

Agenda



Dumbarton Trust Committee

Date: Tuesday, 5 March 2019

Time: 13.00

Venue: Civic Space, Council Offices, 16 Church Street, Dumbarton

Contact: Christine McCaffary, Senior Democratic Services Officer
Tel: 01389 737186 christine.mccaffary@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of the Dumbarton Trust Committee as detailed above. The business is shown on the attached agenda.

Yours faithfully

JOYCE WHITE

Chief Executive

Distribution (All Elected Members of Ward 3):-

Councillor Karen Conaghan
Councillor David McBride
Councillor Iain McLaren
Councillor Brian Walker (Chair)

All other Councillors for information

Chief Executive
Strategic Director – Transformation and Public Service Reform
Strategic Director – Regeneration, Environment & Growth
Chief Officer of West Dunbartonshire Health & Social Care Partnership

Date of issue: 20 February 2019

DUMBARTON TRUST COMMITTEE

TUESDAY, 5 MARCH 2019

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

Members are invited to declare if they have an interest in the item of business on this agenda and the reasons for such declarations.

3 MINUTES OF PREVIOUS MEETING

5 - 6

Submit, for approval as a correct record the Minutes of Meeting of the Dumbarton Trust Committee held on 31 October 2018.

4 OPEN FORUM

The Committee is asked to note that no open forum questions have been submitted by members of the public.

5 GRANT APPLICATIONS

7 - 11

Submit report by the Strategic Lead – Resources providing information on grant applications received from (1) Kirkintilloch Lawn Tennis Club and (2) Westbridgend Tenants & Residents Association seeking funding from the Dr AK Glen Trust Fund.

DUMBARTON TRUST COMMITTEE

At a Meeting of the Dumbarton Trust Committee held in the Civic Space, Council Offices, 16 Church Street, Dumbarton on Wednesday, 31 October 2018 at 11.00 a.m.

Present: Councillors Karen Conaghan, Iain McLaren and Brian Walker.

Attending: Sally Michael, Principal Solicitor; Jackie Allison, Finance Business Partner and Nuala Quinn-Ross, Committee Officer.

Apology: An apology was intimated on behalf of Councillor David McBride.

Councillor Brian Walker in the Chair

DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest in the item of business on the agenda.

MINUTES OF PREVIOUS MEETING

The Minutes of Meeting of the Dumbarton Trust Committee held on 12 September 2018 were submitted and approved as a correct record.

OPEN FORUM

The Committee noted that no open forum questions had been submitted by members of the public.

GRANT APPLICATION

A report was submitted by the Strategic Lead – Resources providing information on a grant application received from a voluntary organisation seeking funding from the Dr AK Glen Trust Fund.

The Principal Solicitor and the Finance Business Partner provided further information on the remit of the Dr A K Glen Trust Fund. The Committee was advised that the Trust Fund was a charitable Trust administered by the Council in line with the guidance laid down by the Office of the Scottish Charity Regulator

(OSCR). As a Committee it was their duty to hold and apply all funds and assets in the Trust for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age.

After discussion and having heard the Principal Solicitor and Finance Business Partner in further explanation of the report and in answer to Members' questions, the Committee agreed that consideration of the grant application, submitted by West Dunbartonshire Community Foodshare, be continued to a future date to allow further information to be sought from the West Dunbartonshire Community Foodshare on how their application would meet the criteria of the Trust to benefit the people of Dumbarton, in assisting and relieving those in need by reason of age.

The meeting closed at 11.13 a.m.

DRAFT

WEST DUNBARTONSHIRE COUNCIL
Report by Strategic Lead, Resources
Dumbarton Trust Committee - 5 March 2019

Subject: Grant Applications

1. Purpose

- 1.1 The purpose of this report is to provide information on grant applications and to recommend grants to voluntary organisations from the Dr AK Glen Trust Fund.

2. Recommendations

- 2.1 It is recommended, per Appendix A that £500 is awarded.

3. Background

- 3.1 Dr AK Glen Trust Fund grants are administered by West Dunbartonshire Council and are reported to the fund as and when applications are received.
- 3.2 The Trust is for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age.
- 3.3 The value of fund is £25,191 at the time of producing this report.

4. Main Issues

Grant Applications

- 4.1 Two applications for grant funding have been received. Kirktonhill Tennis Club have one element to their application and West Bridgend TRA have two. Members should note that officers are recommending £500 be awarded. Full details are provided in Appendix A.
- 4.2 Members will note the additional information provided in Appendix A by officers in relation to the application and are required to ensure that any decisions on the use of the Fund are made in line with the aims and purposes of the Trust Fund.

