

WEST DUNBARTONSHIRE COUNCIL
Council Offices, Garshake Road, Dumbarton G82 3PU

19 June 2003

MEETING: WEST DUNBARTONSHIRE COUNCIL
WEDNESDAY, 25 JUNE 2003
COUNCIL OFFICES
GARSHAKE ROAD
DUMBARTON

Dear Member

Please attend a meeting of West Dunbartonshire Council to be held in the Council Chambers, Council Offices, Garshake Road, Dumbarton on Wednesday 25 June 2003 at 7.00pm.

Please note that refreshments will be available from 6.15 pm.

The business is as undernoted.

Yours faithfully

TIM HUNTINGFORD

Chief Executive

AGENDA

1. APOLOGIES

2. MINUTES

(a) West Dunbartonshire Council - Meeting - 23 April 2003

(pages 1-3)

Submit for approval as a correct record, Minutes of the Meeting of West Dunbartonshire Council held on 23 April 2003.

(b) West Dunbartonshire Council - Statutory Meeting - 14 May 2003

(pages 5-20)

Submit for approval as a correct record, Minutes of the Statutory Meeting of West Dunbartonshire Council held on 14 May 2003.

- (c) **West Dunbartonshire Council - Special Meeting - 4 June 2003**
(pages 21-32)
Submit for approval as a correct record, Minutes of the Special Meeting of West Dunbartonshire Council held on 4 June 2003.
- (d) **Member/Officer Working Group on Modernising Governance - 22 April . 2003**
(page 33)
Submit for approval excerpt of minute of meeting of the Member/Officer Working Group on Modernising Governance held on 22 April 2003 in respect of One Stop Shops/Contact Centres.
3. **STANDING ORDERS AND DELEGATION TO COMMITTEES AND OFFICERS**
(pages 35-84)
Submit report by the Chief Executive with the proposed new Standing Orders and Remit and Delegation to Committees and Officers for consideration.
4. **FINANCIAL REGULATIONS**
(pages 85-108)
Submit report by the Director of Corporate Services seeking Members' approval of amendments to the Financial Regulations.
5. **COMMITTEE REMITS**
(pages 109-126)
Submit report by Chief Executive proposing remits for the Committees in the new Council structure.
6. **COMMITTEE TIMETABLE TO DECEMBER 2003**
(pages 127-137)
Submit report by the Director of Corporate Services requesting approval of a proposed timetable in respect of meeting dates of West Dunbartonshire Council and Committees.
7. **MEMBERSHIP OF COMMITTEES**
(pages 139-144)
Submit report by the Director of Corporate Services in respect of the appointment of members and Chairs to the Committees etc of West Dunbartonshire Council.

8. APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

(pages 145-155)

Submit report by the Director of Corporate Services advising Members of the remaining Outside Bodies to which the Council is required to make nominations.

CHIEF EXECUTIVE

9. MONITORING PUBLIC COMPLAINTS

(pages 157-174)

Submit report by the Chief Executive providing (i) a corporate overview of complaints and complaints processing for the period 1 October 2002 to 31 March 2003; and (ii) comparative data relating to the previous financial years.

10. BUDGET REVIEW

(page 175)

Submit report by the Director of Corporate Services seeking the advice of Members about the possible revisions of the 2003/04 budgets.

11. STRATEGIC PLANNING AND BUDGET PROCESS

(pages 177-185)

With reference to the minutes of meeting of West Dunbartonshire Council held on 26 March 2003, submit report by the Chief Executive outlining proposals for a new strategic planning and budget process.

12. CORPORATE PLAN 1999-2002 (Extended to 2002/2003) - FINAL PROGRESS ON 2002/2003 TARGETS

(pages 187-248)

Submit report by the Chief Executive informing Council of the progress made on the programme of actions for 2002/03 set out in the Corporate Plan.

13. REGENERATION OF THE SCHOOL ESTATE

(pages 249-250)

Submit report by the Chief Executive seeking guidance on how to take forward the funding of the regeneration of schools in West Dunbartonshire.

ECONOMIC, PLANNING AND ENVIRONMENTAL SERVICES

14. CARMAN CENTRE - REQUEST FOR TRANSFER OF OWNERSHIP 175 MAIN STREET RENTON

(pages 251-253)

Submit report by the Director of Economic, Planning and Environmental Services concerning transfer of ownership of the Carman Centre and land from the Council to the Carman Social Inclusion Centre.

