

Supplementary Agenda



Infrastructure, Regeneration and Economic Development Committee

Date: Wednesday, 18 November 2020

Time: 10:00

Format: Zoom Conference Call

Contact: Lynn Straker, Committee Officer
Email: lynn.straker@west-dunbarton.gov.uk

Dear Member

ITEM TO FOLLOW AND ADDITIONAL ITEM OF BUSINESS

I refer to the agenda for the above meeting of the Infrastructure, Regeneration and Economic Development Committee that was issued on 5 November and now attach for your attention a copy of the report relating to **Item 11**, which was not available for issue at that time, together with a report relating to **Item 12** which Councillor Docherty, Chair, has agreed will be considered as an additional item of business.

Yours faithfully

JOYCE WHITE

Chief Executive

Note referred to:-

11 BUDGETARY CONTROL REPORT TO 30 SEPTEMBER 2020 (PERIOD 6) 145 - 180

Submit report by the Strategic Lead – Regeneration, Environment and Growth providing an update on the financial performance in Period 6 of those services under the auspices of the Infrastructure, Regeneration and Economic Development Committee.

12 WEST DUNBARTONSHIRE COUNCIL FOOD GROWING WORKING GROUP 181 - 184

Submit report by the Strategic Lead Shared Services – Roads and Neighbourhood providing an update on the proposals for the make up and future operation of the Food Growing Working Group.

Distribution:-

Councillor Iain McLaren (Chair)
Councillor Gail Casey
Councillor Karen Conaghan
Councillor Diane Docherty
Provost William Hendrie
Councillor Caroline McAllister
Councillor David McBride
Councillor Jonathan McColl
Councillor Marie McNair (Vice Chair)
Councillor John Mooney
Councillor Lawrence O'Neill
Councillor Martin Rooney

All other Councillors for information

Chief Executive
Strategic Lead - Regeneration

Date of issue: 12 November 2020

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WEST DUNBARTONSHIRE COUNCIL

Report by the Strategic Lead - Resources

Infrastructure, Regeneration & Economic Development Committee:
18 November 2020

Subject: Infrastructure, Regeneration & Economic Development Budgetary Control Report 2020/21 to Period 6 (30 September 2020)

1. Purpose

- 1.1** The purpose of the report is to provide the Committee with an update on the financial performance to 30 September 2020 (Period 6) of those services under the auspices of the Infrastructure, Regeneration & Economic Development Committee (IRED).

2. Recommendations

2.1 Members are asked to:

- i) note the contents of this report showing the revenue budget forecast to overspend against budget by £0.197m (1.7%) at the year-end, of which £0.432m is COVID-19 related ;
- ii) note the net projected annual position in relation to relevant capital projects which is highlighting a projected variance of £16.399m (-35.55%) due to slippage of £16.630m (36.05%) and an overspend of £0.232m (0.5%); and
- iii) note the progress on efficiencies incorporated into budgets for 2020/21.

3. Background

Revenue

- 3.1** At the meeting of West Dunbartonshire Council on 4 March 2020, Members agreed the revenue estimates for 2020/21. A total net budget of £23.538m was approved for IRED services. Since then there have been various adjustments and some services have moved outwith the IRED remit and the revised budget is therefore now £11.283m, as follows:

	£m
Starting Position	23.538
Facilities services moved to Corporate Service Committee	(11.639)
ICT Virement	(0.002)
Procurement Savings	(0.133)
Annual Recurring Variances Exercise	(0.141)
Covid 19- adjustments	(0.152)
Reallocation of budgets	(0.188)
Revised budget	11.283

Capital

- 3.2** At the meeting of Council on 4 March 2020, Members also agreed the updated 10 year General Services Capital Plan for 2020/21 to 2029/2030. The next three years from 2020/21 to 2022/23 have been approved in detail with the remaining years being indicative at this stage. The total project life budget approved for projects that have either commenced or are due to commence in that period total £219.962m.

4. Main Issues

Revenue Budget

- 4.1** The current budgetary position is summarised in Appendix 1. A more detailed analysis by service is given in Appendix 2. Of the 14 services monitored 7 are showing either a favourable or nil variance with 7 services showing an adverse variance. Comments are shown in Appendix 3 when there are projected net annual variances greater than £0.050m and also where the net variance is below £0.050m but there are offsetting variances of over £0.050m within the service. Appendix 4 shows progress on the achievement of saving options adopted as part of the 2020/21 budget.
- 4.2** Appendix 1 shows the probable outturn for the services at £11.480m. As the annual budget is £11.283m there is currently a projected adverse variance for the year of £0.197m.
- 4.3** COVID-19 has had an impact on various service areas with lockdown preventing some work from being carried out e.g. in Roads and Ground maintenance. Income has also been affected e.g. commercial waste collection reduced whereas income has increased in Cremations and Burial grounds.

- 4.4** COVID-19 related budget issues identified in early part of the year (£0.152m) have been transferred to the Corporate central cost centre for the financial monitoring of COVID-19 issues. The remaining variances due to COVID-19 are shown in Appendix 1.
- 4.5** Officers will continue to manage the budgets as closely as possible throughout the year and it is hoped that by: tight budgetary control; ongoing recovery actions; further Government funding; and/or agreed financial flexibilities to allow Councils to better cope with the financial impact of Covid, that the financial impact can be significantly mitigated and reduced over the remainder of the year. However there are clearly potential risks to this, mainly due to the unpredictable nature of the pandemic.

Capital Budget

- 4.5** The overall programme summary report is shown in Appendix 5. Information on projects in the red category for probable underspends or overspends in-year and in total is provided in Appendices 6 and 7 together with additional information on action being taken to minimise or mitigate slippage and/or overspends where possible. Detail on projects within the green category are shown in Appendix 8. The analysis shows that for the in-year planned spend there is currently a projected in-year variance of £16.399m of which £16.630m relates to project slippage and an in-year overspend of £0.232m. Officers review regularly the in-year position to consider options to maximise the effective use of capital resources.
- 4.6** From the analysis within the appendices it can be seen that there are eight projects with forecast material slippage, as listed as follows:

Project Name	Slippage (£m)
Gruggies Burn Flood Prevention	3.735
District Heating Network Expansion	3.500
Vehicle Replacement	2.555
Clydebank Charrette, A814	1.233
Posties Park Sports Hub	1.223
Regeneration Fund	0.681
Mandatory 20mph residential communities	0.469
Vale of Leven Cemetery	0.385

5. People Implications

- 5.1** There are no people implications.

6. Financial Implications

- 6.1** Other than the financial position noted above, there are no financial implications of the budgetary control report. Officers are currently reviewing

budgets and projections with a view to improving the position by financial year end and progress will be highlighted in future reports to committee.

- 6.2** Agreed efficiencies and management adjustments are monitored with current indications showing that £0.335m of the total actions of £0.357m being monitored are currently on target to be achieved (see Appendix 4). It should be noted that any variances are included within the service information and variances identified within this report.

7. Risk Analysis

- 7.1** The present variances should be viewed in the knowledge that there are a number of variable factors which could arise between now and 31 March and which could affect the year end results for both the revenue and capital budgets – particularly in light of COVID-19.
- 7.2** Assumptions around service demand and timing of nationally agreed changes through the phasing out of lockdown change regularly and therefore there is a significant risk that the projected year end budgetary position will change from that reported.

8. Equalities Impact Assessment (EIA)

- 8.1** The report is for noting and therefore no Equalities Impact Assessment was completed for this report.

9 Consultation

- 9.1** The views of both Finance and Legal services have been requested on this report and both have advised there are neither any issues nor concerns with the proposal. As the report is for noting no further consultation is envisaged.

10. Strategic Assessment

- 10.1** Proper budgetary control and sound financial practice are cornerstones of good governance and support Council and officers to pursue the five strategic priorities of the Council's Strategic Plan. This report forms part of the financial governance of the Council. This report is for noting and, therefore, does not directly affect any of the strategic priorities.

Stephen West
Strategic Lead – Resources

Date: 04 November 2020

Person to Contact: Janice Rainey - Business Unit Finance Partner, 16 Church Street, Dumbarton, G81 1QL, telephone: 01389 737704, e-mail janice.rainey@west-dunbarton.gov.uk

Appendices: Appendix 1 - Summary Budgetary Position (Revenue)
Appendix 2 – Detailed Budgetary Position (Revenue)
Appendix 3 – Variance Analysis (Revenue)
Appendix 4 – Monitoring of Savings Options
Appendix 5 – Budgetary Position (Capital)
Appendix 6 – Variance Analysis Red Status (Capital)
Appendix 7 – Variance Analysis Amber Status (Capital)
Appendix 8 - Variance Analysis Green (Capital)

