

## **TENDERING COMMITTEE**

At a Meeting of the Tendering Committee held in 'The Bridge' Meeting Room, Council Offices, 16 Church Street, Dumbarton on Wednesday, 15 February 2023 at 9.15 a.m.

**Present:** Councillors Karen Conaghan, June McKay, John Millar, Lawrence O'Neill and Chris Pollock.

**Attending:** Angela Wilson, Chief Officer – Supply, Distribution and Property; Angus Cameron and Laura Adams, Business Partners – Strategic Procurement; and Scott Kelly, Committee Officer.

**Apologies:** Apologies for absence were intimated on behalf of Councillors James McElhill, Hazel Sorrell and Clare Steel.

**Councillor John Millar in the Chair**

### **DECLARATIONS OF INTEREST**

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### **MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting of the Tendering Committee held on 25 January 2023 were submitted and approved as a correct record.

### **OPEN FORUM**

The Committee noted that no open forum questions had been submitted by members of the public.

### **CONTRACT AUTHORISATION REPORT – TREATMENT OF ORGANIC WASTE: CO-MINGLED FOOD/GARDEN WASTE**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of the contract for the Treatment of Organic Waste – Co-mingled Food/Garden Waste.

Having heard Ms Adams, Business Partner – Strategic Procurement, in answer to a Member's questions, the Committee agreed:-

- (1) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of the contract for the Treatment of Organic Waste: Co-mingled Food/Garden Waste to Keenan (Recycling) Limited; and
- (2) to note: (i) that the contract shall be for a period of two years with the option of two 12-month extensions and at a value of £585,000 inclusive of VAT over two years and £1,170,000 inclusive of VAT should the contract be extended; and (ii) that the estimated commencement date of the contract was 28 February 2023.

**CONTRACT AUTHORISATION REPORT – PROVISION OF FRESH MEATS,  
PROVISION OF COOKED MEATS, PROVISION OF FRESH FISH AND  
PROVISION OF FROZEN FOODS**

A report was submitted by the Chief Officer – Supply, Distribution and Property seeking approval to authorise the Chief Officer – Regulatory and Regeneration to conclude the award of four contracts for the Provision of Fresh Meats, Cooked Meats, Fresh Fish and Frozen Foods.

Having heard Mr Cameron, Business Partner – Strategic Procurement, in answer to Members' questions, the Committee agreed:-

- (1) to note that paragraph 2.1 (f) of the report contained a typographical error and that the correct value of the contract for the Provision of Frozen Foods was £3,674,234.17 inclusive of VAT;
- (2) to authorise the Chief Officer – Regulatory and Regeneration to conclude, on behalf of the Council, the award of four contracts for:-
  - (a) the Provision of Fresh Meats utilising the Scotland Excel (SXL) Framework Agreement (FA) for Provision of Fresh Meat, Cooked Meats and Fresh Fish to McLays Ltd;
  - (b) the Provision of Cooked Meat utilising the SXL FA for Provision of Fresh Meat, Cooked Meats and Fresh Fish to Brake Brothers Ltd;
  - (c) the Provision of Fresh Fish utilising the SXL FA for Provision of Fresh Meat, Cooked Meats and Fresh Fish to Campbell Brothers Ltd; and
  - (d) the Provision of Frozen Foods utilising the SXL FA for Provision of Frozen Foods to Brake Brothers Ltd;

- (3) to note: (i) that the contracts for the Provision for Fresh Meat, Provision of Cooked Meat and Provision of Fresh Fish shall be for a period of four years, with no extension, and at a combined value of £1,663,070 inclusive of VAT; and (ii) that the estimated commencement date of the contracts was 31 March 2023; and
- (4) to note: (i) that the contract for the Provision for Frozen Foods shall be for a period of four years, with no extension, at a value of £3,674,234.17 inclusive of VAT; and (ii) that the estimated commencement date of the contract was 1 April 2023.

### **NOTE OF CONTRACT AWARD – PROVISION OF REPLACEMENT OF A WIRELESS ACCESS POINT**

A report was submitted by the Chief Officer – Supply, Distribution and Property providing an update on the contract for the Provision of Replacement of a Wireless Access Point.

Having heard the Chief Officer in further explanation of the report, the Committee agreed:-

- (1) to note that the Chief Officer – Regulatory and Regeneration would conclude, on behalf of the Council, the award of the contract for the Provision of Replacement of a Wireless Access Point to Capita PLC, under Financial Regulations – 8.1c; and
- (2) to note that the contract value shall be £475,019.40 and that the period was from 27 January 2023 to 27 January 2024.

### **SUPPORTED LIVING SERVICES FOR PEOPLE WITH LEARNING DIFFICULTIES**

Having heard Mr Cameron, Business Partner – Strategic Procurement, the Committee noted that this item had been withdrawn from the agenda for the meeting due to value of the contracts having been lower than expected and that it had therefore been possible for contract awards to be made using officers' delegated authority.

The meeting closed at 9.30 a.m.