SOCIAL WORK AND HOUSING SERVICES

- 15. PROPOSED SALE OF SHOP UNITS AT 468 AND 470 DUMBARTON ROAD, DALMUIR** (pages 255-257)
- Submit report by the Director of Social Work and Housing Services seeking authority to sell the vacant shop unit at 470 Dumbarton Road, Dalmuir, Clydebank, and the occupied shop at 468 Dumbarton Road, Dalmuir, Clydebank.
- 16. HALDANE REGENERATION -SITES AT 14, 16, 18, 20, 22, 24, 27, 29 MANSE DRIVE AND 10, 12,14 DUMBAIN ROAD, HALDANE** (pages 259-261)
- Submit report by the Director of Social Work and Housing Services seeking approval to dispose of the above sites to Dunbritton Housing Association Ltd to facilitate the Haldane Regeneration Project.

COMMERCIAL AND TECHNICAL SERVICES

- 17. ADVISORY 20 mph SPEED LIMITS (TWENTY'S PLENTY)** (pages 263-265)
- Submit report by the Director of Commercial and Technical Services advising Members of the proposals for additional areas to be established as Advisory 20 mph Speed Limit areas.
- 18. ROAD MAINTENANCE REVENUE PROGRAMME 2003/2004** (pages 267-276)
- Submit report by the Director of Commercial and Technical Services for consideration and approval of the programme of road maintenance works to be carried out in 2003/2004.
- 19. WASTE MANAGEMENT ISSUES** (pages 277-279)
- Submit report by Director of Commercial and Technical Services seeking approval of the Strategic Waste Implementation Plan and Strategic Waste Fund Application for West Dunbartonshire Council as a requirement of the National Waste Strategy (Scotland).

Note: The Implementation Plan and the Fund Application are attached to the agenda.

20. AWARD OF CONTRACTS

**(a) Awarding of Contracts during the period November 2002 to March 2003
(pages 281-282)**

Submit report by the Director of Commercial and Technical Services advising Members of contracts awarded under delegated authority during the period November 2002 to March 2003.

**(b) Awarding of Contracts during the period June to August 2003 (Summer Recess)
(pages 283-285)**

Submit report by the Director of Commercial and Technical Services seeking the prompt issue of letters of acceptance for the lowest appropriate tenders received during June to August 2003.

EDUCATION AND CULTURAL SERVICES

**21. BELLSMYRE DIGITAL COMMUNITY
(pages 287-292)**

Submit report by the Director of Education and Cultural Services advising of progress made in relation to the Bellsmyre Digital Inclusion Initiative to create a Digital Community and to request Members to agree the formation of an interim Board of Management to develop sustainability plans.

CORPORATE SERVICES

**22. ROYAL SCOTTISH PIPE BAND CHAMPIONSHIPS - MAY 2005
(pages 293-296)**

Submit report by the Director of Corporate Services providing Members with information regarding an approach which has been made by the Royal Scottish Pipe Band Association (RSPBA) for West Dunbartonshire to host the 2005 Scottish Pipe Band Championships.

**23. MODERNISING GOVERNMENT - E- PROCUREMENT
(pages 297-299)**

Submit report by the Director of Corporate Services seeking approval for Council participation in a newly created consortium to progress E-Procurement.

**24. MODERNISING GOVERNMENT FUNDING (MGF) SECOND ROUND
(pages 301-305)**

Submit report by the Director of Corporate Services providing information on the projects which received funding from the Modernising Government Fund, and seeking approval of a Minute of Agreement for the Smartcard initiative.

- 25. STATUTORY DEBT ARRANGEMENT SCHEME AND ATTACHMENT ORDERS**
(pages 307-308)
Submit report by the Director of Corporate Services advising of the provisions of the statutory debt arrangement scheme and to recommend a change in existing Council policy regarding compulsory sale orders.
- 26. AWARD OF DISCRETIONARY RELIEF OF RATES 2002/2003**
(pages 309-312)
Submit report by the Director of Corporate Services advising Members of the organisations awarded discretionary relief of rates in 2002/03.
- 27. THE PROVOST'S FUND**
(page 313)
Submit report by the Director of Corporate Services advising Members of the current sum available within the Provost's Fund and inviting Members to approve a top up.
- 28. PRUDENTIAL RESERVES POLICY**
(pages 315-318)
Submit report by the Director of Corporate Services presenting a prudential reserves policy for approval by the Council.
- 29. AREA COMMITTEE GRANTS BUDGET 2003/2004**
(pages 319-325)
Submit report by the Director of Corporate Services providing an update on the Area Committee Grants Budget 2003/2004 and seeking approval to deal with outstanding applications pending review of the Council's Scheme of Delegation.
- 30. NUCLEAR FREE LOCAL AUTHORITIES - AFFILIATION FEE 2003/2004**
(page 327)
Submit report by the Director of Corporate Services advising of a request from Nuclear Free Local Authorities that the Council re-affiliate to that organisation for 2003/2004.
- 31. RISK MANAGEMENT STRATEGY**
(pages 329-343)
Submit report by the Director of Corporate Services presenting a risk management strategy for approval by the Council.
- 32. 30th ANNIVERSARY OF TWINNING LINK WITH ARGENTEUIL**

(pages 345-346)

Submit report by the Director of Corporate Services seeking guidance from Members on possible ways to commemorate the 30th Anniversary of the Twinning Link with Argenteuil and suggesting that financial support be given to a visit by Clydebank's Alba Judo Club to Argenteuil in August 2003.