Background Papers: None

Wards Affected: All

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED SUMMARY

MONTH END DATE **30 September 2020**

APPENDIX 1

Service / Subjective Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	Annual RAG Status	Net Variance Attributable to Covid	Underlying Variance Excluding Covid	
	£000	£000	£000	£000	%	£000	£000	
Transport, Fleet & Maintenance Services	(543)	(285)	(539)	4	-1%	↓	0	4
Roads Operations	(1,145)	(443)	(230)	915	-80%	↓	948	(33)
Roads Services	3,911	2,234	3,164	(748)	-19%	↑	(681)	(67)
Grounds Maintenance & Street Cleaning Client	7,360	3,680	7,360	0	0%	→	0	0
Outdoor Services	249	40	198	(51)	-20%	↑	0	(51)
Burial Grounds	(157)	(215)	(155)	2	-1%	↓	0	2
Crematorium	(999)	(364)	(988)	11	-1%	↓	0	11
Waste Services	7,414	3,602	7,417	4	0%	↓	0	4
Depots	0	0	0	0	0%	→	0	0
Grounds Maintenance & Street Cleaning Trading A/c	(2,742)	(1,149)	(2,743)	(1)	0%	↑	0	(1)
Corporate Asset Maintenance	(11)	113	(47)	(35)	308%	↑	0	(35)
Economic Development	224	245	208	(16)	-7%	↑	0	(16)
Corporate Assets /Capital Investment Programme	(2,938)	(522)	(2,860)	78	-3%	↓	164	(87)
Consultancy Services	659	604	694	35	5%	↓	0	35
Total Net Expenditure	11,283	7,541	11,480	197	1.7%	↓	432	(235)

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

APPENDIX 2

YEAR END DATE **30 September 2020**

PERIOD **6**

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	All Services	£000	£000	£000	£000	%
18,557	Employee	18,347	8,326	17,787	(560)	-3% ↑
3,872	Property	2,978	1,055	2,597	(382)	-13% ↑
4,244	Transport and Plant	3,726	794	3,706	(20)	-1% ↑
10,826	Supplies, Services and Admin	9,436	3,308	8,782	(654)	-7% ↑
11,435	Payments to Other Bodies	11,327	5,318	10,364	(962)	-8% ↑
560	Other	552	276	552	0	0% →
49,496	Gross Expenditure	46,366	19,077	43,789	(2,577)	-6% ↑
(36,625)	Income	(35,083)	(11,535)	(32,309)	2,775	8% ↓
12,870	Net Expenditure	11,283	7,541	11,480	197	2% ↓
£000	Transport, Fleet & Maintenance Services	£000	£000	£000	£000	%
1,654	Employee	1,626	779	1,637	11	1% ↓
55	Property	89	77	86	(3)	-4% ↑
68	Transport and Plant	1,527	383	1,527	0	0% ↓
2,742	Supplies, Services and Admin	544	136	547	3	1% ↓
	Payments to Other Bodies	2	0	0	(2)	-87% ↑
	Other	0	0	0	0	0% →
4,519	Gross Expenditure	3,788	1,375	3,797	10	0% ↓
(4,848)	Income	(4,330)	(1,659)	(4,336)	(6)	0% ↑
(329)	Net Expenditure	(543)	(285)	(539)	4	-1% ↓
£000	Roads Operations	£000	£000	£000	£000	%
1,769	Employee	1,318	594	1,285	(33)	-3% ↑
77	Property	99	44	107	8	8% ↓
1,802	Transport and Plant	507	129	381	(127)	-25% ↑
580	Supplies, Services and Admin	1,078	23	546	(531)	-49% ↑
0	Payments to Other Bodies	155	0	114	(41)	-26% ↑
0	Other	0	0	0	0	0% →
4,228	Gross Expenditure	3,157	790	2,433	(724)	-23% ↑
(4,628)	Income	(4,302)	(1,234)	(2,663)	1,639	38% ↓
(399)	Net Expenditure	(1,145)	(443)	(230)	915	-80% ↓
£000	Roads Services	£000	£000	£000	£000	%
1,167	Employee	1,293	562	1,267	(26)	-2% ↑
0	Property	111	4	124	12	11% ↓
11	Transport and Plant	76	4	74	(2)	-2% ↑
4	Supplies, Services and Admin	764	239	712	(51)	-7% ↑
44	Payments to Other Bodies	2,745	1,477	1,786	(959)	-35% ↑
0	Other	0	0	0	0	0% →
1,226	Gross Expenditure	4,989	2,286	3,963	(1,026)	-21% ↑
(450)	Income	(1,078)	(52)	(800)	278	26% ↓
776	Net Expenditure	3,911	2,234	3,164	(748)	-19% ↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

APPENDIX 2

YEAR END DATE **30 September 2020**

PERIOD **6**

Actual Outturn 2019/20 £000	Service Summary	Total Budget 2020/21 £000	Spend to Date 2020/21 £000	Forecast Spend 2020/21 £000	Annual Variance 2020/21 £000	RAG Status
	Grounds Maintenance & Street Cleaning Client					
		£000	£000	£000	£000	%
1,352	Employee	0	0	0	0	0% →
102	Property	0	0	0	0	0% →
507	Transport and Plant	0	0	0	0	0% →
1,190	Supplies, Services and Admin	0	0	0	0	0% →
110	Payments to Other Bodies	7,360	3,680	7,360	0	0% →
0	Other	0	0	0	0	0% →
3,261	Gross Expenditure	7,360	3,680	7,360	0	0% →
(4,338)	Income	0	0	0	0	0% →
(1,077)	Net Expenditure	7,360	3,680	7,360	0	0% →
	Outdoor Services					
		£000	£000	£000	£000	%
1,152	Employee	105	25	54	(51)	-49% ↑
124	Property	74	20	81	7	10% ↓
104	Transport and Plant	0	0	0	0	0% →
760	Supplies, Services and Admin	111	55	112	1	1% ↓
2,730	Payments to Other Bodies	45	20	60	15	34% ↓
0	Other	0	0	0	0	0% →
4,871	Gross Expenditure	335	121	308	(27)	-8% ↑
(1,129)	Income	(86)	(80)	(109)	(23)	-27% ↑
3,742	Net Expenditure	249	40	198	(51)	-20% ↑
	Burial Grounds					
		£000	£000	£000	£000	%
0	Employee	0	0	0	0	0% →
0	Property	19	4	21	2	8% ↓
0	Transport and Plant	0	0	0	0	0% →
0	Supplies, Services and Admin	0	0	0	0	0% →
7,363	Payments to Other Bodies	409	0	409	0	0% →
0	Other	0	0	0	0	0% →
7,363	Gross Expenditure	428	4	430	2	0% ↓
0	Income	(585)	(219)	(585)	0	0% ↓
7,363	Net Expenditure	(157)	(215)	(155)	2	-1% ↓
	Crematorium					
		£000	£000	£000	£000	%
101	Employee	181	92	189	7	4% ↓
66	Property	157	30	156	(0)	0% ↑
0	Transport and Plant	0	0	0	0	0% →
109	Supplies, Services and Admin	16	7	16	(1)	-3% ↑
57	Payments to Other Bodies	31	18	36	5	16% ↓
0	Other	0	0	0	0	0% →
333	Gross Expenditure	385	146	396	11	3% ↓
(76)	Income	(1,384)	(510)	(1,384)	0	0% ↓
257	Net Expenditure	(999)	(364)	(988)	11	-1% ↓

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

APPENDIX 2

YEAR END DATE **30 September 2020**

PERIOD **6**

Actual Outturn 2019/20	Service Summary	Total Budget 2020/21	Spend to Date 2020/21	Forecast Spend 2020/21	Annual Variance 2020/21	RAG Status
£000	Waste Services	£000	£000	£000	£000	%
0	Employee	2,778	1,290	2,723	(54)	-2% ↑
16	Property	119	9	119	1	1% ↓
0	Transport and Plant	928	106	964	36	4% ↓
0	Supplies, Services and Admin	4,724	2,284	4,728	4	0% ↓
393	Payments to Other Bodies	22	9	22	0	0% →
0	Other	0	0	0	0	0% →
410	Gross Expenditure	8,570	3,698	8,557	(14)	0% ↑
(529)	Income	(1,156)	(96)	(1,139)	17	1% ↓
(120)	Net Expenditure	7,414	3,602	7,417	4	0% ↓
£000	Depots	£000	£000	£000	£000	%
185	Employee	0	0	0	0	0% →
165	Property	482	106	490	9	2% ↓
0	Transport and Plant	0	0	0	0	0% →
19	Supplies, Services and Admin	13	4	14	1	7% ↓
30	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
400	Gross Expenditure	495	110	504	10	2% ↓
(1,278)	Income	(495)	(110)	(504)	(10)	-2% ↑
(878)	Net Expenditure	0	0	0	0	0% →
£000	Grounds Maintenance & Street Cleaning Trading A/c	£000	£000	£000	£000	%
2,780	Employee	5,796	2,594	5,750	(47)	-1% ↑
108	Property	331	24	336	5	1% ↓
1,029	Transport and Plant	628	148	691	63	10% ↓
4,712	Supplies, Services and Admin	659	211	636	(23)	-3% ↑
22	Payments to Other Bodies	10	0	10	0	0% →
0	Other	552	276	552	0	0% →
8,652	Gross Expenditure	7,977	3,253	7,975	(1)	0% ↑
(1,158)	Income	(10,718)	(4,402)	(10,718)	0	0% →
7,493	Net Expenditure	(2,742)	(1,149)	(2,743)	(1)	0% ↑
£000	Corporate Asset Maintenance	£000	£000	£000	£000	%
1,590	Employee	1,594	640	1,455	(139)	-9% ↑
1,929	Property	47	24	47	0	0% →
10	Transport and Plant	45	21	57	12	26% ↓
(56)	Supplies, Services and Admin	1,696	339	1,629	(67)	-4% ↑
67	Payments to Other Bodies	0	0	0	0	0% →
0	Other	0	0	0	0	0% →
3,540	Gross Expenditure	3,382	1,022	3,188	(195)	-6% ↑
(5,864)	Income	(3,394)	(909)	(3,234)	160	5% ↓
(2,324)	Net Expenditure	(11)	113	(47)	(35)	308% ↑

