

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in the Council Chamber, Clydebank Town Hall, Dumbarton Road, Clydebank on Wednesday, 6 September 2017 at 9.15 a.m.

**Present:** Provost William Hendrie and Councillors Ian Dickson, Diane Docherty, Jim Finn, Lawrence O'Neill and Brian Walker.

**Attending:** Angela Wilson, Strategic Director - Transformation & Public Service Reform; Stephen West, Strategic Lead - Resources; Annabel Travers, Procurement Manager, David Aitken, Business Partner - Strategic Procurement; Claire Cusick, Acting Senior Education Officer; Alex Grace, Senior Procurement Officer; Rebecca Hall, Senior Procurement Officer; Angus Cameron, Procurement Officer; Susan Mullin, Transport Co-ordinator, Education, Learning & Attainment; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors Gail Casey and Marie McNair.

**Councillor Jim Finn in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in the item of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 28 June 2017 were submitted and approved as a correct record.

### **CONTRACT AUTHORISATION REPORT: DESIGN AND BUILD BIODIVERSITY PARK – SITE OF FORMER ST EUNAN'S PRIMARY SCHOOL**

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead Regulatory to conclude the award of the contract for the Design and Build Biodiversity Park at the site of the former St Eunan's Primary School.

Having heard the Procurement Officer in further explanation of the report, the Committee agreed to authorise the Strategic Lead - Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for the Design and Build of a Biodiversity Park at the site of the former St Eunan's Primary School, Melfort Avenue Clydebank, to Robertson Construction Group Civil Engineering.

### **CONTRACT AUTHORISATION REPORT: REFURBISHMENT OF FERRYFIELD EARLY LEARNING AND CHILDCARE CENTRE**

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of the contract for the Refurbishment of Ferryfield Early Learning & Childcare Centre.

After discussion and having heard the Business Partner - Strategic Procurement and the Procurement Officer in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead - Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of the contract for the Refurbishment of Ferryfield Early Learning & Childcare Centre, to Go-Wright Limited; and
- (2) to note that the contract shall be for a period of 6 weeks at a value of £195,544.98 excluding VAT.

### **CONTRACT AUTHORISATION REPORT: MEASURED TERM CONTRACT – PLANNED AND REACTIVE MAINTENANCE OF FIRE FIGHTING EQUIPMENT**

A report was submitted by the Strategic Lead - Resources seeking approval to authorise the Strategic Lead - Regulatory to conclude the award of a Measured Term Contract for the Planned and Reactive Maintenance of Fire Fighting Equipment.

Having heard Ms Hall, Senior Procurement Officer, in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to authorise the Strategic Lead - Regulatory to conclude, on behalf of West Dunbartonshire Council, the award of a Measured Term Contract for the Planned and Reactive Maintenance of Fire Fighting Equipment to M&S Fire Protection Limited;
- (2) to note that the contract shall be for a period of two years with the option to extend for a further two 12 month periods and subject to a ceiling value of £120,000, over 4 years excluding VAT; and
- (3) to note that any decision to extend will be made by the Budget Holder and the Contract Manager - Asset Management, in conjunction with the Corporate Procurement Unit, based on satisfactory contractor performance.

## **CONTRACT AUTHORISATION REPORT FOR THE DEMOLITION OF FORMER COUNCIL OFFICES, ROSEBERY PLACE, CLYDEBANK**

A report was submitted by the Strategic Lead - Resources notifying of the contract award to demolish the former Council Offices at Rosebery Place, Clydebank.

After discussion and having heard Mr Grace, Senior Procurement Officer, in further explanation of the report and in answer to a Member's question, the Committee agreed:-

- (1) to note the delegated authority granted to the Chief Executive, the Leader of the Council and the Convener of the Tendering Committee; and
- (2) to note the contents of the report and the contract award for the demolition of the former Council offices at Rosebery Place, made to Caskie Limited for a period of 16 weeks at a value of £218,250, excluding VAT based on the approval granted by those to whom delegated powers had been provided.

## **CONTRACT AUTHORISATION REPORT: GLENCAIRN HOUSE REFURBISHMENT**

A report was submitted by the Strategic Lead - Resources informing of the award of the contract for Glencairn House Refurbishment by the Strategic Lead - Regulatory.

Having heard Mr Grace, Senior Procurement Officer, in further explanation of the report, the Committee agreed:-

- (1) to note the delegated authority granted to the Chief Executive, Leader of the Council and Convener of the Tendering Committee; and
- (2) to note the contents of the report and the contract award for the Glencairn House Refurbishment, made to Go-Wright Limited for a period of 10 weeks at a value of £151,639.94 excluding VAT based on the approval granted by those to whom delegated powers had been provided.

## **SCHOOL TRANSPORT TENDERING PROCEDURES SESSION 2017/18**

A report was submitted by the Chief Education Officer seeking approval to award contracts for mainstream school transport and the transport provision for the relocation of Our Lady and St Patrick's High School from October 2017 and up the end of June 2022.

Having heard the Transport Co-ordinator in further explanation of the report and in answer to a Member's questions, the Committee agreed:-

- (1) to note that mainstream contracts not exceeding £50,000, listed in Appendix 1 to the report, had been awarded from the start of the current school session;

- (2) to authorise the Chief Education Officer in liaison with Strathclyde Partnership for Transport (SPT), to conclude the award of contracts for the provision of mainstream school transport to Our Lady and St Patrick's High School from October 2017 as detailed in Appendix 2 to the report;
- (3) to note the decision not to award two contracts for Our Lady and St Patrick's High School, namely 8040M1 (2 pupils) and 8153A1 (9 pupils), because these contracts did not represent best value; and
- (4) to authorise the Chief Education Officer in liaison with SPT to make the necessary arrangements for contract provision for these two contracts.

The meeting closed at 9.25 a.m.