



Community Planning West Dunbartonshire Executive Group – Meeting Note and Actions

Date: Monday 22 January 2024

Time: 11:00

	Item
1.	Welcome, introductions and apologies.
	<p>In Attendance: Peter Hessett (Chair) (PH), Peter Barry (PB), Jonathan Harris (JH), Fiona Taylor (FT), Elaine Troup (ET), Lesley James (LJ), Amanda Graham (AG), Selina Ross (SR).</p> <p>Apologies: None</p> <p>PH welcomed JH to his first CPEG meeting.</p>
2.	Note and action log of previous meeting
	<ul style="list-style-type: none"> • Agreed as an accurate record.
3.1	DIG updates on Action Plans
	<ul style="list-style-type: none"> • Flourishing DIG has been using Pentana successfully for some time now. • Empowered DIG now on Pentanta • Safe / Nurtured / Independent – all to have final details checked / completed then up-loaded. Action – JH/LJ/FT to complete and send to ET. Noting that the Nurtured DIG will be ready late February due to on-going development work.
3.2	Exception reporting: Nothing raised.
4.	<p>Proposed Approach for CPWD in 24/25.</p> <p>Good discussion on the draft paper and support for a pilot approach based on a geographic area. Agreed the conversations should be reflected to respond to the significant information we already know about local issues. This will allow more opportunity for discussion on the challenge questions. There is a need to manage expectations and for there to be a willingness for the community planning approach in WD to</p>

	<p>change in response to the feedback. SR suggested engaging with the Start, Live and Age Well forums to support this approach. SR also highlighted the launch of the sector magazine and welcomed a community planning input.</p> <p>Action: AG/ET to arrange a meeting with BC and MJC, HSCP to discuss potential pilot approach.</p> <p>Action: ET to develop the approach further.</p> <p>Action: SR to provide ET with a list of member organisations.</p>	
5.	CPWD Management Board Meeting feedback	
	<p>Members felt the presentation on the WFWF was well received. All agreed the highlight reports should be the main tool for reporting to CPWD as this provides opportunity to provide more detail.</p> <p>There was a general discussion on measuring impact with most agreeing that we have integrated partnership working as normal practice over the years.</p> <p>LJ discussed the aim to set 5 measures (maximum) for the Nurtured DIG. No additional agenda items for next CPWD Management Board.</p> <p>The group agreed that the proposed approach (Item 4) discussed today would be a future agenda item.</p>	
6.	AOCB and Date of Next Meeting	
	<ul style="list-style-type: none"> • CPWD Annual Report 2022/23 up-date – ET confirmed all DIG leads had contributed and the final draft was awaiting sign-off. • CPWD Partnership Agreement up-date – this would progress on conclusion of Annual Report. • An Independent Review of Community Learning and Development (CLD) is now underway and a programme of engagement and consultation will be sent out to all Chief Executives in due course. <p>Meeting dates:</p> <ul style="list-style-type: none"> • CPEG - Monday 15 April 11am (MS Teams) • CPWD Pre Agenda – Thursday 1 February (MS Teams) • CPWD Board – Thursday 22 February 24 (MS Teams) 	
No.	Action	Progress
3.1	<p>Action – JH/LJ/FT to complete and send Action Plans to ET.</p> <p>Noting that the Nurtured DIG will be ready late February due to on-going development work.</p>	
4.	<p>Action: AG/ET to arrange a meeting with BC and MJC, HSCP to discuss potential pilot approach.</p> <p>Action: ET to develop the approach further following meeting with HSCP.</p> <p>Action: SR to provide ET with a list of member organisations.</p>	