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
IRED COMMITTEE DETAIL

APPENDIX 2

YEAR END DATE **30 September 2020**

PERIOD **6**

Actual Outturn 2019/20 £000	Service Summary	Total Budget 2020/21 £000	Spend to Date 2020/21 £000	Forecast Spend 2020/21 £000	Annual Variance 2020/21 £000	%	RAG Status
	Economic Development						
620	Employee	617	308	624	7	1%	↓
489	Property	22	10	22	0	0%	→
2	Transport and Plant	2	0	1	(1)	-50%	↑
13	Supplies, Services and Admin	14	2	14	(0)	0%	↑
618	Payments to Other Bodies	435	88	435	0	0%	→
0	Other	0	0	0	0	0%	→
1,743	Gross Expenditure	1,089	409	1,095	6	1%	↓
(976)	Income	(865)	(164)	(887)	(22)	-3%	↑
767	Net Expenditure	224	245	208	(16)	-7%	↑
	Corporate Assets /Capital Investment Programme						
0	Employee	1,845	841	1,623	(222)	-12%	↑
443	Property	1,428	702	1,006	(422)	-30%	↑
0	Transport and Plant	7	2	5	(2)	-24%	↑
13	Supplies, Services and Admin	(187)	8	(179)	8	-4%	↓
0	Payments to Other Bodies	72	25	91	19	26%	↓
0	Other	0	0	0	0	0%	→
455	Gross Expenditure	3,166	1,577	2,547	(619)	-20%	↑
(455)	Income	(6,104)	(2,100)	(5,407)	697	11%	↓
0	Net Expenditure	(2,938)	(522)	(2,860)	78	-3%	↓
	Consultancy Services						
6,186	Employee	1,194	601	1,182	(12)	-1%	↑
298	Property	0	0	0	0	0%	→
711	Transport and Plant	5	2	5	0	0%	→
740	Supplies, Services and Admin	4	2	7	3	66%	↓
0	Payments to Other Bodies	42	0	42	0	0%	→
560	Other	0	0	0	0	0%	→
8,495	Gross Expenditure	1,245	604	1,236	(9)	-1%	↑
(10,896)	Income	(586)	0	(542)	44	7%	↓
(2,401)	Net Expenditure	659	604	694	35	5%	↓

YEAR END DATE

30 September 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Roads Operations	(1,145)	(230)	915	-80%	↓
Service Description	This service covers the delivery of roads works orders raised				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less income being achievable. Partially offset by underspends in materials and transport				
Mitigating Action	This overspend will be offset to some degree by an underspend in Roads services				
Anticipated Outcome	Overspend at year end				
Roads Services	3,911	3,164	(748)	-19%	↑
Service Description	This service relates to Roads design , structures , street lighting, road safety and school crossing patrols				
Main Issues / Reason for Variance	COVID-19 lockdown resulting in work not being able to be carried out resulting in less recharges come from Roads operation				
Mitigating Action	This underspend is offset to some degree by an underspend in Roads services				
Anticipated Outcome	Spends will be less than budgeted due to reduced work schedule				
Outdoor Services	249	198	(51)	-20%	↑
Service Description	This service covers the outdoor sporting facilities provided by WDC and public conveniences				
Main Issues / Reason for Variance	Staff vacancies and additional Golf income				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	An underspend is expected at year end				
Waste Services	7,414	7,417	4	0%	→
Service Description	Waste Collection and Refuse disposal services				
Main Issues / Reason for Variance	Staffing underspend due to vacancies mainly offset by increased cost of transport				
Mitigating Action	None required although the service will continually monitored throughout the year.				
Anticipated Outcome	Overall expected to come in on budget				
Grounds Maintenance & Street Cleaning Trading A/c	(2,742)	(2,743)	(1)	0%	→
Service Description	Trading operation providing grounds maintenance and street cleaning				
Main Issues / Reason for Variance	Increased transport costs due to delay in procuring new vehicles and also social distancing rules . This is however offset by reduced staffing costs due to less seasonal staff being required due to first lock down restrictions				
Mitigating Action	None required although the service will be continually monitored throughout the year.				
Anticipated Outcome	Overall expected to come in on budget				

WEST DUNBARTONSHIRE COUNCIL
REVENUE BUDGETARY CONTROL 2020/21
ANALYSIS FOR VARIANCES OVER £50,000

APPENDIX 3

YEAR END DATE

30 September 2020

Budget Details	Variance Analysis				RAG Status
	Total Budget	Forecast Spend	Variance		
	£000	£000	£000	%	
Corporate Asset Maintenance	(11)	(47)	(35)	308%	↑
Service Description	This service manages and undertakes repairs and maintenance to public buildings				
Main Issues / Reason for Variance	The reduced throughput of work and reduced income due to COVID19 has been met by viring funds from Council reserves.				
Mitigating Action	A successful staff furlough claim made to HMRC. Plans are in place to maximise income during the remainder of this financial year				
Anticipated Outcome	A positive variance is projected against the revised budget. This will be subject to review as recovery plans are implemented.				
Corporate Assets /Capital Investment Programme	(2,938)	(2,860)	78	-3%	↓
Service Description	This service provides asset and estate management				
Main Issues / Reason for Variance	This projected adverse variance is mainly due to salary capitalisation not anticipated to be fully achieved during the COVID-19 lockdown.				
Mitigating Action	The budget will continue to be monitored throughout the year and any actions which can be taken to mitigate the overspend are being identified				
Anticipated Outcome	Overspend anticipated				
Consultancy Services	659	694	35	5%	↓
Service Description	This service provides the architectural support to WDC				
Main Issues / Reason for Variance	Staff were redeployed to assist other areas due to COVID resulting in income levels projecting lower than budgeted				
Mitigating Action	The budget will continue to be monitored throughout the year.				
Anticipated Outcome	It is anticipated that the overspend will continue throughout year.				

WEST DUNBARTONSHIRE COUNCIL
MONITORING OF EFFICIENCIES AND MANAGEMENT ADJUSTMENTS 2020/21

Appendix 4

Efficiency reference	Efficiency Detail	Strategic Lead Area	budgeted Amount £	Projection of Total Saved £	Projection of Total Not Saved £	Comment
MA7	Reactive roads repairs	Environment & Neighbourhood	- 60,000	- 60,000	-	
MA8	Capitalisation of salaries	Regeneration	- 278,337	- 256,906	- 21,431	not fully achieved due to salaries not being recharged as budgeted due to COVID-19 lockdown.
MA9	Reduce hours - compliance posts (eco)	Regeneration	- 18,498	- 18,498	-	Achieved
			- 356,835	- 335,404	- 21,431	

MONTH END DATE

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PERIOD

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Project Status Analysis	Project Life Status Analysis				Current Year Project Status Analysis					
	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status	Number of Projects at RAG Status	% Projects at RAG Status	Spend to Date £000	% Project Spend at RAG Status		
Red										
Projects are forecast to be overspent and/or experience material delay to completion	19	29%	13,380	12%	19	29%	2,821	37%		
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	5	8%	25,189	22%	5	8%	1,326	17%		
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	42	64%	76,307	66%	42	64%	3,502	46%		
TOTAL EXPENDITURE	66	100%	114,876	100%	66	100%	7,649	100%		
	Project Life Financials				Current Year Financials					
	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Budget £000	Spend to Date £000	Forecast Spend £000	Forecast Variance £000	Slippage £000	Over/ (Under) £000
Red										
Projects are forecast to be overspent and/or significant delay to completion	65,363	13,380	66,090	728	24,896	2,821	9,415	(15,480)	(15,710)	230
Amber										
Projects are either at risk of being overspent and/or delay in completion (although this is unquantifiable at present) or the project has any issues that require to be reported at this time	27,998	25,189	28,000	2	3,426	1,326	2,777	(648)	(650)	2
Green										
Projects are on target both in relation to overall budget and the forecast stages in the project life cycle and no issues are anticipated at this time	126,601	76,307	126,601	0	17,807	3,502	17,537	(270)	(270)	0
TOTAL EXPENDITURE	219,962	114,876	220,692	730	46,128	7,649	29,730	(16,399)	(16,630)	232

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Vehicle Replacement						
	Project Life Financials	5,968	2,577	43%	5,968	0	0%
	Current Year Financials	5,110	1,719	34%	2,555	(2,555)	-50%
	Project Description	Replacement of vehicles which have reached end of programmed lifespan (7 year heavy vehicles, 10 year light vehicles).					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Vehicle manufacturers, parts and transport have been affected by COVID-19. The Service is now in receipt of 2 buses received mid June. Orders have been placed for £2.192m in the year to date with further orders due to be placed imminently. It is anticipated that 50% of budget spend can be achieved in 2020/21 with £2.555m required to be rephased to 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Replacement of fleet later than anticipated.						
2	Allotment Development						
	Project Life Financials	400	1	0%	400	0	0%
	Current Year Financials	400	1	0%	100	(300)	-75%
	Project Description	To develop an allotment site.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Tenders have now been issued for site investigation works. It is anticipated that this project will now not be fully complete this financial year with an estimated £0.300m required to be rephased to 2020/21.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Development of allotments to take pressure off current 10 year waiting list.						
3	Dalmonach CE Centre						
	Project Life Financials	1,150	1,096	95%	1,150	0	0%
	Current Year Financials	69	15	22%	27	(43)	-62%
	Project Description	To create new community facilities with additional space for early years provisions.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	30-Jun-21		
	Main Issues / Reason for Variance						
	Due to the restrictions implemented for COVID-19 the project is anticipated to be delayed as works could not start within the timescales originally planned and since has been stalled due to insolvency of the principle contractor. Officers are awaiting feedback from Consultancy Services regarding submission requirements from Building Services to proceed. At this time it is expected that £0.043m will be required to be rephased to 2021/22.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To create new community facilities with additional space for early years provisions.						

