



**WEST DUNBARTONSHIRE COMMUNITY HEALTH & CARE PARTNERSHIP
PUBLIC PARTNERSHIP FORUM MEETING - DRAFT MINUTE
HELD IN DALMUIR CE CENTRE, WEDNESDAY 31 OCTOBER 2012**

Present:

Anne MacDougall (Chair)	Ian Petrie	Barbara Barnes
Selina Ross (CVS)	Lily Kennedy	Wendy Jack (WDCHCP)
Soumen Sengupta (WDCHCP)	Mr Welsh	Emily Welsh
Hugh Bright	Anne Meikle	Mary McAleer
Anne Cruikshank	Rhona Young	Jean Baird
Jeanette Sweeting	Margaret Hendry	Anne Ferguson
George Murphy (WDCHCP)	Lorraine McKenzie	Muriel Robertson
Rena Hector	Claire Muir (part meeting)	Mary Hudson
Jackie Irvine (WDCHCP)	Rose Hutchison	Irene Smith

Welcome and Apologies

A warm welcome was extended by Chair A MacDougall. Apologies were recorded from Margaret Walker, Anne Meikle and Lily Kennedy.

Minutes of the Last Meeting

Members agreed that the minute of the August meeting should reflect that whilst the presentation by Mark McAllister of NHSGGC was welcomed, members were concerned that much of the discussion had taken place over several years and that there was a need for progress to be seen to be made.

Vale of Leven Monitoring Group Report

S Sengupta informed the meeting that after the dissolution of the Vale Monitoring Group, it was agreed that update reports would continue to be brought to the PPF. It was noted that statistics were available regarding acute services usage and the utilisation of mental health beds at Gartnavel Hospital. Copies of both reports will be distributed to PPF members.

Head of Children's Health, Care and Criminal Justice

A MacDougall welcomed Jackie Irvine to the PPF. J Irvine provided the meeting with a brief description of her role and of her first 6 months in post. It was noted that the post also included the function of Chief Social Work Officer and it was agreed that J Irvine would be a welcome attendee at future PPF meetings.

During an opportunity for member questions, C Muir raised an issue not pertaining to the meeting agenda and was asked by and through the Chair to discontinue and refrain from raising personal matters. Ms Muir voiced her disquiet and left the meeting.

Presentation – Carers Strategy, Wendy Jack

W Jack gave a presentation on the development of the new Carer's Strategy in West Dunbartonshire. It was noted that number of older carers was projected to rise between 2012 and 2025 however the level of young carers would remain consistent. W Jack emphasised the need for carers to be able to access the information, support and advice they require in a timely and appropriate manner which allowed them to make the best use of

the support available. The Strategy has been developed to take account of the self-directed services agenda and all the relevant commissioning strategies. W Jack informed the meeting that the implementation of the Strategy would be via a revitalised Carer's Forum which would take a cradle to grave approach and which would use the issues raised in the strategy as its agenda. The Forum membership will consist of a range of existing and new partners to ensure that the broadest possible reach is attained and making use of existing networks and workstreams so as to reduce duplication. The need for everyone to be vigilant to helping identify carers was stressed and it was noted that anyone can approach the CHCP to request a carer's assessment. Members raised several questions around the impact of SDS (self directed support) on the agenda. W Jack assured members that this was being considered but would not be clear until the legislation was published and could be properly scrutinised. Members thanked W Jack for her informative presentation and requested that she bring updates of progress to future meetings.

NHSGG&C Chairman's Award

G Murphy informed the meeting that PPF member L Kennedy had received the Chairman's Volunteer award for this year. Members recorded their congratulations to L Kennedy for this honour.

CHCP Care Inspection

S Sengupta and J Irvine updated the meeting on the recent inspection process. All three stages of the inspection have now been completed and the final report is expected on 24 December. Both engagement with the Inspectorate and initial feedback received from them has been positive. In response to questions regarding local inspections, members were assured that the CHCP carefully monitored facilities in its control and would act promptly if instances of concern arose.

Vale Centre for Health & Care

S Sengupta briefly updated members on the progress of the centre. Construction remains on schedule and on budget with a projected handover in May and formal opening in June 2013. Visits to the centre for interested parties will be arranged in the near future.

Learning Disabilities Consultation Reports

G Murphy confirmed to the meeting that the recent breast screening consultation had now been completed. Feedback has helped develop an initiative to increase the take-up rate.

The Scottish Government 'Same as You' consultation has now closed and thanks were recorded to all in West Dunbartonshire who had responded either through the focus groups or the online questionnaire. A copy of the formal WD response to the consultation was circulated to members.

Social Transport Review

S Ross informed the members of the outline findings of the recently completed independent review of social transport provision in West Dunbartonshire carried out by WDCVS. It was noted that whilst the service was received positively, there was a lack of understanding around the reason for, and processes of, the service. Also, due to the lack of criteria and ongoing review, it was not possible to ensure that the service was being provided to and for those most at need. A series of options have been provided for consideration by the CHCP. Members welcomed the report and agreed that a review was needed to ensure the value of the service is not lost. It was agreed that the topic should be considered in more detail at a future meeting.

AOCB

Lay Representation - Pharmacy Practice Committee

A request for applications for lay membership of the committee was circulated. The closing date for applications is 23 November 2012.

NHSGGC Annual Review

A letter outlining the arrangements for the Board Annual review on Monday 26 November was circulated. Anyone wishing to attend must register an interest by Monday 19th November. A MacDougall informed members that she had been invited to attend a pre-meeting with the Cabinet Secretary for Health on the day of the review and would be asking questions regarding the management of waiting times for physiotherapy and podiatry across the Board area and the proposed 20% reduction in nursing staff training. It was noted that the issue of transport, of interest to members, would be raised by another representative attending the meeting.

Pharmacy Services for the Visually Impaired

In response to a question, members were reminded that all pharmacy services in West Dunbartonshire can assist clients with medication management on request. Specific information is also available to pharmacists to support people with a visual impairment to manage their medication.

Members Conduct

A MacDougall apologised to members for the earlier disruption to the meeting. Members were reminded that the meeting agenda was in place to guide discussions and that all such debates must be conducted in a manner that allows everyone an opportunity to be included and respected. Members were again reminded that no personal issues should be raised and if raised will not be discussed at the meeting. Any such matters should be addressed to CHCP staff directly and away from the meeting table. It was however agreed that whilst the manner of raising the issue had not been appropriate, time would be set aside on a future meeting agenda to allow discussion. G Murphy will contact Mrs Muir to assist in progressing this and S Sengupta will ensure that the appropriate CHCP staff can attend the meeting to help address any points raised.

NHS Clinical Services Review – Transport Issues

R Young gave a brief update on the patient reference group discussions regarding transport provision. G Murphy informed the meeting that in response to the issue previously raised around transport to and from Stobhill Hospital, figures were being analysed and would be given to C McNeill (Head of Community Health and Care) to progress as appropriate.

CHCP Executive Committee Seminar

A MacDougall informed the meeting that she had attended a recent meeting which considered the future needs of care home provision in West Dunbartonshire.

The meeting closed at 12 noon with a vote of thanks to the Chair.

Date of Next Meeting: 30th January 2013 – daytime meeting.