33. DISASTER RECOVERY SOLUTION

(pages 347-349)

Submit report by the Director of Corporate Services with a proposed disaster recovery solution.

**34. WORKING GROUP ON REVIEW OF ELECTED MEMBER
ACCOMMODATION - REPORT OF OUTCOME OF MEETINGS**

(copy to follow)

Submit report by the Director of Corporate Services on the outcome of meetings of the Working Group on Review of Elected Member Accommodation.

**35. LOCAL GRANTS, GENERAL GRANTS, GRANTS TO COMMUNITY
COUNCILS AND THE DUMBARTON COMMON GOOD FUND**

(pages 351-361)

Submit report by the Director of Corporate Services providing an update on the budget position of local and general grants and grants to community councils.

36. LOCAL PARTNERSHIP AGREEMENT

(pages 363-380)

Submit report by the Director of Social Work and Housing Services on the draft partnership agreement submitted to the Scottish Executive.

Note: A copy of the Partnership Agreement is enclosed with the agenda.

37. MOTION - VALE OF LEVEN HOSPITAL - COUNCILLOR McLAUGHLIN

A motion on the Vale of Leven Hospital was submitted by Councillor McLaughlin in the following terms:-

"The announcement yesterday from the Argyll & Clyde Acute Trust to transfer emergency, major and some intermediate surgery from the Vale of Leven to the RAH in Paisley is a major blow to the Vale of Leven Hospital and the people of this area.

This decision will in effect render the only Accident and Emergency Unit, covering a sizeable area to a Minor Injuries Unit, unable to deal with major trauma and accidents and will ultimately effect the survivability of patients requiring urgent medical care in this area.

This Council not only denounces the decision to transfer these types of surgery but also condemns the manner in which it was taken as it has become clear that the Board delayed the final decision until after the election, when no Councillor serves on the Board. The NHS Board then rammed through the contingency proposals at its meeting on Monday before any Councillor could be elected from this Council to serve on the Board.

The complete absence of any form of consultation on this matter shows a considerable disregard for the patient led service that users are supposed to enjoy.

This loss of a full time surgically capable A&E Unit at the Vale of Leven Hospital will jeopardise the survivability of any patient involved in an RTA or major trauma in this area. Any such person will now be taken directly to Paisley adding a minimum of 20-30 minutes on to any ambulance journey.

The added difficulty of this additional journey time is quite clear but is further compounded by the insufficient ambulance cover to transfer patients in emergencies.

According to the figures from Argyll & Clyde the transferring of the various surgical operations will see 2,000 cases now handled at the RAH. This equates to an average incident or surgical ambulatory transfer of 5 patients per day as emergencies - contrast this with the fact that there are only 2 ambulances that are on duty at the Vale of Leven - even less cover at night and weekends.

This Council therefore agrees to instruct the Chief Executive to immediately contact the Argyll & Clyde NHS Board and request that the implementation of the contingency plans are delayed with immediate effect.

Furthermore, this Council instructs the Chief Executive to arrange a meeting with the NHS Board, MP, MSP, Councillors and other patient groups to discuss any changes to the A&E provision within the Vale of Leven area.

This Council also agrees to establish a Hospital forum to monitor the provision of existing and future services throughout West Dunbartonshire to ensure that the people of West Dunbartonshire receive the best possible medical provision."

38. MOTION - TONTINE AREA OF RENTON - COUNCILLOR BOLLAN

A motion was submitted by Councillor Bollan in the following terms:-

"This Council in recognising the petition submitted from the Tontine area of Renton agree to the following:

- Council officers begin discussions with the Tenants regarding their request.
- The Council agrees to fund 50% of the costs of the Independent advice that Tenants will require.
- Council agrees in principle, subject to a ballot of Tontine Tenants, to a tenant led stock transfer if this is the preferred option."

For information on the above agenda please contact Julie Herrity, Senior Administrative Officer, Legal and Administrative Services Council Offices, Garshake Road, Dumbarton G82 3PU Tel: (01389) 737468