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Kilmaronock Cemetery Extension						
	Project Life Financials	217	0	0%	217	0	0%
	Current Year Financials	217	0	0%	0	(217)	-100%
	Project Description	Extension of existing cemetery at Kilmaronock.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The original planned project to extend the current cemetery is no longer viable due to soil depth and land being unsuitable. Another field adjacent to the church has been identified as potentially being suitable, however this land is currently owned by Church of Scotland. Estates have now made final contact with Church of Scotland requesting permission to carry out site investigation works however they are not responding so it seems unlikely that this plan will progress. Other options are now being explored, but likely this budget will be required to be rephased to 2021/22.						
	Mitigating Action						
	Other options to be explored.						
	Anticipated Outcome						
	To provide further burial space in West Dunbartonshire.						

5	Levensgrove Park - Restoration & Regeneration						
	Project Life Financials	3,843	3,756	98%	4,073	230	6%
	Current Year Financials	20	36	176%	250	230	1131%
	Project Description	Restoration and Regeneration of Levensgrove Park.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	The project started August 2017 and the Pavilion is now complete and handed over. Project is forecasting a project life overspend due to various unforeseen additional costs.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project delivered later than originally anticipated.						

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

6 Posties Park Sports Hub - New sports hub to include Gym & running track						
Project Life Financials	1,802	92	5%	2,300	498	28%
Current Year Financials	1,723	14	1%	500	(1,223)	-71%
Project Description	Creation of a sports hub at Posties/Marinecraft to include a new changing pavilion/Gym, new all-weather 6 lane running track, conversion of blaze sports pitch to grass, new fencing, upgrade of existing floodlights and additional car parking. This combines the budget approved by the Council in February 2015 for Community Sports Facilities at Posties Park, draw down of budget from the generic sports facilities budget line and anticipated match funding from Sports Scotland.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Dec-21		
Main Issues / Reason for Variance	Initial cost estimates indicated a budget shortfall of £0.300m due to ground conditions meaning that the foundations had to be designed to be more substantial than first anticipated and decontamination that was required due to asbestos discovered on site. As a result of this value engineering exercises have been undertaken which would have brought the project back within budget, however the revised plans were not approved by Planning. Following discussions with Planning a design has now been agreed which will result in an estimated project life forecast cost of £2.002m resulting in a project life overspend of £0.200m. Actual costs have now been received and the total project cost is now £2.3m. The extra costs are primarily due to the change in design requested by planning and the delay since the original contract award. Contract was awarded August 2019 and physical works were expected to commence March however postponed due to COVID-19 restrictions. It is now anticipated that work will be complete by December 2021 with forecast spend in 2020/21 expected to be £0.500m with £1.223m required to be rephased to 2021/22.					
Mitigating Action	None required at this time.					
Anticipated Outcome	Creation of sports hub.					

7 Vale of Leven Cemetery Extension						
Project Life Financials	650	165	25%	650	0	0%
Current Year Financials	485	0	0%	100	(385)	-79%
Project Description	Extension of existing cemetery in Vale of Leven.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance	Difficulties in purchasing the preferred site resulted in early delays to this project. Site investigation works on the preferred site are now complete and the land was deemed suitable in October 2018. Negotiations are now complete and approval granted at February 2019 IRED committee to purchase land. An unforeseen legal issue has now resulted in a delay in signing off the land purchase. Legal are now in the process of working through this issue that has surfaced to conclude the purchase. Once purchase is complete the project will go to tender. Due to the delays outwith the Council's control, it is expected that the project will be unable to fully complete in 2020/21, with £0.385m required to be rephased to 2021/22.					
Mitigating Action	Opportunities to mitigate are limited due to ongoing discussions with regards to purchase of land.					
Anticipated Outcome	A suitable site has been identified and is in the process of being purchased to provide a sustainable burial environment, the project will be delivered on budget albeit later than originally planned.					

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	New Westbridgend Community Centre						
	Project Life Financials	675	61	9%	675	0	0%
	Current Year Financials	630	16	3%	135	(495)	-79%
	Project Description	New Westbridgend Community Centre					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	Project progression has been delayed in 2020/21 due to COVID-19 restrictions. The planning application is expected to be submitted before the end of September with a start on site anticipated in the new calendar year. Full completion is expected in 2021/22. It is anticipated at this time that £0.135m will be spent this financial year with £0.495m required to be rephased to 2021/22 for project completion.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Project to be delivered on budget.						

9	Flood Risk Management						
	Project Life Financials	1,016	16	2%	1,016	0	0%
	Current Year Financials	1,016	16	2%	750	(266)	-26%
	Project Description	Enhancement of drainage infrastructure to ensure compliance with Flood Risk Management Act					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	Contractor has been engaged to take on flood risk management. Flood modelling of River Leven and other projects are under way along with works to improve water courses in Balloch and Dumbarton. Works to resume as COVID-19 restrictions are lifted.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Project completed within budget albeit later than anticipated.						

10	Gruggies Burn Flood Prevention						
	Project Life Financials	15,000	284	2%	15,000	0	0%
	Current Year Financials	4,135	89	2%	400	(3,735)	-90%
	Project Description	Commission of Gruggies Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date		31-Mar-23	
	Main Issues / Reason for Variance						
	Project design is ongoing as optioneering has produced alternative design solutions. Approval granted at August 2019 Tendering Committee and now awaiting sign off by Legal before the project can progress. Project was expected to complete in 2022 with retentions due in 2023 however due to COVID-19 restrictions project progress has been delayed with £3.735m from this years budget is expected to be required to be rephased to 2021/22.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete Geotechnical and Topographical Surveys in 2020/21.						

PERIOD END DATE

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PERIOD

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

11	Mandatory 20mph Residential communities						
	Project Life Financials	500	11	2%	500	0	0%
	Current Year Financials	489	0	0%	20	(469)	-96%
	Project Description	Mandatory 20mph Residential communities.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date			31-Mar-22
	Main Issues / Reason for Variance						
	The Scottish Government are currently reviewing 20mph legislation and officers are currently awaiting clarity from them before works can resume. This review is taking longer than anticipated, with still no formal outcome from Scottish Government on how to proceed. At this time it is anticipated that £0.020m will be spent in 2020/21 with £0.469m rephased to 2021/22.						
	Mitigating Action						
	None available at this time as timing of review is out with Council control.						
	Anticipated Outcome						
	Project to be delivered within budget albeit later than first anticipated.						

12	Depot Rationalisation						
	Project Life Financials	8,535	118	1%	8,535	0	0%
	Current Year Financials	163	0	0%	30	(133)	-82%
	Project Description	Depot Rationalisation.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date			31-Mar-24
	Main Issues / Reason for Variance						
	Given potential implications around operational service requirements for Greenspace, Transport, Roads and Waste, Officers have not been in a position to complete the DRP Business Case at this point. Requirements were to be re-visited in March 2020, however as a result of COVID-19 and other pressing priorities this has been delayed and will be reviewed in January 2021 when there will be a better understanding of future operational requirements for a Depot provision. At this time it is estimated that only £0.030m will be spent this financial year with £0.133m required to be rephased to 2021/22.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Project business case will be brought back to project board and Council when the implication of shared services is known.						

13	Upgrade obsolete heating controls (BEMS) across Council estate						
	Project Life Financials	160	0	0%	160	0	0%
	Current Year Financials	160	0	0%	10	(150)	-94%
	Project Description	Upgrade obsolete heating controls (BEMS) across Council estate					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date			31-Mar-22
	Main Issues / Reason for Variance						
	This project is to upgrade obsolete heating control management systems across the Council's Estate. It is necessary for this work to be carried out during the non-heating season or when buildings are unoccupied. Initial site surveys required prior to works commencing have been severely delayed due to COVID-19. Officers will endeavour to maximise spend this financial year, however at this time it appears that approximately £0.150m will be required to be rephased to 2021/22.						
	Mitigating Action						
	Further dialogue with contractors and suppliers to maximise spend.						
	Anticipated Outcome						
	Delivery of project within budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

14	Replace obsolete boilers (plant greater than 30 years old)						
Project Life Financials	235	0	0%	235	0	0%	
Current Year Financials	235	0	0%	36	(199)	-85%	
Project Description	Replace obsolete boilers (plant greater than 30 years old)						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Boiler replacements to be considered are The Hub and St Mary's Alexandria, both of which are two of the very few remaining oil sites within West Dunbartonshire area. In addition the current gas boiler at Municipal buildings is at least 35 years old. Delays due to site access not being available due to COVID-19 and work must be carried out during the non-heating season. It is anticipated that design and procurement will be carried out this financial year, with £0.199m required to be rephased to 2021/22 for the progression of the physical works.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery of project within budget albeit later than first anticipated.							

