

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton, G82 3PU

3 February 2012

**MEETING: AUDIT & PERFORMANCE REVIEW
 COMMITTEE**

**WEDNESDAY, 15 FEBRUARY 2012
MEETING ROOM 3
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON**

Dear Member,

Please attend a meeting of the **Audit & Performance Review Committee** to be held in Meeting Room 3, Council Offices, Garshake Road, Dumbarton on **Wednesday, 15 February 2012 at 10.00 a.m.**

The business is as shown on the enclosed agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution:

Councillor M Rooney (Chair)

Councillor G Black

Councillor J Brown

Councillor J McColl

Councillor C McLaughlin

Councillor J Millar

Councillor L O'Neill

Mr F. McNeil

M. Ward

SJ Doogan

E Haynes

All other Councillors for information

Chief Executive

Interim Executive Director of Corporate Services

Executive Director of Educational Services

Executive Director of Housing, Environmental & Economic Development

Director of West Dunbartonshire Community Health and Care Partnership

AUDIT & PERFORMANCE REVIEW COMMITTEE

WEDNESDAY, 15 FEBRUARY 2012

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in any of the items of business on this agenda and the reasons for such declarations.

3. MINUTES OF PREVIOUS MEETING

Submit for approval as a correct record, Minutes of Meeting of the Audit & Performance Review Committee held on 14 December 2011.

4. AUDIT SCOTLAND ANNUAL AUDIT PLAN (copy to follow)

Submit report by the Interim Executive Director of Corporate Services on the above.

5. NATIONAL FRAUD INITIATIVE 2010/11

Submit report by the Interim Executive Director of Corporate Services advising of the progress being made in investigating matched datasets provided to the Council as a result of the National Fraud Initiative 2010/11.

6. INTERNAL AUDIT ACTION PLANS ISSUED DURING THE PERIOD FROM 15 NOVEMBER 2011 TO 14 JANUARY 2012 AND REVIEW OF PROGRESS IN ACTIONING RECOMMENDATIONS CONTAINED WITHIN INTERNAL AUDIT AND EXTERNAL AUDIT REPORTS

Submit report by the Interim Executive Director of Corporate Services:-

- (a) presenting the Internal Audit Section action plans issued to directorates during the period from 15 November 2011 to 14 January 2012; and

- (b) advising of the progress being made in actioning recommendations contained within key Internal Audit and External Audit reports which management have committed to implementing.

7. INTERNAL AUDIT PROGRESS ON RECOMMENDATIONS – TRANSITION TO REPORTING ON COVALENT (copy to follow)

Submit report by the Interim Executive Director of Corporate Services on the above.

8. INTERNAL AUDIT PROGRESS REPORT TO 31 DECEMBER 2011

Submit report by the Interim Executive Director of Corporate Services advising on the work undertaken by the Internal Audit Section against the Audit Plan 2011/12.

9. SHARED RISK ASSESSMENT – ASSURANCE AND IMPROVEMENT PLAN 2011-14

Submit report by the Interim Executive Director of Corporate Services presenting an updated Assurance and Improvement Plan (AIP) scorecard report for 2011/12.

10. PROGRESS OF ACTION PLANS FOR THE REVENUE BUDGET PROPOSALS

Submit report by the Interim Executive Director of Corporate Services presenting an update in relation to the action plans drawn up from the Revenue Budget proposals previously agreed by Council.

11. KEY CORPORATE PERFORMANCE INDICATORS FOR QUARTER 3: 2011/12

Submit report by the Interim Executive Director of Corporate Services on the above.

For information on the above agenda please contact Craig Stewart, Committee Officer, Legal, Democratic & Regulatory Services, Council Offices, Garshake Road, Dumbarton, G82 3PU. Tel: (01389) 737251.
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