5. Option Appraisal

- 5.1 No option appraisal consideration was required for this report.

6. People Implications

6.1 There are no people implications.

7. Financial Implications

7.1 The value of fund is currently £25,191. The amount recommended to be paid from the Dr AK Glen Trust Fund is £500, resulting in the balance reducing to £24,691.

8. Risk Analysis

8.1 The Committee must consider reputational and financial risks when considering grant applications and particularly. As stated at 4.2 above, Members must ensure funds awarded comply with the purposes of the Trust Fund. Organisations funded by the Trust must also comply with the Conditions of Grant which cover issues such as discrimination, health and safety, insurance, etc.

9. Equalities Impact Assessment (EIA)

9.1 No issues were identified in a screening of applications.

10. Environmental Sustainability

10.1 No environmental sustainability issues require to be raised in connection with this report.

11. Consultation

11.1 All organisations are consulted regarding recommendations of grant prior to the report being submitted to committee.

Stephen West
Strategic Lead, Resources
Date: 15 February 2019

Person to Contact: Jackie Allison, Finance Business Partner
Telephone: (01389) 737322
E-mail: Jackie.allison@west-dunbarton.gov.uk

Appendices: Appendix A: Detail of applications for assessment

Background Papers: Grant Application Forms

Wards Affected: Ward 3

**Dr AK Glen Trust Fund
for consideration on December 2018
(2018/19)**

Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Kirktonhill Lawn Tennis Club	Aim to grow the game and further the contribution to the physical and mental health and well-being of our local community by providing opportunities and encouraging players of all ages, backgrounds and abilities to have low cost access to first class tennis facilities.	1)£2,900.00	The grant will be used to fund the removal of 4 trees which currently overhang the courts, which pose an immediate health and safety risk. In the bigger picture, the club cannot consider laying new courts until the trees are removed. The elderly owner of the neighbouring property in whose garden the trees stand has given her approval to have the work done.	<p>Total cost is £3,200.00</p> <p>Group contribution: they are willing to fund the remaining amount of £400 from the group</p> <p>Recommendation The Trust Fund is to be used "for the benefit of the people of Dumbarton, to assist and relieve those in need by reason of age". The maintenance of the trees is the responsibility of the owner of the trees and if the club wishes to remove or trim them then it can - but this would be for the benefit of the club therefore the intended use of the grant does not relate directly to the criteria of the trust. It is for this reason that the recommendation is that a nil amount be awarded.</p>
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance

Appendix A

142 active members plus approx. 12 non-members who regularly attend coaching. (13 committee members)	Committee members meet on a monthly basis	Nov 2017 £300 WD Club Sport, Approved Nov 2018 £300 WD Club Sport, Awaiting Outcome 2019 £50,000 Tennis Scotland, Awaiting Outcome	£6,863.84 as at 02/10/2018	The audited financial statements as at 30/9/18 are not yet available. The audited financial statements as at 30/9/17 confirmed the reserve balance of £6,493 was held.
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Organisation	Purpose of organisation	Grant requested	Purpose of grant	Comments
Westbridgend Tenants and Residents Association	To safeguard and promote the interests of tenants/residents in the area on matters concerning housing and the environment of the area, and the social and community life of the area.	2) £364 to cover the contribution of 2 owner occupiers who have not agreed to contribute. One owner occupier is of working age, the other is Over 65. 3)£500	1) To upgrade door entry system at Lomond and Leven Court 2) To fund transportation and ticket price of spring outing to the community cinema in Helensburgh. The outing has been costed for 28 people and will be open only to residents over the age of	1) Total cost: £364 Group contribution: nil Recommendation: Nil – the two homeowners have a legal responsibility to fund their share of common works 2) Total cost: £500 Group contribution:£0 Recommendation: £500 The grant is being requested for a selection of residents within the Residents Association. There are members of

Appendix A

			65.	group who will not be benefiting because they do not meet the criteria of the Trust.
Number of members	How often does it meet	Other grants applied for/ awarded	Bank Balance	Accounts balance
30 active	Committee members meet on a monthly basis	Tenant Participation Grant – £2,206.73 credited to bank account 2 nd October 2018	£1,853.63 as at 22 nd October 2018	£954.32 as at 28 th February 2018