15	Replace existing main hall Air Handling unit at Clydebank Town Hall						
Project Life Financials	85	0	0%	85	0	0%	
Current Year Financials	85	0	0%	3	(82)	-96%	
Project Description	Replace existing main hall Air Handling unit at Clydebank Town Hall						
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Due to COVID-19 restrictions there have been delays to the project and site access not being available. Works require to be completed during the non-heating season therefore at this time it is anticipated that only design fees of approximately £0.003m will be incurred in this financial year, with the remainder of the budget to be rephased to 2021/22 for completion of the project, however Officers will endeavour to maximise spend where possible.							
Mitigating Action							
None available at this time.							
Anticipated Outcome							
Delivery on budget but delayed timescales.							

16	District Heating Network Expansion - new project 2020/21						
Project Life Financials	11,000	0	100%	11,000	0	100%	
Current Year Financials	5,500	0	0%	2,000	(3,500)	-64%	
Project Description	District Heating Network Expansion						
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22			
Main Issues / Reason for Variance							
Development towards the expansion will commence this year with current year forecast spend estimated at £2.0m with £3.5m required to be rephased to 2021/22.							
Mitigating Action							
None required.							
Anticipated Outcome							
Project will be delivered on budget.							

PERIOD END DATE

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

17	Regeneration Fund						
	Project Life Financials	9,782	4,329	100%	9,782	0	100%
	Current Year Financials	1,181	50	4%	500	(681)	-58%
	Project Description	Funding to implement major regeneration projects linked to community charrettes.					
	Project Lifecycle	Planned End Date	31-Mar-24	Forecast End Date		31-Mar-24	
	Main Issues / Reason for Variance						
	Bowling Harbour development is on hold pending outcome of North Clyde Riverbank masterplan. Connecting Clydebank had been delayed due to issues that are now resolved with planning permission and funding - a contractor has been secured and the project will be underway during 2020/21. Although foreshore clearance work has now been completed at Dumbarton Waterfront accounting for spend on this budget, the overall Waterfront Pathway project is longer-term than first anticipated due to delays by the landowners. Balloch Village Square project was completed, and the remainder of the Balloch Charrette budget will be used to fund the Station Square project which is being scoped and developed during 2020. A special Council on 29 October 2019 sought and secured approval of an additional £2.609m for District Heating Network commercial costs from the existing Regeneration budget, accelerating budget from future years. This increase brings the District Heating budget from Regeneration Fund to £3.509m (£0.9m previously approved). As a result of the works required to be rephased, £0.500m of budget is required in 2020/21, with £0.681m required to be rephased to 2021/22.						
	Mitigating Action						
	Project complexity and the need to programme some works to avoid busy tourism periods and reliance on third parties means that mitigation is challenging.						
	Anticipated Outcome						
	Progress towards delivery of planned projects from Economic Development Strategy and Charrette Action Plans albeit later than originally anticipated.						
18	Clydebank Charrette, A814						
	Project Life Financials	4,300	874	100%	4,300	0	100%
	Current Year Financials	3,233	866	27%	2,000	(1,233)	-38%
	Project Description	Clydebank Charrette, A814					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. Works are proposed to commence late summer 2020.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Completion spring 2022.						
19	Elevated Platforms (Building Services)						
	Project Life Financials	45	0	100%	45	0	100%
	Current Year Financials	45	0	0%	0	(45)	-100%
	Project Description	Elevated Platforms (Building Services)					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	Service is scoping requirements based on changing working practice and work type. Expect full spend to be achieved in 2021/2022 financial year, therefore £0.045m is required to be rephased to 2021/22.						
	Mitigating Action						
	Teams will review requirements by end of September and arrange for purchase of equipment by end of March 2022.						
	Anticipated Outcome						
	Project will be delivered later than first anticipated but within original budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	New Sports Changing Facility at Lusset Glen in Old Kilpatrick							
	Project Life Financials	150	11	7%	150	0	0%	
	Current Year Financials	142	2	2%	95	(47)	-33%	
	Project Description	New Sports Changing Facility at Lusset Glen in Old Kilpatrick.						
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		30-Apr-21		
	Main Issues / Reason for Variance							
	Awaiting demolition warrant which will then allow demolition of existing structure, which is expected to be complete before the end of January 2021. Works on new structure anticipated to start February 2021 on a 12 week programme. It is therefore not expected the project will be fully complete until next financial year, with £0.047m required to be rephased to 2021/22 for project completion.							
	Mitigating Action							
	None required at this time.							
	Anticipated Outcome							
	To deliver new sports changing facility.							

2	Office Rationalisation							
	Project Life Financials	22,051	22,043	100%	22,052	2	0%	
	Current Year Financials	9	1	16%	11	2	20%	
	Project Description	Delivery of office rationalisation programme.						
	Project Lifecycle	Planned End Date	31-Mar-20	Forecast End Date		31-Mar-20		
	Main Issues / Reason for Variance							
	The current overall project overspend is due to additional costs associated with the clearance of Garshake, unforeseen internal recharges, variations to project delivery, and asbestos removal. New Dumbarton Office has been opened to staff from 21 May 2018. HES Grant of £0.050m will be awarded in 2020/21, delay being due to staff shortages within HES processing claims and now as a result of COVID-19 and HES staff being furloughed. Retention for demolition of Garshake works will be paid in 2020/21.							
	Mitigating Action							
	None available.							
	Anticipated Outcome							
	Project delivered at a higher cost than budgeted.							

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

3 Leisure Energy projects - air handling units, upgrade lighting, circulating pumps, and draught proofing						
Project Life Financials	290	62	21%	290	0	0%
Current Year Financials	218	0	0%	150	(68)	-31%
Project Description	Measures to be installed at both Meadow Centre & Vale of Leven Swimming Pool; new pool hall Air Handling Units, upgrade lighting, circulating pumps Vale of Leven Swimming Pool, internal and external lighting and draught proofing.					
Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
Works to be completed relate to Air Handling Unit (AHU) upgrades at Meadow Centre. It was decided that installing an air handling unit outside would minimise disruption to customers, staff and business. Structural engineers were required to carry out soil samples to confirm the ground was suitable to build an external base for the unit however the positive result took a considerable amount of time to return. More recent delays relate to the design and details of the new foundation slab and requires to be re-configured due to the discovery of the unusually large projection of the foundation from the face of the main building. This altered the concept of the design of the proposed foundations so further works were required before it could go to tender. Tenders for the structure have now been evaluated and planning permission has been granted but due to time taken for approval works weren't able to progress further in 2019/20, and were required to be rephased to 2020/21, however due to COVID-19 restrictions, inability to visit site and make arrangements for installation. This could have an impact on the project being delayed. Consultancy Services is currently applying for Building Warrant for the revised scheme.						
Mitigating Action						
Continue to liaise with internal colleagues and Leisure Trust.						
Anticipated Outcome						
Project expected to deliver within budget albeit later than anticipated.						

4 Regeneration/Local Economic Development						
Project Life Financials	4,342	2,915	67%	4,342	0	0%
Current Year Financials	1,911	1,184	62%	1,683	(228)	-12%
Project Description	Budget to facilitate the delivery of Regeneration throughout West Dunbartonshire, aligned to the Economic Strategy 2015-20. External funding will be sought to maximise opportunities for redevelopment of these sites.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-22		
Main Issues / Reason for Variance						
COVID-19 mitigation measures have resulted in increased costs for St Eunan's, Dumbarton Gateway and Sylvania Way projects, but these will still be delivered this financial year. There will be slippage again for the budget associated with public realm and infrastructure diversion at Mitchell Way due to delayed developer timescales. Design processes have been slower this year due to covid, and this has affected pipeline projects including Alexandria Masterplan, Smollett Fountain improvements in Alexandria, and Dumbarton Connectivity project. The LED contribution towards Clydebank Can on the Canal will slip into next financial year as the development of the project as been affected by delays in the input of our community partner. At this time it is anticipated that £0.228m will be required to be rephased to 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Improved town centres and strategic sites across West Dunbartonshire.						

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Budget Details	Project Life Financials				
	Budget	Spend to Date		Forecast Spend	Variance
	£000	£000	%	£000	£000

5	Town Centre Fund						
	Project Life Financials	1,166	159	100%	1,166	0	100%
	Current Year Financials	1,145	138	12%	838	(307)	-27%
	Project Description	Scottish Government funding to help improve local town centres.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-22	
	Main Issues / Reason for Variance						
	Four projects were approved at August 2019 IRED committee, three Regeneration team-led, one Asset-led. Projects were only required to be legally committed by 31 March to secure funding, however Scottish Government later relaxed the condition on legal commitment allowing local authorities a more realistic timescale for commitment and spend (prior to COVID-19 restrictions. This planned expenditure will take place in 2020/21, subject to satisfying COVID-19 related matters in the construction. In September 2020 a further £0.307m was received from Scottish Government for the Town Centre Fund, but at this time it is unlikely this will be able to be utilised this financial year and will required to be rephased to next financial year.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	To provide improved town centres in West Dunbartonshire.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

1	Purchase of gritters						
	Project Life Financials	400	0	0%	400	0	0%
	Current Year Financials	400	0	0%	400	0	0%
	Project Description	Purchase of gritters.					
	Project Lifecycle	Planned End Date	31-Mar-21	Actual End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Procurement strategy developed and quotations received. Full budget spend anticipated in this financial year.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Receipt of gritters later than anticipated, may be an increase in cost.						

