore expected completion may not be possible in 2020/21, therefore budget is required to be rephased to 2021/22.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	New legal case management system.						

<b>3</b>	<b>Internet of Things Asset Tracking - new project 2020/21</b>						
	Project Life Financials	240	0	0%	240	0	0%
	Current Year Financials	240	0	0%	50	(190)	-79%
	Project Description	Asset Tracking					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-22		
	<b>Main Issues / Reason for Variance</b>						
	The project is currently on hold and won't restart until about September 2020, due to prioritisation of resources during COVID-19 lockdown. The project will complete approx. February 2022 as it is an 18 month project.						
	<b>Mitigating Action</b>						
	To agree budget slippage						
	<b>Anticipated Outcome</b>						
	Project will be on budget but will be delayed.						

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	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

<b>4</b>	<b>IoT Employee Resilience Support - new project 2020/21</b>						
Project Life Financials	200	0	0%	200	0	0%	
Current Year Financials	200	0	0%	50	(150)	-75%	
Project Description	Employee Resilience Support						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	28-Feb-22			
<b>Main Issues / Reason for Variance</b>							
The project is on hold and won't restart until potentially September 2020, due to prioritisation of resources during COVID-19 lockdown. There will be a delay in the completion date of the project as it is an 18 month project.							
<b>Mitigating Action</b>							
To agree budget slippage							
<b>Anticipated Outcome</b>							
Project will be on budget but will be delayed.							

<b>5</b>	<b>Telephone System Upgrade</b>						
Project Life Financials	15	0	0%	15	0	0%	
Current Year Financials	15	0	0%	0	(15)	-100%	
Project Description	To improve Housing Repairs telephone platform for incoming calls, providing improved Management Information.						
Project Lifecycle	Planned End Date	31-Mar-21	End Date	31-Mar-22			
<b>Main Issues / Reason for Variance</b>							
Works scoped with ICT. However, given recent circumstances, there has been no further progress made. It would be unfair to ask ICT to divert resource to this project at this time and it wouldn't be acceptable to make any changes or amendments to the telephone platform at this point. It is therefore expected the telephone system upgrade will be delayed until 2021/22.							
<b>Mitigating Action</b>							
None required at this time.							
<b>Anticipated Outcome</b>							
To upgrade telephone system.							

<b>6</b>	<b>Glencairn House</b>						
Project Life Financials	5,050	0	0%	5,050	0	0%	
Current Year Financials	300	0	0%	0	(300)	-100%	
Project Description	Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum.						
Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-24			
<b>Main Issues / Reason for Variance</b>							
The Glencairn House project has not yet commenced as planned due to COVID-19 restrictions and is now not likely to progress in 2020/21. It is therefore anticipated that £0.300m is required to be rephased to 2021/22.							
<b>Mitigating Action</b>							
None available at this time.							
<b>Anticipated Outcome</b>							
Re-development of Glencairn House in Dumbarton High St to a purpose built library and museum, within budget albeit later than originally anticipated.							

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	£000	£000	%	£000	£000	%

7	<b>Alexandria Community Centre Sports Hall re-flooring</b>						
	Project Life Financials	40	0	0%	40	0	0%
	Current Year Financials	40	0	0%	0	(40)	-100%
	Project Description	Alexandria Community Centre Sports Hall re-flooring					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	<b>Main Issues / Reason for Variance</b>						
	Project commencement held due to COVID-19 restrictions. It is anticipated that engagement with contractors can commence in August.						
	<b>Mitigating Action</b>						
	None available at this time.						
	<b>Anticipated Outcome</b>						
	New floor fitted in Alexandria Community Sports Hall						