2	Clydebank Community Sports Hub						
	Project Life Financials	3,865	3,798	98%	3,865	0	0%
	Current Year Financials	67	1	1%	67	0	0%
	Project Description	Creation of a community and sport hub.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	The Principal Contractor CBC are in administration and Officers have issued a contract termination notice. There are outstanding defects to be rectified including minor grass pitch works and allotment raised beds. Officers are working on procurement routes and liaising with the Insolvency Practitioner with a view to commissioning third parties to rectify defects. There are anticipated minor professional fees to be paid in 2020/21 and the previously withheld retention monies will now be looked upon for the budget to rectify defects and complete the minor works. Officers have received correspondence from the Insolvency Practitioner cost consultant requesting payment of the withheld retention money, which is being disputed by officers.						
	Mitigating Action						
	Project Team officers are engaging with Procurement and Legal Services at this time following the announcement of CBC going into administration. Costs to rectify remaining defects and complete grass pitch works are being prepared and will be assessed against remaining budget.						
	Anticipated Outcome						
	New facility has been operational since October 2018. Project reporting a forecasted overspend.						

3	Community Capital Fund						
	Project Life Financials	3,851	3,660	95%	3,851	0	0%
	Current Year Financials	213	22	10%	213	0	0%
	Project Description	Upgrade and improve recreational facilities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Works to be completed relate to four play parks at Levensgrove Park, Balloch Park, Moss o Balloch and Central Alexandria. Works resumed August 2020 following COVID-19 restrictions with completion anticipated by 31 March 2021.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Improved recreational facilities throughout WDC.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

4	Community Sports Fund						
	Project Life Financials	472	406	86%	472	0	0%
	Current Year Financials	66	0	0%	66	0	0%
	Project Description	Match funding of up to 75% for local sports clubs to develop business cases to improve facilities.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
		2017/18 was the final year of a project to fund external/community sports groups which is now closed to new applications. Officers have evaluated submissions received within the final round of applications. Full spend has been committed, however the timing of spend is dependent on external groups proceeding with projects as planned. It is hopeful that full budget spend can be achieved in 2020/21.					
	Mitigating Action	Officers will continue to liaise with community groups to ensure progress is made with projects.					
	Anticipated Outcome	Improve sport facilities to a wide range of organisations WDC.					
5	Holm Park & Yoker Athletic FC						
	Project Life Financials	750	658	88%	750	0	0%
	Current Year Financials	92	0	0%	92	0	0%
	Project Description	Develop a new 3G pitch to act as a home venue for Clydebank FC with extensive community access.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
		Awaiting programme from subcontractors for works to stand, however full budget spend anticipated this financial year.					
	Mitigating Action	None required at this time.					
	Anticipated Outcome	Project delivered on budget.					
6	Environmental Improvement Fund						
	Project Life Financials	1,726	1,704	99%	1,726	0	0%
	Current Year Financials	42	19	46%	42	0	0%
	Project Description	This fund has been created to deliver environmental improvement projects for communities throughout West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
		Remaining budget to fund the retentions of Mountblow 3G pitch and final minor expenditure.					
	Mitigating Action	None available at this time.					
	Anticipated Outcome	Project delivered on budget.					
7	New Clydebank Leisure Centre						
	Project Life Financials	23,758	23,756	100%	23,758	0	0%
	Current Year Financials	2	0	0%	2	0	0%
	Project Description	Provision of new leisure centre.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
		Final minor expenditure committed.					
	Mitigating Action	None required at this time.					
	Anticipated Outcome	Project delivered on time and under budget. Underspend removed from budget in 2018/19.					

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

8	Public non-adopted paths and roads						
	Project Life Financials	1,068	823	77%	1,068	0	0%
	Current Year Financials	288	43	15%	288	0	0%
	Project Description	Upgrades to drainage and lighting to enhance the lifespan of paths and roads within facilities in public parks, cemeteries and civic spaces.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	Projects delayed due to COVID-19 restrictions, however, contractors now back working and works expected to be caught up and completed by end of financial year.					
	Mitigating Action	Works to be complete as soon as possible.					
	Anticipated Outcome	Upgraded footpaths.					

9	Sports Facilities Upgrades						
	Project Life Financials	193	70	36%	193	0	0%
	Current Year Financials	167	44	26%	167	0	0%
	Project Description	Project is part of wider investment in sporting facilities and is dependent on match funding from Sports Scotland. Agreement in principle to wider WDC strategic priorities.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-20		
	Main Issues / Reason for Variance	The budget has been allocated for construction of 3 All weather tennis courts at Argyll Park. This project was estimated to cost £0.165m and it was hopeful that with application to The Lawn Tennis Association, match funding would be received, however following discussions with The Lawn Tennis Association in April 2018 they have only offered 25% funding. Match funding of 25% has also been provided by Sports Scotland. The project has now been tendered, and despite a value engineering exercise the project cost is exceeded to total £0.020m over allocated budget. As a result Sports Scotland have agreed to increase their funding by £0.020m to allow the project to progress. The contract was awarded and expected to commence in March 2020, however was postponed due to COVID-19 restrictions. Works re-commenced August 2020 and expected to be complete end of October 2020.					
	Mitigating Action	None available at this time.					
	Anticipated Outcome	To deliver project within budget albeit later than first anticipated.					

10	New Sports Changing Facility Dumbarton West (Old OLSP site)						
	Project Life Financials	350	9	2%	350	0	0%
	Current Year Financials	341	0	0%	341	0	0%
	Project Description	New Sports Changing Facility Dumbarton West (Old OLSP site)					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance	Demolition and site investigation works are complete. Project progression has been delayed in 2020/21 due to COVID-19 restrictions. Planning permission has now been submitted however design has to be re-visited to tie in with new housing site. Final budget spend for the year will be dependent on outcome of new design, but it is hopeful at this time that this can be achieved. Full budget spend therefore forecast.					
	Mitigating Action	Continue to liaise with Planning to take the project forward and prevent further delay.					
	Anticipated Outcome	To deliver new sports changing facility.					

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

11	New Sports Changing Facility at Duntocher						
	Project Life Financials	300	20	7%	300	0	0%
	Current Year Financials	281	7	3%	281	0	0%
	Project Description	New Sports Changing Facility at Duntocher					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date		31-Dec-20	
	Main Issues / Reason for Variance						
	Works have commenced on site and due to complete by the end of December 2020.						
	Mitigating Action	None required at this time.					
	Anticipated Outcome	To deliver new sports changing facility.					
12	Auld Street Clydebank - Bond						
	Project Life Financials	400	358	89%	400	0	0%
	Current Year Financials	42	0	0%	42	0	0%
	Project Description	Completion of roadworks associated with Auld Street housing development.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	COVID-19 restrictions has prevented progress of these works in 2020/21, however it is hopeful as restrictions are lifted, works can still be completed in 2020/21.						
	Mitigating Action	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.					
	Anticipated Outcome	Intention is to complete works for this budget in 2020/21.					
13	Cycling, Walking and Safer Streets						
	Project Life Financials	474	94	20%	474	0	0%
	Current Year Financials	474	94	20%	474	0	0%
	Project Description	Introduction of enhanced walking routes and traffic calming schemes to introduce safer streets within West					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Works that were not completed due to COVID-19 restrictions will be prioritised in 2020/21 when Government guidance permits, to utilise this budget in the timeframe required.						
	Mitigating Action	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year					
	Anticipated Outcome	Intention is to complete works for this budget in 2020/21					
14	Footways/Cycle Path Upgrades						
	Project Life Financials	119	0	0%	119	0	0%
	Current Year Financials	119	0	0%	119	0	0%
	Project Description	Renewal and/or enhancement of failed footpaths/cycle paths through West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	Works were delayed due to COVID-19 restrictions however it is anticipated that the previously planned programme of works will still go ahead although the delivery method may have to be reviewed.						
	Mitigating Action	None required at this time but if necessary a review of delivery method will be undertaken.					
	Anticipated Outcome	Project complete within timescale.					

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

15 River Leven Flood Prevention Scheme	Project Life Financials	800	124	16%	800	0	0%
	Current Year Financials	96	0	0%	96	0	0%
	Project Description	River Leven Flood Prevention Scheme.					
	Project Lifecycle	Planned End Date	31-Mar-23	Forecast End Date	31-Mar-23		
	Main Issues / Reason for Variance						
	Consultant engaged and working on options for River Leven Flood Prevention Scheme. Project progress has however been delayed in 2020/21 due to COVID-19 restrictions, although it is still anticipated full budget can be spent.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21.						
16 Infrastructure - Flooding	Project Life Financials	144	0	0%	144	0	0%
	Current Year Financials	144	0	0%	144	0	0%
	Project Description	Essential renewal of failed drainage assets to minimise flood risk within West Dunbartonshire.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. It is anticipated that full spend will be achieved however in order to progress a response from SEPA on River Leven optioneering has been sought and has not yet been received.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21.						
17 Infrastructure - Roads	Project Life Financials	3,881	48	0%	3,881	0	0%
	Current Year Financials	3,881	48	1%	3,881	0	0%
	Project Description	Infrastructure - Roads					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21.						
18 A813 Road Improvement Phase 1	Project Life Financials	2,325	922	40%	2,325	0	0%
	Current Year Financials	790	12	2%	790	0	0%
	Project Description	A813 Road Improvement Phase 1.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date	31-Mar-26		
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that works will still be completed within timescales although the delivery method may need to be changed.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21. Consultancy works are ongoing for a technical & developed design.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

19	A813 Road Improvement Phase 2						
	Project Life Financials	2,325	0	0%	2,325	0	0%
	Current Year Financials	0	0	0%	0	0	0%
	Project Description	A813 Road Improvement Phase 2.					
	Project Lifecycle	Planned End Date	31-Mar-26	Forecast End Date		31-Mar-26	
	Main Issues / Reason for Variance						
	No issues to report.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	To provide an improved A813.						

20	A811 Lomond Bridge						
	Project Life Financials	3,900	1,618	41%	3,900	0	0%
	Current Year Financials	3,342	1,060	32%	3,342	0	0%
	Project Description	Upgrade of Lomond Bridge.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has delayed commencement on these works, however works have resumed in June and full current year budget spend anticipated in this financial year.						
	Mitigating Action						
	Contractor has resumed works on site mid-June.						
	Anticipated Outcome						
	Project anticipated to be complete by end of 2020/21						

21	Protective overcoating to 4 over bridges River Leven						
	Project Life Financials	1,030	35	0%	1,030	0	0%
	Current Year Financials	464	9	2%	464	0	0%
	Project Description	To overcoat 4 bridges over River Leven.					
	Project Lifecycle	Planned End Date	31-Mar-25	Forecast End Date		31-Mar-25	
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time but the delivery method may need to be reviewed.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21.						

22	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements & Park and Rides						
	Project Life Financials	750	0	0%	750	0	0%
	Current Year Financials	750	0	0%	750	0	0%
	Project Description	Strathclyde Partnership for Transport - Bus, cycling and walking infrastructure improvements.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date		31-Mar-21	
	Main Issues / Reason for Variance						
	COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
	Mitigating Action						
	None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
	Anticipated Outcome						
	Intention is to complete works for this budget in 2020/21.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

23	Street lighting and associated electrical infrastructure	Project Life Financials	84	6	7%	84	0	0%
		Current Year Financials	84	6	7%	84	0	0%
		Project Description	Street lighting and associated electrical infrastructure.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still be completed on time although the delivery method may be reviewed.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 2020/21.						
24	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road	Project Life Financials	60	53	88%	60	0	0%
		Current Year Financials	7	0	0%	7	0	0%
		Project Description	Turnberry Homes - traffic calming/ management at Turnberry housing development off Castle Road.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works, however budget spend anticipated in 2020/21.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 20/21.						
25	Electrical Charging Points - Rapid Charge	Project Life Financials	220	0	0%	220	0	0%
		Current Year Financials	220	0	0%	220	0	0%
		Project Description	Electrical Charging Points - Rapid Charge.					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		COVID-19 Government guidance has prevented commencement on these works. However, it is anticipated that the works will still complete on time and an external consultant will be engaged to assist with progression.						
		Mitigating Action						
		None available due to Government guidance intention is to re-programme works & re-allocate resource with a view to completion this financial year.						
		Anticipated Outcome						
		Intention is to complete works for this budget in 2020/21.						
26	Spaces for People	Project Life Financials	740	20	3%	740	0	0%
		Current Year Financials	740	20	3%	740	0	0%
		Project Description	Funding has been awarded from Sustrans to assist with social distancing measures required as a result of the COVID-19 pandemic					
		Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
		Main Issues / Reason for Variance						
		New funding for WDC in response to the COVID-19 pandemic. Funding provided for widening of footpaths to abide by social distancing guidelines. Project has commenced and budget spend anticipated in 2020/21.						
		Mitigating Action						
		None required at this time.						
		Anticipated Outcome						
		To provide people of West Dunbartonshire additional space o help adhere to social distancing guidelines.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

27	Building Upgrades and H&S - lifecycle & reactive building upgrades						
	Project Life Financials	1,519	892	59%	1,519	0	0%
	Current Year Financials	1,519	892	59%	1,519	0	0%
	Project Description	Lifecycle and reactive building upgrades.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Due to COVID-19 restrictions, planned works were delayed, however budget is expected to be fully allocated and budget spend anticipated in 2020/21.						
	Mitigating Action						
	None available at this time.						
	Anticipated Outcome						
	Full budget spend anticipated.						
28	Oil to Gas Conversion						
	Project Life Financials	187	114	61%	187	0	0%
	Current Year Financials	163	90	55%	163	0	0%
	Project Description	Oil to Gas Conversion in council buildings.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Oct-20		
	Main Issues / Reason for Variance						
	Carleith Boiler house works are almost complete. Full budget spend anticipated in 2020/21.						
	Mitigating Action						
	None required.						
	Anticipated Outcome						
	Project complete within budget and revised timescale.						
29	Solar Panel Installation						
	Project Life Financials	135	7	5%	135	0	0%
	Current Year Financials	135	7	5%	135	0	0%
	Project Description	Installation of Solar Panels on Council buildings.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Awaiting final approval from BAM PPP funders for approval on installation at St Peter the Apostle High School. Should approval be granted it is expected full budget will spend in 2020/21.						
	Mitigating Action						
	Should St Peter the Apostle not be feasible other projects will look to be brought forward.						
	Anticipated Outcome						
	Project will be delivered later than anticipated.						
30	Water Meter Downsize						
	Project Life Financials	16	6	39%	16	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Water Meter Downsize.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	The original project is now complete and costs were less than anticipated. Officers will seek to identify additional opportunities and maximise spend of remaining budget.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						

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Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

31	Urinal Controls						
	Project Life Financials	45	26	58%	45	0	0%
	Current Year Financials	19	0	0%	19	0	0%
	Project Description	Urinal Controls.					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	Specific sites still to be identified and surveyed. Due to COVID-19 and lockdown, surveys were suspended. Officers will now endeavour to maximise spend on this budget in 2020/21.						
	Mitigating Action						
	Liaising with RPOs and contractor to enable us to be in a position to survey as soon as is reasonably practicable.						
	Anticipated Outcome						
	Delivery of project within budget.						
32	Electricity Automatic Meters						
	Project Life Financials	28	18	64%	28	0	0%
	Current Year Financials	10	0	0%	10	0	0%
	Project Description	Electricity Automatic Meters					
	Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
	Main Issues / Reason for Variance						
	48 meters installed as at 31 March 2020. Completion of works is totally dependant on site access and permission to switch power off for up to one hour. It is hopeful that budget will be spent this financial year as lockdown restrictions are eased. Officers will liaise with building managers and contractor to arrange power shut-down and installation where feasible.						
	Mitigating Action						
	Liaising with all parties in preparation to allow works to commence.						
	Anticipated Outcome						
	Delivery of project within budget, albeit later than originally planned.						
33	Energy Projects quick wins						
	Project Life Financials	60	3	5%	60	0	0%
	Current Year Financials	27	0	0%	27	0	0%
	Project Description	Energy Projects quick wins.					
	Project Lifecycle	Planned End Date	31-Mar-22	Forecast End Date	31-Mar-22		
	Main Issues / Reason for Variance						
	Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed Officers to progress as expected, however will endeavour to maximise spend but part of this budget may need to be rephased into 2021/22.						
	Mitigating Action						
	None required at this time.						
	Anticipated Outcome						
	Delivery of project on time and on budget.						

PERIOD END DATE

30 September 2020

PERIOD

6

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

34 Automatic Meter Readers						
Project Life Financials	48	20	41%	48	0	0%
Current Year Financials	28	0	0%	28	0	0%
Project Description	Automatic Meter Readers.					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
This project life budget is split with £0.028m allocated to water automatic meter readers and £0.020m allocated to electricity automatic meter readers. With regards to water automatic meters, all large sites complete, with works to smaller sites to be completed after COVID-19 restrictions are eased. With regards to the electricity automatic meters element of this project, completion of works was dependent on site access and permission to switch power off for up to one hour which wasn't possible in 2019/20. Remaining works for replacement water meters to resume as COVID-19 restrictions are eased to complete this project. Full budget spend in this financial year anticipated.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of project within budget, albeit later than originally planned.						
35 Lighting upgrades to LED in schools and Corporate buildings						
Project Life Financials	171	0	0%	171	0	0%
Current Year Financials	171	0	0%	171	0	0%
Project Description	Lighting upgrades to LED in schools and Corporate buildings					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
Replacement of lighting in schools and corporate building where discolouration/age/ and operational hours justifies replacement by new LED fittings. Early delays due to COVID-19 restrictions regarding site access to carry out surveys and availability of Building Services. Surveys now carried out on a number of sites and work commenced by Building Services at Dumbarton Academy. Site access to be arranged with RPOs for installation. Full spend forecast is anticipated subject to continuation of COVID-19 restrictions being eased.						
Mitigating Action						
Liaising with Building Services and RPOs for permission to proceed.						
Anticipated Outcome						
Delivery of project within budget.						
36 Replace failed heating controls/valves & recommission						
Project Life Financials	20	1	3%	20	0	0%
Current Year Financials	20	1	3%	20	0	0%
Project Description	Replace failed heating controls/valves & recommission					
Project Lifecycle	Planned End Date	31-Mar-21	Forecast End Date	31-Mar-21		
Main Issues / Reason for Variance						
At Linnvale Primary, Gartocharn Primary, Gavinburn Primary and Knoxland Primary the 3 port heating valves have failed resulting no control of heating with excessive space temperatures. By replacing the valves and recommissioning the heating controls at a cost of £0.020m, revenue savings of £0.005m per year is anticipated. Delays due to site access not being available due to COVID-19. Officers will endeavour to maximise spend this financial year.						
Mitigating Action						
None required at this time.						
Anticipated Outcome						
Delivery of project within budget and on time.						

PERIOD END DATE

30 September 2020

PERIOD

6

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

37	Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21					
Project Life Financials	20	0	0%	20	0	0%
Current Year Financials	20	0	0%	20	0	0%
Project Description	Energy efficiency Quick win projects with payback of less than 4 years - new project 2020/21					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date		31-Mar-21
Main Issues / Reason for Variance						
Draft proofing doors and windows, restricting control of radiator controls and thermostats etc. The COVID-19 situation has not allowed progress as expected, however Officers will endeavour to maximise spend but part of this budget may need to be rephased into 2021/22.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery on budget albeit later than anticipated.						
38	Installation of Solar PV at Clydebank Leisure Centre					
Project Life Financials	61	0	0%	61	0	0%
Current Year Financials	61	0	0%	61	0	0%
Project Description	Installation of Solar PV at Clydebank Leisure Centre					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date		31-Mar-21
Main Issues / Reason for Variance						
Design survey to be completed, planning application to be submitted, and works procured.						
Mitigating Action						
None available at this time.						
Anticipated Outcome						
Delivery of project within budget.						
39	Queens Quay - Regeneration					
Project Life Financials	15,620	15,368	98%	15,620	0	0%
Current Year Financials	249	(3)	-1%	249	0	0%
Project Description	Queens Quay regeneration.					
Project Lifecycle	Planned End Date	31-Mar-21		Forecast End Date		31-Mar-21
Main Issues / Reason for Variance						
Remaining budget in line for expenditure over next few months. No financial issue to report and project progressing well as planned (with known slippages from prior years due to District Heating Energy Centre and Network).						
Mitigating Action						
A number of mitigating actions are being monitored through the risk register by the Management Group. Fortnightly meetings with the development partner have been taking place during 2020/21 to progress the project and make every attempt to reduce delays and slippage.						
Anticipated Outcome						
Regeneration of Clydebank Waterfront in line with budget, but delayed to co-ordinate with District Heating project.						

PERIOD END DATE

30 September 2020

PERIOD

6

Budget Details	Project Life Financials					
	Budget	Spend to Date		Forecast Spend	Variance	
	£000	£000	%	£000	£000	%

40 Exxon City Deal						
Project Life Financials	34,050	1,917	100%	34,050	0	100%
Current Year Financials	654	404	62%	654	0	0%

Project Description As part of the City Deal project the WDC Exxon site at Bowling regeneration with alternative A82 route included.

Project Lifecycle Planned End Date 31-Mar-26 Forecast End Date 31-Mar-26

Main Issues / Reason for Variance

Regular updates are provided at every Council meeting, with City Deal papers presented at each meeting. The main issues contained within the new Council's approved Outline Business Case are still valid, which include Exxon's remediation strategy, land transfer arrangements and issues relating to adjoining owners. Exxon's commercial deal had been approved by WDC on the 24th June with land transfer agreed and missives concluded. The planning permission in principle (PIIP) application has been submitted and is being assessed by WDC planning department and will be presented for approval at a future Planning Committee. Exxon has agreed with SEPA and WDC-Environmental Health their remediation strategy. WDC and Exxon are now working together on their respective construction programmes to ensure the two phases of works can go ahead unimpeded by the other. Exxon are independently progressing their remediation works on their site.

Mitigating Action

Contained within Risk register monitored by Exxon Management Board. Technical reviews are being carried between WDC consultant Stantec and Exxon consultants WSP in assess the ongoing remediation strategy and site activity. WDC Officers are engaged with EXXON representatives in order to assess any programme implications. Exxon will continue discussions with the planning department and SEPA as we progress towards starting on site.

Anticipated Outcome

Delivery of the project on time and within the increased budget.

41 Queens Quay District Heating Network						
Project Life Financials	20,558	19,753	100%	20,558	0	100%
Current Year Financials	1,530	725	47%	1,260	(270)	-18%

Project Description Queens Quay District Heating Network.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

The energy centre shell is complete and has been handed over to WDC. The internal fit out has commenced with a projected heat on date of 9th of October 2020. Network connections are in place to all on-site WDC buildings with negotiation to connect to external customers underway. Service connections for Water, gas, telecoms and electricity to the Energy Centre have been made. The £6m LCITP grant funding has been fully spent. Income is due from Energetics in the form of a rebate for the electrical connection. Internal budget transfer is due from the Energy Centre spend to the Care Home budget to cover the costs of the heat being supplied to them during the care home construction period. Internal budget transfer is due from the Energy Centre spend to the Assets Upgrade budget for the District Heating pipe connection to the Town Hall and Library. Internal cost transfer is due from the Energy Centre spend to the ESCo account for the extension of the network. The above mentioned amounts are reflected in all spend projections. £0.270m is required to be rephased to 2021/22 for retention payment.

Mitigating Action

Opportunities to mitigate are limited.

Anticipated Outcome

Project will be delivered over original budget.

42 Purchase of 3 Welfare Units						
Project Life Financials	78	0	100%	78	0	100%
Current Year Financials	78	0	0%	78	0	0%

Project Description At Council meeting on 30th August 2017 it was agreed to purchase 3 Welfare Units as a spend-to-save proposal.

Project Lifecycle Planned End Date 31-Mar-21 Forecast End Date 31-Mar-21

Main Issues / Reason for Variance

Service is scoping requirements based on changing working practice and work projects. Expect full spend to be achieved in 2020/2021 financial year.

Mitigating Action

Building Services is currently reviewing requirement due to further changes in service delivery but it is anticipated full budget expenditure will be achieved by end of March 2021.

Anticipated Outcome

Project will be delivered later than anticipated.

WEST DUNBARTONSHIRE COUNCIL

Report by Strategic Lead – Roads & Neighbourhood (Shared Service)

Infrastructure, Regeneration and Economic Growth: 18 November 2020

Subject: West Dunbartonshire Council Food Growing Working Group

1. Purpose

- 1.1 The purpose of this report is to update the Committee on the proposals for the make up and future operation of the Food Growing Working Group

2. Recommendations

- 2.1 It is recommended that Committee:
- a) Agree to the proposals set out in sections 4.1 – 4.6 of this report; and
 - b) Nominate Elected Members to attend Working Group.

3. Background

- 3.1 At the IRED Committee of 16 September 2020 the following motion was agreed in relation to the Council's Food Growing Strategy:

That the Committee agrees:-

- (1) the contents of the West Dunbartonshire Council Food Growing Strategy which reflects the Council's duties arising from Part 9 (Allotments) of the Community Empowerment (Scotland) Act 2015;
- (2) that a report will be brought to the next meeting of the Committee that details the Constitution of the Food Growing Strategy working group, which is to include details of the make up of the Board, how often it will meet, how it will report back to the Committee, which Community Groups will be invited to join it and how nominations for the Board membership will be processed;
- (3) that a progress report on the Food Growing Strategy will be brought to every meeting of the Committee meeting for the next six months and that the Committee may choose to reduce the frequency of these reports once the working group is established and running;
- (4) the Food Growing Strategy's aspirational targets will be used to create a timetable and framework of goals that the Food Growing Strategy sets out to achieve; these should follow the SMART criteria, or equivalent, and the report should be brought to the first meeting of the Committee in 2021; and

- (5) the progress of the Food Growing Strategy will be made visible on the Council's website, to allow interested parties to monitor achievements.

4. Main Issues

- 4.1** It is proposed that membership of the Food Growing working group is made up as follows:

Council Officers:

Greenspace
Planning
Environmental Health (contaminated land)
Asset Management
Education

2 x Elected Members (one from the Administration Group and one from the Opposition Group)

External Groups

Environment Trust
Leamy Foundation
Growing West Dunbartonshire (3 x nominations)
Castlegreen Allotment Society

- 4.2** It is proposed that the Council's Greenspace Manager will chair the first meeting of the group and the group will then agree a rolling chair structure.
- 4.3** Meetings of the group will be scheduled every two months
- 4.4** Other relevant groups/individuals would be invited as necessary to deal with specific subjects.
- 4.5** At the first meeting the group would agree what the focus would be in the short/medium/long term. The short term focus would be to further develop the Action Plan with SMART objectives.
- 4.6** The Working Group progress will be reported to every second IRED Committee for an initial 12 month period.

5. People Implications

- 5.1** There are no direct people implications resulting from this report.

6. Financial and Procurement Implications

6.1 There are no Financial or Procurement implications arising from this report

7. Risk Analysis

The Council has a duty under the Community Empowerment (Scotland) Act 2015 to develop a Food Growing Strategy.

There is a risk that if the Council fails to produce a Food Growing Strategy, this may lead to legal action and reputational damage.

8. Equalities Impact Assessment (EIA)

8.1 An initial screening confirms there is no adverse impact.

9. Consultation

9.1 A public consultation on the development of the Food Growing Strategy has taken place. The consultation will play a major part in the success of this Food Growing Strategy by setting actions that work towards what people really want.

The consultation engaged with 65 community food growing groups, 275 residents that are on the allotment waiting list, schools and nurseries, Community Councils and Council Officers from Environmental Health and Forward Planning.

10. Strategic Assessment

10.1 This report supports the following Council Strategic objectives:

- A Strong local economy and improved employment opportunities.
- Supported individuals, families and carers living independently and with dignity.
- Meaningful community engagement with active empowered and informed citizens who feel safe and engaged.
- Open, accountable and accessible local government.
- Efficient and effective frontline services that improve the everyday lives of residents.

Gail MacFarlane

Strategic Lead – Roads & Neighbourhood (Shared Service)

Date: 09 November 2020

Person to Contact: Ian Bain, Greenspace Manager

Appendices: None

Background Papers: Equality Impact Assessment Screening

Wards Affected: All